

**California Garden Clubs, Inc.**  
**Minutes of the 2019 Winter Board Meeting**  
Crowne Plaza Hotel, San Diego, California  
January 30 – February 1, 2019  
Host: Palomar District  
**President: Krystal K. Migliore**

**Business Meeting #1**

President Krystal Migliore called the meeting to order at 1:54 p.m. on Wednesday, January 30.

The Recording Secretary was present.

Blue Star and Gold Star Families Memorial Markers Co-Chairman Shirley Lipa led the Pledge of Allegiance.

Sequoia Foothills District Director Linda Tucker gave the Inspiration.

President Krystal Migliore introduced the 2017-2019 Executive Committee and welcomed the former CGCI Presidents in attendance: Bob Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015) and Sue Bennett (2015-2017).

President Krystal Migliore recognized Circle of Poppies member Joan Craig.

President Krystal Migliore acknowledged those members serving on the 2017-2019 National Garden Clubs, Inc. Board of Directors, including two members serving as officers: Corresponding Secretary Robin Pokorski and Historian Shane Looper.

Those members serving on the 2017-2019 Pacific Region Garden Clubs, Inc. Board of Directors were acknowledged.

Winter Board Meeting Chairman Adele Kelly welcomed the CGCI members to Palomar District.

President Krystal Migliore thanked and recognized Palomar District, Winter Board Meeting Chairman Adele Kelly and the Host Committee and all members and volunteers present for hosting the 2019 Winter Board Meeting.

The pages for this meeting were introduced: Laura Crenshaw as the President's page and Ann Dahnke as the general page.

Timekeeper Jeanne Desilets was introduced and explained the time limits for oral reports.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

**Excused:** Mary Arakelian, Lili-Aram-Bost, Beverly Brune, Anne Capes, Lisa Cosand, Roseann Costabile, Janet Eyre, Myrtle Findley, Helen Gates, Chuck Goodwin, Mary Lou Goodwin, Joelle Holford, Rosalie Hooper, Brenda Leal, Nancy McDougal, Rosa Radicchi, Dorothy Roton, Hoberley Schuler, Martha Smyser, Cathy Van Orman, Carolyn Villi, and Pat York.

Registrar Robin Pokorski gave the registration report with a total registration of 104.

Parliamentarian Greg Pokorski reported that the Rules of Order for Board Meetings were accepted at the Organizational Meeting on June 3, 2017 for this entire term. They are found on pages 33-34 of the 2017-2019 *Yearbook, Manual & Roster* and on page 7 of the Winter Board Meeting Program.

Winter Board Meeting Chairman Adele Kelly moved to adopt the Winter Board Meeting Program with changes as distributed. **Motion Passed.**

Chairman of the Minutes Review Committee Greg Pokorski moved to adopt the minutes of the 2018 Fall Board Meeting as distributed by Jane McKee for Gail Vanderhorst on October 24, 2018. **Motion Passed.**

Without objection, President Krystal Migliore appointed the following committee to review the minutes of this meeting: Greg Pokorski, Chairman, Judy Bates and Carol Vallens.

**Financial Report**

Treasurer George Perko reported as of December 31, 2018. See Attachment A.

Net worth:

Total cash in checking/savings accounts	\$148,361	
Total other assets	\$384,057	
Total Assets		\$532,418
Of which restricted funds are	\$355,980	
Cash Balance Available		<u>\$176,438</u>

**Officers' Reports**

Parliamentarian Greg Pokorski reported. See Attachment B.

Communications Director Jane McKee reported. See Attachment B.

The meeting recessed at 3:06 p.m.  
The meeting reconvened at 3:23 p.m.

Financial Secretary Launa Gould reported. See Attachment B.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Tuesday, February 5, 2019.

Corresponding Secretary Marlene Kinney reported. See Attachment B.

Interim 3<sup>rd</sup> Vice-President Carol Vallens reported.

**Membership**

Number paid as of January 29, 2019
Clubs – 243 (14,225 members)
APS – 53 (4,282 members)
Affiliates – 0
Total – 296 (18,507 members)

**Membership**

Number paid as of September 9, 2018
Clubs – 173 (10,589 members)
APS – 34 (2,380 members)
Affiliates – 0
Total – 207 (12,969 members)

2<sup>nd</sup> Vice-President Lynne Batchelor reported.

President-elect Shane Looper reported and gave the first reading of the 2019-2021 President's Project Resolution. See Attachment B.

President Krystal Migliore reported.

**Committee Reports**

Advisory Council Chairman Sue Bennett reported.

Nominating Committee Chairman Sue Bennett reported. See Attachment C.

Pacific Region Convention Chairman Sue Bennett reported.

Board of Trustees Chairman Julie A. West reported for the Board of Trustees and the Scholarship Committee. See Attachment C.

Endowment Fund Promotions Chairman, Bob Gordon reported.

Life Membership Chairman Carlotta Wixon-Welker reported and moved to ratify three new CGCI life members and one new Pacific Region life member. See Attachment C. **Motion Passed.**

2018 Fall Board Meeting Chairman Nina Blonski reported. See Attachment C.

2019 Convention Chairman Rita Desilets reported and presented the invitation to the convention (June 3-7 in Van Nuys). See Attachment C.

The meeting recessed at 4:44 p.m.

The meeting reconvened on Thursday, January 31 at 2:01 p.m.

## **Business Meeting # 2**

Bylaws & Policy Committee Chairman Shane Looper reported, introduced the committee members and moved on behalf of the committee that the following bylaws amendments be recommended to the voting membership at the 2019 CGCI Convention in Van Nuys:

### **#1. (page 92) Article VI – Nominations and Elections**

#### **Section 2. Nominating Committee, (b) Eligibility:**

Currently reads:

2. No member shall serve more than two terms and the terms shall not be consecutive.

Proposal: Delete 2 above and renumber (current 3 becomes 2).

Rationale: We should have as few restrictions as possible and need members with experience who know the organization, bylaws, what the elected officers are supposed to do and those board members who might be eligible and suitable to take elected positions including those who will honor their commitment to attend every state meeting to participate in the work of the Nominating Committee.

There is still a check and balance that no district may be represented consecutively – so it is unlikely that an individual would serve consecutively. In a case where an individual belongs to clubs from different districts, if that individual served two consecutive terms, they would really be serving the needs/interests of two different districts.

**Passed.**

### **#2 (page 92) Article VII – Board of Directors**

**Sec. 2** Currently reads: The board of directors shall be the governing body of this corporation and shall:

(a) transact routine business; (b) adopt standing rules; (c) ratify all classes of membership.

Proposed change: insert and (d) adopt amendments to endowment charters.

Rationale: Conforms with proposed changes to endowment charters being presented at convention.

**Passed.**

**Sec. 4** Currently reads: (a) Regular meetings shall be organizational, fall, winter and pre-convention meetings. Permission for non-attendance at any regular meeting must be obtained from the president. Forty-five days' notice of fall and winter board meetings shall be given. Notification of the pre-convention meeting, the post-convention meeting in odd-numbered, election years, and the organizational meeting shall be included in the call for convention. A registration fee approved by the board of directors may be used for expenses of board meetings.

Proposed change: NOTE Additions in red. Deletions highlighted in strikeout.

Sec. 4. (a) Regular meetings shall be ~~the~~ organizational (~~at the beginning of each term~~), fall, winter and pre-convention meetings. Permission for non-attendance at any regular meeting must be obtained from the president. Forty-five days' notice of fall and winter board meetings shall be given. Notification of the preconvention meeting ~~and~~ the post-convention ~~and organizational~~ meetings in odd-numbered, election years, ~~and the organizational meeting~~ shall be included in the call for convention. A registration fee approved by the board of directors may be used for expenses of board meetings. (b) Pre-convention meetings shall be held immediately preceding the opening of convention. At the pre-convention meeting in even-numbered, non-election years, new members to the board of trustees shall be ratified and assume their duties after close of convention.

Rationale: Follows NGC and Pacific Region having Organizational Meeting only in beginning of each new administration term in odd-years and eliminates even-year Organizational Meeting by adding budget approval process to pre-convention board meeting – see Article XII Finances Sec. 5 proposal.

**Passed.**

### **#3. (page 95) Article XII Finances - Sec. 5**

Currently reads: The budget and finance committee shall: (a) include the financial secretary, who shall serve as the chairman, first vice-president/president elect, treasurer, chairman of the board of trustees, Group Tax Exemption Program Chairman and up to three (3) members who shall be appointed by the president; (b) submit the annual corporation budget for adoption at the organizational board meeting; and (c) recommend on proposed transfers or increases to budget accounts or expenditures of money in excess of twenty-five dollars (\$25.00) outside of budget before any action by the board of directors.

Proposed Change: Strike and replace “organizational” with “pre-convention”

To read:

Sec. 5. The budget and finance committee shall: (a) include the financial secretary, who shall serve as the chairman, first vice-president/president elect, treasurer, chairman of the board of trustees, Group Tax Exemption Program Chairman and up to three (3) members who shall be appointed by the president; (b) submit the annual corporation budget for adoption at the pre-convention board meeting; and (c) recommend on proposed transfers or increases to budget accounts or expenditures of money in excess of twenty-five dollars (\$25.00) outside of budget before any action by the board of directors.

Rationale: Follows NGC and Pacific Region having Organizational Meeting only in beginning of each new administration term in odd-years and eliminates even-year Organizational Meeting by adding budget approval process to pre-convention board meeting.

**Passed.**

### **#4 (page 95) Article XII Finances – Sec. 6 (c)**

Currently reads: (c) president-elect’s reimbursement of up to \$2,000 for verified expenses incurred in attending the Pacific Region and NGC Conventions; expenses over and above may be presented to the Board of Directors for approval

Proposed change: Strike \$2,000 and insert \$3,500

To read: (c) president-elect’s reimbursement of up to \$3,500 for verified expenses incurred in attending the Pacific Region and NGC Conventions; expenses over and above may be presented to the Board of Directors for approval

Rationale: Expenses have increased for hotel stays and flights for meetings that President-elect is required to attend.

**Passed.**

### **#5 (page 95) Article XII – Finances - Sec. 9**

Currently reads:

A crime policy that includes employee dishonesty coverage will be furnished by CGCI and paid from the general fund.

Proposed change: Strike “employee dishonesty” and insert “**Computer and Funds Transfer Fraud, Employee Theft and Forgery or Alteration**” coverage will be furnished by CGCI and paid from the general fund. Insert (line code 401)

To read: A crime policy that includes Computer and Funds Transfer Fraud, Employee Theft and Forgery or Alteration coverage will be furnished by CGCI and paid from the general fund (L/C 401).

Rationale: This is just clarification and housekeeping so it is clear what should be included in CGCI’s crime policy.

**Passed.**

#### **#6 (page 96) Article XIV Board of Trustees Sec. 8:**

Currently reads: The board of trustees shall constitute the endowment committee which shall oversee the endowment fund and scholarship endowment fund as directed in the charters of the two funds. The endowment promotion chairman shall be a non-voting member of the endowment committee.

Proposed change: add another sentence to Section 8 of Article XIV

To read: The board of trustees shall constitute the endowment committee which shall oversee the endowment fund and scholarship endowment fund as directed in the charters of the two funds. The endowment promotion chairman shall be a non-voting member of the endowment committee. **Signers on all CGCI endowment accounts shall be the President, Treasurer and the Chairman of the Board of Trustees.**

Rationale: Ratifying names and positions every two years by the board of directors is not necessary for endowment funds. Organization Resolutions for each endowment currently with Vanguard that are prepared by the Chairman of the BOT with new officer information do not require minutes, only signatures and dates. Similar motion was approved by BOD at 2015 Fall Board Meeting: *That signers on all CGCI Endowment accounts shall be the President, Treasurer and the Chairman of the Board of Trustees.*

**Passed.**

#### **Standing Rules Amendments**

Bylaws & Policy Committee Chairman Shane Loper moved on behalf of the committee that the following standing rules be amended, to become effective immediately upon a majority vote (because notice was provided to the board of directors):

#### **SR # 5 (page 98) and as approved at 2018 WBM**

Currently reads in 2018 WBM Minutes:

The President shall appoint a Vice President, preferably the Third Vice President, to chair the Bylaws and Policy Committee which shall include the Parliamentarian and three additional members. The other Vice Presidents may attend the meetings and participate except for the right to make motions and the right to vote.

Proposed change: Strike “three” and insert “five”

To read:

SR 5. The President shall appoint a Vice President, preferably the Third Vice President, to chair the Bylaws and Policy Committee which shall include the Parliamentarian and five additional members. The other Vice Presidents may attend the meetings and participate except for the right to make motions and the right to vote.

Rationale: More members of the Board of Directors should be involved and exposed to bylaws, standing rules and policy. The committee needs more representation than 3 members from BOD due to the important work done by this committee and opportunity to learn about the organizational structure.

Exposure provides potential Nominating Committee members, officers and enhances knowledge of members of the Board of Directors who serve.

**Passed.**

**SR #22 (page 98)**

Currently reads: Notification of changes in roster information for club, associate plant society and affiliate presidents and treasurers should be sent (electronic or postal) to the membership chairman for distribution.

Proposed change: delete “~~sent (electronic or postal) to the membership chairman for distribution.~~”  
Replace with “**updated on the website with the annual contact information form.**”

To read:

22. Notification of changes in roster information for club, associate plant society and affiliate presidents and treasurers should be updated on the website with the annual contact information form.

Rationale: Conforms with current practice.

**Passed.**

**SR # 30 (page 98)**

Currently reads:

Copies of financial reports of CGCI functions shall be sent by the event chairman within ninety (90) days of the close of function as follows: (a) board meetings to president, financial secretary and board and convention chairmen (b) symposia, refreshers, forums and conferences to president, treasurer and appropriate state chairman, (c) each course in educational schools to president, financial secretary, appropriate state chairman and educational schools finance chairman.

Proposed change: replace “chairmen” with “Coordinator”

To read:

30. Copies of financial reports of CGCI functions shall be sent by the event chairman within ninety (90) days of the close of function as follows: (a) board meetings to president, financial secretary and board and convention Coordinator (b) symposia, refreshers, forums and conferences to president, treasurer and appropriate state chairman, (c) each course in educational schools to president, financial secretary, appropriate state chairman and educational schools finance chairman

Rationale: Conforms to current terms used in YMR

**Passed.**

**SR #40 (page 99) Finances**

Currently reads: The accountant’s annual review letter shall be published in *Golden Gardens eNews* following the fall board meeting.

Proposed change: Add “incorporated in the minutes and”

To read:

40. The accountant's annual review letter shall be incorporated in the minutes and published in *Golden Gardens eNews* following the fall board meeting.

Rationale: Need CPA's letter in minutes as part of the CGCI's permanent records.

**Passed.**

**New Proposed SR #43- Finances (page 99)**

43. CGCI credit card shall be issued to President and first Vice-President/President-Elect for CGCI budgeted expenses.

Rationale: Credit cards entries are budgeted expenses only.

**Passed.**

**SR #51 (page 99)**

Currently reads:

Board meetings and conventions procedure book shall be updated annually by the state boards and conventions chairman. Current information from the district chairman on duties, procedures, and finances shall be included in the books.

Proposed Change: Insert "Procedure Chairman and posted on CGCI's website."

To read:

51. Board meetings and conventions procedure book shall be updated annually by the state boards and conventions Procedure Chairman and posted on CGCI's website. Current information from the district chairman on duties, procedures, and finances shall be included in the books.

**Passed.**

**SR #52 (page 99)**

Currently reads:

The president shall approve program expenses and complimentary tickets that involve the convention fund.

Proposed change: Delete "that involve the convention fund". Add "using general funds budgeted for program speakers (line code 2901) for board meetings and conventions."

To read:

52. The president shall approve program expenses and complimentary tickets using general funds budgeted for program speakers (L/C 2901) for board meetings and conventions.

Rationale: There is no longer a "convention fund" and conforms with Article XII sec. 4 as well as Policy.

**Passed.**

**SR #55 (page 99)**

Currently reads:

Upon approval of the board of directors the NGC President and/or the Pacific Region Director may be invited to attend a CGCI meeting. Expenditures for courtesies of accommodations, meals, and amenities at a board meeting shall be paid from the general fund. These expenses at a convention shall be paid from the convention account.

Proposed change:

Add "or conventions" and delete last sentence.

To read:

55. Upon approval of the board of directors the NGC President and/or the Pacific Region Director may be invited to attend a CGCI meeting. Expenditures for courtesies of accommodations, meals, and amenities at board meetings or conventions shall be paid from the general fund.

Rationale: There is no longer a "convention account". Line code 4001 in annual budget provides funds for NGC/Pac Region related expenses including visits.

**Passed.**

**New SR # 94 (page 100) Yearbook, Manual & Roster**

Proposed new SR #94:

Unratified Youth Projects, school gardening and horticulture programs funded by clubs and districts, may be listed in the District Roster section of the YMR.

Rationale: Upon contacting every CGCI garden club funding a youth club/s, over half of those listed in the YMR are unratified groups. These Youth Projects should remain listed in the YMR, the funding clubs are doing phenomenal work! However, the groups must be legitimized by adopting the proposed motion; failure to do so will result in their removal from the YMR.

**Passed.**

Group Tax Exemption Program (GTEP) Chairman Ilene Herringer reported. See Attachment C.

### **Executive Committee Recommendations**

On behalf of the Executive Committee, Recording Secretary Gail Vanderhorst moved to ratify or approve the following recommendations:

1. To accept, with regret, the resignation of Martha Smyser, as Third Vice-President, Membership Chairman, Garden Therapy Chairman and a Making Connections: Resources & Community Outreach Committee Member, and Organization Study Committee Member.
2. To ratify the appointment of Carol Vallens to the positions of Interim Third Vice-President and Membership Chairman. **Motion Passed** (items #1 and #2).
3. To ratify the appointment of the following Election Board (per Article VI, Sec. 1 (c) 3 on page 91 of the 2017-2019 *Yearbook, Manual & Roster*): Chairman – Robin Pokorski, Teller # 1 - Rita Desilets, Teller # 2 – Alexis Slafer, Clerk - George Perko, and Judge - Greg Pokorski. **Motion Passed.**
4. To accept the invitation from Cascade District to host the 2019 Fall Board Meeting. To ratify the 2019 Fall Board Meeting dates of September 30, 2019 to October 3, 2019 and the location at the Red Lion Hotel in Redding.  
To ratify the appointment of Carolyn Hoyum as 2019 Fall Board Meeting Co-Chairman.  
To ratify the appointment of Kathy Bramhall as 2019 Fall Board Meeting Co-Chairman. To approve Kathy Bramhall to serve concurrently as Cascade District Director, Flower Show Judges Credentials Chairman and 2019 Fall Board Meeting Co-Chairman. **Motion Passed.**
5. To accept the invitation from Costa Verde District to host the 2020 Winter Board Meeting. Dates and place to be announced and ratified at a later date. To ratify the appointment of Alexis Slafer as 2020 Winter Board Meeting Chairman. **Motion Passed.**
6. To accept the invitation from Bay Ocean District and Santa Clara Valley District to co-host the 2020 Convention. Dates and place to be announced later.  
To ratify the appointment of Roseann Costabile as 2020 Convention Co-Chairman. To approve Roseann Costabile to serve concurrently as the Santa Clara Valley District Director and 2020 Convention Co-Chairman.  
To ratify the appointment of Nancy McDougal as 2020 Convention Co-Chairman. To approve Nancy McDougal to serve concurrently as the Bay Ocean District Director and 2020 Convention Co-Chairman. **Motion Passed.**
7. To accept the invitation from the Sacramento River Valley District to host the 2020 Fall Board Meeting. Dates and place to be announced later.  
To ratify the appointment of Frankie Raymond as the 2020 Fall Board Meeting Co-Chairman. To ratify the appointment of Debbie Doherty as the 2020 Fall Board Meeting Co-Chairman.  
To ratify the appointment of Bernice Jones as 2020 Fall Board Meeting Registrar and the appointment of Jan Goehring as 2020 Fall Board Meeting Treasurer. **Motion Passed.**
8. To accept the invitation from the Arboretum District to host the 2021 Winter Board Meeting. Chairman, dates and place to be announced later. **Motion Passed.**

9. To accept the invitation from the Sequoia Foothills District to host the 2021 Convention. Chairman, dates and place to be announced later. **Motion Passed.**

10. To approve reimbursement to the Treasurer for \$124.95 for the purchase of QuickBooks Desktop Premier Program which is the amount over budget (LC 402a). **Motion Passed.**

11. To ratify the following Official Calendar dates

March 30, 2019 Tri-Refresher

Sponsor: Colfax Garden Club

Co-Chairmen: Ingrid Elsel and Myrtle Findley **Motion Passed.**

12. To ratify the following clubs joining the Group Tax Exemption Program-GTEP

A Garden Club of Big Bear Valley Palms to Pines District

Floral Artists of the Bay Area Bay Ocean District

To ratify that Lake of the Sky Garden Club in Golden Foothills District has withdrawn from GTEP because the club disbanded-effective 8/27/18. **Motion Passed.**

The meeting recessed at 3:35 p.m.

The meeting reconvened at 3:55 p.m.

13. That a moratorium be placed on solicitation and acceptance of donations to the Reforestation and Restoration Fund LC 31010 effective immediately. **Motion Passed.**

14. That profits from the 3-year calendar sales for 2020-2022 be for the Anza-Borrego Desert State Park Project (LC 31516). **Motion Passed.**

15. To have a booth at the San Francisco Flower and Garden Show in Sacramento, March 21-24, 2019. **Motion Passed.**

16. That CGCI invite the NGC President and Pacific Region Director to visit during the 2019-2021 term. **Motion Passed.**

Parliamentarian Greg Pokorski moved to elect the following as delegates to the 2019 Pacific Region Convention in Van Nuys, California April 5-10: Mary Lou Goodwin, Chuck Goodwin, Charlotte Tucker, Ilene Herringer, Gail Vanderhorst, Hank Vanderhorst, Carol Vallens, Lynne Batchelor, Gudy Kimmel, Kathy Taylor de Murillo, Jeanne Desilets, and George Unrine; and the following as alternate delegates: Judy Unrine, Bob Gordon, George Speer, Deedee Speer, Sherry Molinari, Milly Benson, Marlene Kinney and Shane Looper. **Motion Passed.**

Parliamentarian Greg Pokorski moved to elect the following as delegates to the 2019 National Garden Clubs, Inc Convention in Biloxi, Mississippi April 28-May 3: Gail Vanderhorst, Hank Vanderhorst and Carol Vallens. **Motion Passed.**

### **District Director Reports**

President-elect and District Director Coordinator Shane Looper introduced the District Directors who reported. See Attachment D.

The meeting recessed at 5:06 p.m.

The meeting reconvened on Friday, February 1 at 8:37 a.m.

### **Business Meeting #3**

District Director reports continued.

Without objection, President Krystal Migliore appointed Art Loesch, Paul Vander Werf, Ward Habriel and Judy Unrine to a Reforestation and Restoration Opportunities Research Committee. President Migliore

requested monthly reports to the President, George Perko, Julie West, Robin Pokorski and Shane Looper and a report at convention.

**Chairmen Reports**

2<sup>nd</sup> Vice-President and Chairmen Coordinator Lynne Batchelor introduced the Chairmen who reported. See Attachment C.

The meeting recessed at 9:49 a.m.  
The meeting reconvened at 10:03 a.m.

Chairmen reports continued.

The meeting adjourned at 11:14 a.m.

Gail Vanderhorst \_\_\_\_\_ Date \_\_\_\_\_  
CGCI Recording Secretary

3:04 PM

## California Garden Clubs, Inc

## Balance Sheet

As of December 31, 2018

02/04/19

Accrual Basis

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Cash in Checking Accounts	
10102a BofA CGCI Checking	36,234.12
10101 · BofA Business MMA .03%	101,783.46
10105 · Symposium BofA Checking 8298	6,343.61
10106 · Events BofA Checking	4,000.00
<b>Total 10100 · Cash in Checking Accounts</b>	<u>148,361.19</u>
<b>Total Checking/Savings</b>	<u>148,361.19</u>
<b>Total Current Assets</b>	<u>148,361.19</u>
<b>Other Assets</b>	
18000 · Prepaid Deposits	2,000.00
18001 · Prepayment on credit card	23.56
18500 · US Bank CD #7664 3/8/19 1.49%	103,996.10
18600 · US Bank CD #3594 12/24/21 1.49%	98,001.39
19000 · CGCI Endowment	
19110 · Vanguard Endowment-CGCI	51,021.00
19150 · Allowance for Change FMV Vgd	12,904.82
<b>Total 19000 · CGCI Endowment</b>	<u>63,925.82</u>
19500 · Scholarship Endowment	
19610 · Vanguard Endowment-Scholarship	93,135.03
19650 · Allowance for Change FMV Vngd	22,975.28
<b>Total 19500 · Scholarship Endowment</b>	<u>116,110.31</u>
<b>Total Other Assets</b>	<u>384,057.18</u>
<b>TOTAL ASSETS</b>	<u><u><b>532,418.37</b></u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30500 · Net Assets w/o Donor Restrict'n	
30700 · General Activities	
30701 · Available General Activities	169,807.90
<b>Total 30700 · General Activities</b>	<u>169,807.90</u>
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,548.43
31002 · Educational Schools	5,099.66
31007 · Honor Book	6,455.67
31009 · Liability Insurance	72,964.74
31010 · Reforestation Fund	7,020.09
31011 · Symposium	
31011-1 · Symposium Reserve	9,590.62
31011-2 · Symposium Checking	6,343.61
<b>Total 31011 · Symposium</b>	<u>15,934.23</u>
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	12,910.32
<b>Total 31012 · Wildflower Conference</b>	<u>12,910.32</u>
31013 · Youth Fund	1,742.48
31016 · CGCI Endowment	40,000.00
31017 · State Projects	8,000.00
31025 · Scholarship Endowment	15,000.00
<b>Total 31000 · Board Designated Net Assets</b>	<u>188,675.62</u>
<b>Total 30500 · Net Assets w/o Donor Restrict'n</b>	<u>358,483.52</u>
31400 · Net Assets w/ Donor Restrict'ns	
31500 · Net Assets w/ Restriction--Temp	
31501 · Awards	7,311.61
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	1,211.86

## California Garden Clubs, Inc

02/04/19

## Balance Sheet

Accrual Basis

As of December 31, 2018

	<u>Dec 31, 18</u>
31511 · Presidents Projects	
31511D · 2017-19 President's Project	8,544.50
<b>Total 31511 · Presidents Projects</b>	<b>8,544.50</b>
31512 · Project Mission Blue	1,209.53
31513 · Scholarship Donations Life Mbr	12,002.22
31514 · Endowment Marketing & Publicity	629.55
31516 · Anza-Borrego Desert Project	31.49
31517 · Scholarship Endowment Income	26,692.77
31518 · Sempervirens Fund	765.00
31519 · California Consultants Council	5,514.96
31521 · Rare Plant Treasure Hunt	205.00
31522 · Stagecoach Hill Azalea Project	4,016.61
<b>Total 31500 · Net Assets w/ Restriction--Temp</b>	<b>75,098.75</b>
31800 · Net Assets w/ Restrict'n--Perma	
31805 · Endowment - CGCI	11,021.00
31806 · Endowment CGCI to Tnsf	10.00
31810 · Endowment -Scholarship	78,135.03
31811 · Endowment S/ship to Tnsf	3,040.00
<b>Total 31800 · Net Assets w/ Restrict'n--Perma</b>	<b>92,206.03</b>
<b>Total 31400 · Net Assets w/ Donor Restrict'ns</b>	<b>167,304.78</b>
<b>Net Income</b>	<b>6,630.07</b>
<b>Total Equity</b>	<b>532,418.37</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>532,418.37</b>

**California Garden Clubs, Inc**  
**Profit & Loss**  
 July 1, 2018 through January 19, 2019

	Jul 1, '18 - Jan 19, 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
49900 · Uncategorized Income	0.10
5000 · Revenue	
5001 · Contributions/Donations	
5001A · Amazon Smile donations	7.03
<b>Total 5001 · Contributions/Donations</b>	7.03
5101 · Convention Profit	3,108.17
<b>Total 5000 · Revenue</b>	3,115.20
5200 · Dues	
5202 · Dues - APS	10,108.75
5203 · Dues - Clubs	38,128.00
<b>Total 5200 · Dues</b>	48,236.75
5601 · Interest	1,532.39
5800 · Miscellaneous Income	
5803 · 3 Year Calendars	295.00
<b>Total 5800 · Miscellaneous Income</b>	295.00
6101 · State Pins and Misc. Sales	594.50
<b>Total Income</b>	53,773.94
<b>Gross Profit</b>	53,773.94
<b>Expense</b>	
100 · Administration Expense	
101 · Auditor	3,750.00
102 · External Treasurer	900.00
301 · Dues - NGC	19,811.00
302 · Dues - NGC Youth	10.00
303 · Dues - Pacific Region	330.00
402A · Quickbooks support	375.00
500 · Filing Fees & Taxes	
506 · State Raffle Permit	20.00
<b>Total 500 · Filing Fees &amp; Taxes</b>	20.00
801 · Vonage 888#	180.17
901 · Website	2,440.00
<b>Total 100 · Administration Expense</b>	27,816.17

**California Garden Clubs, Inc**  
**Profit & Loss**  
**July 1, 2018 through January 19, 2019**

	Jul 1, '18 - Jan 19, 19
<b>1500 · Chairman Expenses</b>	
1501 · Amenities & Protocol	48.41
1562 · PO Box Chairman	64.80
<b>Total 1500 · Chairman Expenses</b>	113.21
<b>1600 · Chairman with Special Funding</b>	
1607 · State Pins & Misc Sales (50%)	254.48
<b>Total 1600 · Chairman with Special Funding</b>	254.48
<b>1700 · District Directors</b>	
1703 · Bay Ocean	113.83
1720 · Roadrunner	125.00
<b>Total 1700 · District Directors</b>	238.83
<b>1800 · Membership Expense</b>	
1805 · Zip Code Finder Services	278.00
<b>Total 1800 · Membership Expense</b>	278.00
<b>1900 · Officers Expenses</b>	
1902 · Corresponding Secretary	31.64
1905 · President-CA Tvl & Office	1,650.05
1906 · President-NGC & Pac Region	864.43
1908 · Treasurer	26.06
<b>Total 1900 · Officers Expenses</b>	2,572.18
<b>2000 · Other Expenses</b>	
3101 · Scholarship (2 at \$2000)	4,000.00
<b>Total 2000 · Other Expenses</b>	4,000.00
<b>4000 · Miscellaneous Expenses</b>	
<b>4002 · Bank Charges</b>	
4002A · PayPal merchant charges	0.85
4002 · Bank Charges - Other	5.44
<b>Total 4002 · Bank Charges</b>	6.29
4007 · 3 Year Calendar Printing	3,088.75
4015 · NGC Awards #20	100.00
4018A · Bancroft Gardens Donor Tiles	2,500.00
<b>Total 4000 · Miscellaneous Expenses</b>	5,695.04
<b>Total Expense</b>	40,967.91

**California Garden Clubs, Inc**  
**Profit & Loss**  
**July 1, 2018 through January 19, 2019**

	Jul 1, '18 - Jan 19, 19
<b>Net Ordinary Income</b>	12,806.03
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>7000 · Investment Income</b>	
7001 · Investment Inc-Endowment CGCI	895.86
7002 · Investment Inc-Endowment S/Ship	1,564.57
<b>Total 7000 · Investment Income</b>	2,460.43
<b>Total Other Income</b>	2,460.43
<b>Other Expense</b>	
<b>7500 · Investment Exp/(Gain)/Loss</b>	
7501 · Investment(Gain)Loss-Endow CGCI	3,353.96
7502 · Investment(Gain)Loss-Endow S/Sh	5,282.43
<b>Total 7500 · Investment Exp/(Gain)/Loss</b>	8,636.39
<b>Total Other Expense</b>	8,636.39
<b>Net Other Income</b>	-6,175.96
<b>Net Income</b>	<b>6,630.07</b>

## **Attachment B Officers' Reports**

### **Parliamentarian, Greg Pokorski**

All board members have the opportunity to submit reports to the Recording Secretary for attachment to the minutes of each meeting. For chairmen and District Directors these are the 100 word reports. For Fall Board Meeting there were fewer reports submitted than I have seen in my twenty-one years of attending these meetings. This is one more means of selling your chairmanship as well as creating a permanent record of your goals and accomplishments and significant activity of the organization. Please take advantage of this opportunity.

All districts should be represented at all state meetings. Be aware that if Directors cannot attend a meeting they can and should send an authorized alternate who will have a vote at the meeting. Let us know who that official representative is. Share this information with your successors. Take advantage of the opportunity to be represented.

Our next meeting is Convention. Clubs are entitled to participate in the running of the organization through the representation of their president and delegates. Please submit the credentials form that accompanies the Call to Convention to let us know who is officially representing your club. Directors, encourage club participation. Take advantage of the opportunity to participate.

At Convention, we will elect a Nominating Committee to select candidates for the 2021-2023 administration. All districts are entitled to be represented on the Nominating Committee. Those seven districts currently represented must wait one term to be represented again. Identify potential Nominating Committee candidates prior to Convention. Be prepared to elect the Nominating Committee. Take advantage of the opportunity to shape your organization.

Based on questions this officer receives, be aware of a need for club and district bylaws to have provisions for removing officers from office, filling vacancies and dissolution of the organization.

This officer is happy to answer your questions on any of these topics. Take advantage of the opportunity to govern your clubs and districts smoothly in accordance with defined rules and procedures.

### **Communications Director, Jane McKee**

The new "Locator App" was installed and became available on the website November 1, 2018. The software allows the user to search for member organizations by city OR zip code. The locator will deliver information on up to 10 organizations within a 25 mile radius of the search criteria. The resulting list includes a "Directions" button that will open a Google map with specific direction instructions. *ALL member organizations in good standing* (dues paid) are included in the listing as a benefit of membership. Organizations have been asked to review their listing and submit the Update Form if changes are needed. From November 1 to mid-January approximately 450 searches had been done using the locator.

In addition to this report the Communications Director provided a presentation on Communications & Internet Security.

### **Financial Secretary, Launa Gould**

This financial secretary worked with the Treasurer to maintain a detailed record of all expense and revenue transactions.

Monthly audits have been conducted by Robin Pokorski.

CGCI received our annual non-profit Raffle permit from the California Dept. of Justice.

Let's watch this expense. The CGCI Toll Free number fees have been rising because of uncontrollable robo calls. Since July 1, 2018, only 5 calls out of 200 have been valid calls from members. They were requesting information that is available through the website and in the yearbook.

### **Expenses –**

Reimbursements for Chairmen and District Directors are for printing, ink and supplies necessary for your position.

Fill out Request for Payment or Reimbursement form online. Send to Financial Secretary along with receipts or scan and email. Expenses are checked against budget.

**Line Codes** – help us to keep track of Revenue and Expenses. Check yours or ask.

**Revenue** – If you receive checks, send them in monthly.

Fill out Cash Receipts Report online or use the 3-part form.

Send one copy to PO Box 75, Graton, CA along with check

Send copy to Financial Secretary and keep a copy.

Online form automatically goes to appropriate people but mail a copy with checks.

### **Corresponding Secretary Marlene Kinney**

Sympathy Cards Sent To:

Marjorie Johnson Family, CGCI Amenities & Protocol Chair, & Member of the Circle of Poppies

Beverly Switzer, State Pins & Misc. Sales Co-Chair – Loss of Husband

Julia Clevett, NGC Board Member – Loss of Husband

Get Well Cards Sent To:

Greg Pokorski – Minor Injury

Martha Smyser – Received a serious Cancer Diagnosis

Rosa Radicchi – Fell & broke her Fibula

Carolyn Villi – Having wrist surgery

Birthday Card Special/Surprise Sent To:

Linda Nelson Bentson, Former NGC President – 80<sup>th</sup> BD Surprise

Thank You Letter Received:

The Ruth Bancroft Garden for CGCI Donation of \$2,500.00 for the Visitor & Education Center Building Fund.

### **President-elect, Shane Looper**

#### **2019-2021 President's Project Resolution**

**Whereas**, San Bruno Mountain, surrounded by the cities of Brisbane, Daly City, South San Francisco, Colma and San Francisco, is one of the largest public open space areas in immediate proximity to a dense metropolitan area that is home to four federally listed endangered butterflies (including the Mission Blue) as well as over a dozen rare and endangered native plants, and

**Whereas**, The one and one-half acre *San Bruno Mountain Botanical Garden*, located within the area of the main park entrance to San Bruno Mountain State & County Park, was created in the late 1990's and designed to demonstrate the distinct plant communities native to San Bruno Mountain that include grasslands, oak woodlands, coastal dunes, freshwater marshes, riparian areas, northern coastal scrub, and

**Whereas**, A plant community is a group of plants, all integrated in a particular ecosystem, competing for light, nutrients and water and usually dominated by one or a few species, and

**Whereas**, Two decades later, the *San Bruno Mountain Botanical Garden* exists in name only, on the pages of San Mateo County's trail map of San Bruno Mountain, as the abandoned garden is an unruly mess of invasive weeds and,

**Whereas**, *San Bruno Mountain Watch* secured a Site Activity Review permit August 2018 allowing for the initial stages of invasive plant removal to proceed through July 2020 involving youth from South San Francisco, Daly City, Colma and Brisbane in preparation of this project, and

**Whereas**, The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II of the corporation's Bylaws: Section 3: "to assist in projects for the conservation of our natural resources" and Section 5: "to cooperate with other agencies in furthering interests in educational areas," and

**Whereas**, This restoration project provides opportunity to engage many communities, from schools to neighborhood organizations and local businesses and others, as well as create an educational center and outdoor classroom to learn about the unique flora of San Bruno Mountain, and

**Whereas**, The original site plan is intended as a reference for the restoration of the *San Bruno Mountain Botanical Garden*, but the goal of this project is not to return the garden to its exact previous layout or species composition but to collaboratively create a new garden that fulfills the original goal of representing the native plant communities of San Bruno Mountain while educating park visitors to the unique stories of the mountain and its native plants with interpretive signage for the plant communities represented within the *San Bruno Mountain Botanical Garden*, and therefore, be it

**Resolved**, That California Garden Clubs, Inc. for the 2019-2021 administrative term, adopt this fundraising state president's project to restore the *San Bruno Mountain Botanical Garden* by partnering with *San Bruno Mountain Watch*, a nonprofit organization (active on San Bruno Mountain for nearly 50 years) that leads public restoration and education programs on the mountain plus operates *Mission Blue Nursery*, that specializes in growing only the native flora of San Bruno Mountain, and the *San Mateo County Parks* designing, manufacturing and installing permanent educational interpretive signage, and;

**Resolved**, That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and pay expenses specifically for the 2019-2021 President's Project to propagate 1000 gallon plants representing 100 species from *San Bruno Mountain Watch/Mission Blue Nursery*, manufacture one large interpretive sign describing the plant communities and layout of the *San Bruno Mountain Botanical Garden* and 100 smaller signs for the individual plant species that tell a unique story from San Mateo County Parks, and;

**Resolved**, That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2019-2021 President's Project to restore native plants within *San Bruno Mountain Botanical Garden* plus design, manufacture and installation of permanent educational interpretive signage and;

**Resolved**, That any remaining balance as of June 30, 2022 in the new Temporarily Restricted Fund established for the 2019-2021 President's Project be transferred to the CGCI Net Asset with Donor Restrictions Project Mission Blue (line code 31512), thereby closing the fund.

Note: If Project Mission Blue is not renewed in 2021, then remaining balance is transferred to Board Designated Net Asset without Donor Restrictions Honor Book Fund (line code 31007), thereby closing the fund.

## **Attachment C Chairmen and Committee Reports**

### **Amenities and Protocol, Linda Smith**

As you know this chairman is trying to fill some pretty big shoes following the late Marjorie Johnson as Protocol & Amenities Chairman. This chairman of course is still in training and learning a lot along the way. First impressions are always important. Good manners and being courteous during the meetings is a must. Lately, this chairman has noticed the set-up of our evening dinners has evolved, no standing outside to have social hour. Many times the bar is now located inside our eating room. Now, seasoned members can enjoy being seated while having cocktails and socializing before dinner. But, we must remember to stand when our state president is introduced and no one begins eating before our president has had her first bite at the Honor Table. And, please those at the honor table are to stand when

announced, smile, wave and applause is always welcome for all. Regarding cell phones, some are still ringing and still being answered during the meeting. Please follow the posted signs and remember to turn your cell phones off.

### **Arbor Day Co-Chairman, Mary Lou Goodwin**

#### **HOW TO PLAN AN ARBOR DAY EVENT**

Choose the type of tree planting project you'd like to organize. Adult groups, youth groups, Scout groups, CGCI Youth Gardeners, schools.

Decide who needs to be involved. Coordinate sponsors and garden clubs.

Organize a planning committee and set a date for the event. March 7-14.

Choose the planting site and species and get all necessary permits. Review the success of last year's event and location

Analyze needs and costs. Set a Budget.

Raise Funds.

Recruit volunteers from sponsors and garden clubs

Order trees and supplies.

National Arbor Day Foundation has an online nursery, or local donations

Invite media participation. TV, Newspapers, Weekly Calendars, Social Media.

Schedule the event. Send out press releases to all media and interested groups. Select Moderator and special speaker.

Prepare the site. Check for good backgrounds for photos. Bring the Club banner and American Flag, if it is to be used.

Assemble equipment and supplies. Who is providing shovels and stakes?

Instruct participants and demonstrate proper planting. Have one person as the instructor.

Schedule routine maintenance and care for the following year.

Reward volunteers and others who helped. Action pictures in the newspaper are always a reward. Send thank you letters.

Evaluate the event. Prepare a report and put it into an Arbor Day Folder.

Print out this 20 page manual on how to plan an Arbor Day event: <https://arborweek.org/> (Get Involved, Arbor Week Planning Kit)

### **Arboreta and Botanic Gardens, Sherry Molinari**

San Diego Botanic Garden

In 1957 the garden started as a 22.3 acre park to preserve the habitat of the California quail.

In 1970 it opened as Quail Botanic Garden and in 2009 it was renamed the San Diego Botanic Garden and is designated as one of the "Top 10 North American Gardens Worth Traveling for" by the American Gardens Association.

There are 29 uniquely themed gardens including a bird and butterfly pollinator garden that is a research project to investigate pollinator attractiveness to commercially produced ornamental plants.

The garden's mission is to inspire people of all ages to connect with plants and nature.

### **Board of Trustees Chairman, Julie A. West**

CGCI Important Papers project is being finalized and the BOT has begun to review updating Restricted Funds Guidelines for the 2019-2021 term. In addition, as part of the Scholarship Committee chaired by Martha Smyser, five applicants were reviewed for consideration. Please support the Scholarship Endowment Fundraiser and buy raffle tickets. Bob Gordon with his ad hoc Endowment Promotion Committee have obtained five fabulous prizes for opportunities to win at Convention in June.

### **Firewise Education, Ward Habriel**

This Chair has had significant involvement in firewise education through various means and with various agencies both public and private. During a fifteen month period, northern California has witnessed the most significant changes in fire behaviors. Conventional fire prevention and fire suppression methods suddenly were not working. What we do following this new normal will try us in ways not yet thought of, not yet published, not yet practiced. Look for newly published resources, building and landscaping guides

specifically addressing fire safety. Then, put it into practice. Don't think you or your city can't be destroyed in a matter of minutes.

**Flower Show Schools Committee, Gudrun Kimmel**

We still need a volunteer district, council or garden club to sponsor a Flower Show School. We do have one student judge that has written her schedule and is preparing for the Handbook Examination in April. There is a Flower Show School starting in Las Vegas, Nevada, check NGC website for further information. Anyone interested in attending needs to let me know so I can send the appropriate form to the FSS chairman in Nevada

**Gardening Schools, Greg Pokorski**

Articles have been written for the latest edition of *The Council Thymes* and this chairman reported at the WBM CCC meeting. If a new School does not commence by Convention this will be the first administration since 1978-80 without a Gardening School – and our Gardening Consultant numbers are dropping. Myrtle Findley has invited anyone to visit her for help in holding a school. The Colfax Tri-Refresher in March is the only scheduled opportunity for Gardening Consultants to refresh in California this year. Capture the enthusiasm you've heard at this meeting about the recent Environmental School by holding and attending Gardening School or any NGC school.

**Group Tax Exemption Program (GTEP), Ilene Herringer**

Lake of the Sky, Golden Foothills District, has disbanded effective 8/27/18

Two organizations have enrolled in GTEP. They are: Floral Artists of the Bay Area, Bay Ocean District A Garden Club of Big Bear, Palms to Pines District. Renewal applications have fewer errors compared to previous times. The sample activities report and financial report are being followed which eliminates calls for clarification.

**Landscape Design Schools, Alexis Slafer**

Attending a Landscape Design School is a perfect way to gain the knowledge to identify and describe a landscape for a CGCI or NGC award. This Chair is eager to assist with sponsoring a new Landscape Design School. It is not difficult, you learn a lot, and it is a lot of fun! Take advantage of the Tri-refresher being held in Colfax on March 30. Our Landscape Design Consultants are a great resource as speakers or helping with a special project.

**Leadership: Seeding the Future, Robin Pokorski**

A Leadership Workshop will be held on February 20 in Encino, sponsored by Southern California Garden Club. Our NGC President-elect Gay Austin will join us. All are welcome. A workshop is in the planning stages in the Riverside area. If these two workshops are not convenient for you but you feel that a Leadership Workshop would benefit your club and members, then contact this chairman to discuss a workshop. Thank you, President Krystal, for the opportunity to serve CGCI in this capacity.

**Life Membership, Carlotta Wixon-Welker**

CGCI gained three (3) new members and one (1) for Pacific Region. An extra \$50.00 incentive added to the #75 CGCI Award. All applications may be obtained from the CGCI website.

Send or hand all applications and checks to this chairman. Presidents and District Directors please check the Life Members listed in our yearbook for the names of those people that are no longer with us. This is necessary to get an accurate listing. If there are any questions about this process or about the awards, please see this chairman during this meeting, or call or email this chairman. Contact information is on the website or in the *Yearbook, Manual, and Roster*.

**NEW CGCI MEMBERS**

Sabatini, Pat	Bay Ocean District
Glickstein, Suzi	Orange County District
Lisa Spinelli	Orange County District

**NEW PACIFIC REGION MEMBER**

Vallens, Carol	San Fernando Valley District
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### **Nominating Committee, Sue Bennett**

The current members of the 2017-2019 Nominating Committee are as follows:

Sue Bennett, Sacramento River Valley District

Milly Benson, Montana de Oro District

Carolyn Hoyum, Cascade District

Marlene Kinney, Diablo Foothills District

Brenda Leal, Sequoia Foothills District

Kathy Taylor de Murillo, Palomar District

Bonnie Smith, Bay Bridges District

Numerous articles were written for the *Golden Gardens eNews* asking for candidates. Emails were sent to the District Directors and Advisory Council asking for suggestions on candidates. I believe the Executive Committee has been notified.

The Committee is honored to present the following slate of officers for the 2019-2021 term.

Communications Director-Kathy Taylor de Murillo

Treasurer-George Perko

Financial Secretary-OPEN

Corresponding Secretary-Milly Benson

Recording Secretary-Gail Vanderhorst

3rd Vice-President-Adele Kelly

2nd Vice-President- Carol Vallens

1st Vice-President- Lynne Batchelor

The President-elect and Parliamentarian are not proposed by the Nominating Committee.

Thank you to all who have stepped up to be interviewed.

### **Penny Pines, Carol Vallens**

This Chairman reported at the 2019 Winter Board meeting in San Diego, CA, that the clubs' Penny Pines Chairman or the clubs' Treasurers were getting better at using the new reporting form and that the total donations from January 1, 2018 through December 28, 2018 were \$34,142. This Chairman also reported that Penny Pines donations have increased since the fires ravaged both Northern and Southern California this past year.

### **Registrar, Robin Pokorski**

The majority of registrations were completed perfectly however each meeting a few of you manage to surprise me with new and innovative ways of registering.

This meeting brought new registration issues.

1. Make no meeting check payable to me personally – not ever!;
2. Everyone attending must register – no exceptions, even if you are coming only for a committee meeting – everyone must register;
3. Credit has been extended in the past and that has proved to be misguided trust – effective immediately only when you are paid in full should you consider yourself registered.

Thank you, President Krystal, for the opportunity to serve CGCI in this capacity.

### **Reforestation & Restoration, Judy Urnne**

Reforestation and Restoration is not Penny Pines. R&R is a Restricted Fund. Members choose R&R because there are rules about the distribution of their donations. Recently the NFS has refused the R&R donations at Sequoia National Forest and Stanislaus National Forest. The impasse lasted so long the project for a native and educational garden in Stanislaus National Forest cannot be done. A structure is being built on the site. The promised donation for the projects in Sequoia National Forest was hand delivered and the project is underway. The donation did not go through the National Forest Superintendent. This was done because of CGCI and this Chairman's commitment for the project, and because the donation was approved by the Board much earlier. No further proposals or donations will be

accepted. The account will be closed after members who donated are contacted for their decision on how the money should be used or returned.

### **Scholarship Chairman, Martha Smyser (submitted by Julie A. West)**

The following two were selected to receive CGCI's \$2,000 Scholarships:

**Jenna Fenton** was awarded the Susan C. Bennett Scholarship for the 2019-2020 academic year at Cal Poly in Pomona. Susan will be a senior majoring in Plant Science. **Shaine Meulmester** will receive with Robert L. Gordon Scholarship for the 2019-2020 school year at Conway School of Landscape Design. Shaine is starting graduate school majoring in Ecological Design.

Deadline for NGC and Pacific Region Scholarships is February 1, 2019. California is eligible to submit one Pacific Region and two NGC applications for consideration by March 1, 2019.

### **Shrubs and Trees Chairman, Linda Smith**

A reminder that February has arrived and many chores are waiting to be done in the garden.

Many rose, grape and fruit tree pruning workshops are being planned. Hanford Garden Club has our workshop this Saturday, February 2, 2019 at the Children's Storybook and Museum from 10-2 pm rain or shine. Please join us if you can. This chairman also wants to share a healthy and quick recipe with all of you. While visiting a childhood friend in Eugene, Oregon we attended a small Home & Garden Show. The Oregon Master Gardeners/4-H Booth were making this delicious snack. It was easy and yummy! I have brought copies of the Peanut Butter Cereal Bar for everyone. You are going to love it—enjoy!

### **Stagecoach Hill Azalea Management Area, Mary Lou Goodwin**

The Stagecoach Hill Azalea Propagation Project worked with a new organization last fall. The CA State Parks Foundation, located in San Francisco, sponsored, with us, a "Park Champion Volunteer Program" The work party was held on October 20 and 21, 2018 at the Azalea Project. 120 hours were spent by the Humboldt State University Natural Resources Club and California Garden Clubs, Inc. friends to remove the invasive plants among the azaleas to preserve sensitive habitat in the Stagecoach Hill Azalea Preserve. CA State Parks contributed 8 hours of administrative labor to bring the event together. Cal Fire Crews and staff donated 83 hours in early October to brush out the Stagecoach Hill Azalea Loop trail. October's total hours for donated labor was 232 hours. The 2019 Stagecoach Hill Azalea Habitat Restoration Work sponsored by CA State Parks will take place on February 23, March 23 and April 6, according to Katrina Henderson. [Katrina.henderson@parks.ca.gov](mailto:Katrina.henderson@parks.ca.gov) There will be free one day park entrance passes to Patrick's Point State Park for all volunteers.

### **2018 Fall Board Meeting Chairman, Nina Blonski**

Golden Foothills District hosted CGCI's 2018 Fall Board meeting September 11-13 with the theme "Treasures of the Golden Foothills". The event took place at the Holiday Inn in Auburn, California. There were a total of 93 registered of which 62 were board members and 31 were guest and workers. Two lunches and two dinners were served buffet style with 74 to 57 attending each meal, (an average of 66). We started with 3 workshops spaced so all could attend. Creating a bird nesting bag was very popular. Since then several clubs and a district have put on their own nesting bag workshops with great success. An excellent Yoga instructor gave a workshop showing how to stretch while working in your garden to help with the aches and pains of weeding. The Garden Knowledge game was lots of fun and educational. Sharing our treasured wildlife of the area was author Ted Beedy with a PowerPoint featuring the sights and sounds of the "Birds of the Sierras" with his book available for purchase. Master Food Preserver Earlene Eisely gave a presentation on preserving our harvests of fruits and vegetables. Her father Earl led us around a tour of Eisely's Nursery, a family owned and operated nursery in Auburn since 1938. We were shown the propagation of seeds and cuttings which they supply to many other small private nurseries. They have a wonderful gift shop and many were able to take some new found treasures home.

We ended our last night with a mother and daughter (Mary Arakelian and Lili Aram-Bost) demonstrating "Challenge" a new NGC design. We were also entertained by the uplifting voices of the "Sierra Gold Chorus".

At the luncheon the first day our clubs were featured by sharing a little about some of the activities each club does that is special. From hosting a Victorian Tea, to putting on flower arranging workshops, to

working in their community with youth to senior citizens. Pictures of the clubs activities were presented on screen for all to see. Some of our volunteer workers were able to attend the luncheon along with their presidents to be a part of this special event they worked hard to put on.

The members of the 8 clubs of Golden Foothills District all came together to help make this a board meeting for all to remember. What happened was our club members became closer and many new friendships were created. When members get together now we look forward to seeing each other and sharing new experiences. We all treasure the memories from working together to host the CGCI fall board meeting. We hope all that attended have memories to treasure also.

Total income was \$13,556.00 with Expense total of \$10,714.74 a net gain of \$2,841.26 for Golden Foothills District. Total rooms were 107 for all nights.

### **2019 CGCI Convention Chairman, Rita Desilets**

Southern California Garden Club invites you to “Celebrate: Achievement, Creativity and the Future” at the 2019 CGCI Convention at the Airtel Plaza Hotel in Van Nuys, June 3-7. The room rate of \$105 includes breakfast but there is a \$5 parking fee. There will be a great boutique with unusual and handcrafted items at reasonable prices.

On Tuesday, June 4<sup>th</sup> the luncheon will honor Club Presidents and be followed by a workshop just for them. Please let’s get our club presidents to attend in stronger numbers and use this experience to increase their knowledge of CGCI. The District Directors have been given a flyer for each club in their district – a personal invitation.

The Awards Banquet that evening will feature Hollywood stars – actually CGCI Stars.

The Design Banquet on Wednesday, June 5 will include Flower Show Awards and a Design Competition by our three CGCI Vice-Presidents, Carol, Lynne and Shane.

On Thursday, June 6 we will have a Youth Luncheon to honor our Smokey Bear Poster Contest and other youth award winners. The CGCI Scholarship recipients will also be invited to the luncheon.

That evening, Shane Looper will be installed as the 2019-2021 CGCI President by NGC former president, Nancy Hargroves from Virginia. The Convention concludes with Shane’s Organizational Meeting the following morning.

Program Chairman Carol Vallens has planned fabulous workshops and speakers for your enjoyment.

## **Attachment D District Director Reports**

### **Bay Bridges District, Bonnie Smith**

The Bay Bridges District, 12 Clubs, in the East Bay Area, Northern California, will elect a new set of Officers: Director, Treasurer, and Secretary. Bay Bridges District has a new website. Bonnie E. Smith, Administrator. Very exciting!

All the Clubs are Blue-Ribbon-Certified Clubs. Though this is not, always, reflected in Awards, yearly, none the less, the Clubs are qualified.

Bay Bridges District Garden Clubs are using various social media platforms, collaborating with local non-garden related, non-profit organizations, offers diverse club programs, projects, and special interest groups, to successfully increase their membership rosters. Thank you, Bay Bridges District. Good Job!

### **Buttes District, Ilene Herringer**

When visiting Cascade District last year the program was presented by an excellent speaker regarding the growing and caring of Bonsai. What was different with this presentation was a demonstration on how to choose plants that will be future Bonsai. Nursery stock was removed from containers and soil removed to show structure and roots of the plant and what could be done in the future. They were then planted with a special mix. In our District we have a Bonsai grower that’s very passionate about Bonsai. He was invited to be a speaker at our Buttes District meeting. I explained the bonsai demonstration at Cascade District and asked that it be included in his presentation. Those in attendance were very pleased with the program because they received so much more information other than growing and caring for Bonsai.

Most recently at our Fall District meeting we had a mother/daughter team as speakers on Gourds. They not only included how to grow gourds but also the method of cleaning and preparing gourds for art work. The cleaning is simplified by using a common coiled wire scrubbing pad used for cleaning cooking pots.

Different shapes and sizes of gourds were displayed. Tools for making designs and art work were demonstrated. Paints and how to create certain effects were discussed. It was a very interesting and educational program and covered all aspects of creating a piece of art.

Lake Oroville Area Garden Club has a Green Thumb panel to answer questions submitted by club members. Questions are submitted a month before panel scheduled in order to do research if necessary. This is a favorite program and there have been requests that it be twice a year.

Lake Oroville Area Garden Club has a survey near end of year. Questions are favorite program, what programs would be of interest in the future etc.

Several years ago the District had a list of speakers. It has not been available and needs to be reconstructed.

### **Costa Verde District, Gudrun Kimmel**

I would like to focus on one garden club in my district. Riviera GC has unique ways to distribute some of their funds raised by their annual fund raising events.

Sponsor a SCBG Kids Club at SC Botanic Garden. Buy supplies for Valmonte Farm and Garden, provide T-shirts for the gardening students at Victor Elementary School and sponsor a field trip to the Botanic Garden for 175 students, Buy tools for Riviera Elementary School for their garden, bought books for a branch library on ecology, environment and gardening, donated money for a garden on Torrance Hospital grounds. Still to come is the selection for their scholarship. They are a very active group.

### **Desert Empire District, Merrilee Ray**

Desert Empire District was Organized April 21, 1966, and Federated May 18, 1966 by Mrs. Wallace Hirsch, Founding Director. 53 years. A little history...In 1985 DED had 7 clubs and 187 members. For the past several years having 2 clubs, and a total of 55 members. The district struggles to keep active, and with a handful of dedicated members continues to move forward.

Both clubs hold monthly meetings with educational speakers.

Oasis Garden Club holds numerous potting workshops for their successful Annual Plant Sales. April and October. Many Flower Show Meetings were held for the Annual Flower Show in conjunction with the Desert Empire Fair.

Oasis did floral table arrangements for two large community dinners.

October 24<sup>th</sup> Oasis held a Blue Star Marker Dedication Ceremony, at the new China Lake Museum, attended by dignitaries and the Admiral of Naval Air Warfare Station.

A fun-filled Christmas gathering was held, and enjoyed by all.

Future plans for Oasis are to plant California Poppy Seeds at three highly visible locations locally.

The club will celebrate their 61<sup>st</sup> Anniversary in February, and plans are for the Annual fun-filled Garden Party in March.

Desert Rose Garden Club is doing well, having a plant sale, a district garage sale fundraiser, workshops to make gifts to sell at their Winter Fundraiser, transplanting drought tolerant plants, and planting them.

Desert Rose participated in the California City Holiday Village, a weekend of Holiday Cheer.

They are offering mini-grants to local schools for a classroom project that can be for sustainability, recycling, or horticulture project. They offered the grants at four schools. One teacher applied for a gardening project in six Kindergarten classes. The grants will be offered in the Spring also. The club sponsors 2 scholarships for the High School.

Work is continuing on the California City Boulevard median project that has been ongoing for the past 10 years. Spring will bring another plant sale, annual garden tour, programs, Tortoise Day Parade, And field trip to the Penny Pines Plantations.

Desert Rose celebrated their 20 Anniversary with a party, displays and presentations of activities the club has done in the community.

\*\*\*\* please show your thanks and gratitude to your members who step up to help out. These people are getting harder to find, and we need them.

### **Golden Foothills District, Ann Wallace**

Encompassing the counties of El Dorado, Nevada, Placer and the Organic Gardening Club of Sacramento County, the Golden Foothills District has 376 members in eight clubs. All were Blue Ribbon Clubs during the 2017-2018 club year. Three of the outstanding programs in 2018 were:

1. Kenneth Moore of the Citizen's Climate Lobby, Placer Foothills Group Leader. (530) 537-2245 - [DrKMoore@juno.com](mailto:DrKMoore@juno.com)
2. "Worms, worms, worms" by UCCE Sacramento County Master Gardeners' Compost team. (916) 875-691
3. "Growing Drought Resistant and Warm Season Bulbs" by William R. P. Welch. 1 (510) 847-5973 - [billthebulbbaron@aol.com](mailto:billthebulbbaron@aol.com).

### **Greater Los Angeles District, Joyce Parrott,**

The Greater LA District currently consists of six clubs. Three clubs are general gardening in nature: Culver City Garden Club, Los Angeles Garden Club, and the Pacific Palisades Garden Club. Three clubs are specialty gardening in nature: the Los Angeles Geranium Society; Ikebana International; and Palisades Beautiful, a city improvement group. Program speakers for club meetings are usually found through networking/word of mouth. The Culver City Garden Club meets every month. They sometimes spend a meeting working on a project to meet a fundraising goal, e.g. potting up plants or working on crafts (pressed flower designs), that would in a couple of months be used at their horticultural show. A favorite program was described as follows: "The mosquito abatement program was my favorite. Factual, all info useable, plus handouts. Questions were answered carefully and respectfully plus the speaker left her phone number for each person in attendance who might have follow-up questions." The Los Angeles Garden Club meets ten months of the year, with speakers at most meetings. Favorite programs of the last year included an arborist on "Tree Care Maintenance"; a representative from the LA Zoo on "Extreme Plants, Carnivores, Parasites, and Mutants"; and a noted Master Gardener, on "Saving Seeds". A useful aspect of the LA Garden Club website is that all of the club's past programs/speakers can be found there ([losangelesgardenclub.org](http://losangelesgardenclub.org), and click on the news tab). The Pacific Palisades Garden Club meets ten months of the year, with a speaker each month. The following programs were noteworthy: a historical presentation on Kate Sessions, who was instrumental in getting palm trees from Mexico to be commonplace in CA; and "Attracting Birds into Our Gardens", which included feed/seeds, and the plants/delivery systems which attract birds into our gardens. Our specialty club Ikebana International, has an interesting format. The group is comprised of several different schools of floral design. When they first meet in September, a demonstration floral design along with the goal of each school is given. Throughout the year, a representative from one of the schools gives a talk/demo on a specific design from their school, and the attendees then participate in attempting that design.

### **Humboldt District, Jeanne Johnson**

Krystal Migliore and Ilene Herringer were our guest speakers at the Fall District Meeting. The smallest club in our District is the Blue Ribbon Humboldt County African Violet Society with eight members.

March 9th the Heather Enthusiasts of the Redwood Empire will have a conference.

Fortuna Garden Club will have the 44<sup>th</sup> Annual Daffodil Show March 23-24.

Southern Humboldt Garden Club has its 68<sup>th</sup> Annual Flower Show.

Eureka Sequoia Garden Club planted 400 bulbs at Eureka Wellness and Rehabilitation Center.

Humboldt District continues to support Stagecoach Hill Azalea Project.

### **Orange County District, Bette Langford**

I am the Director of the Orange County District. We currently have **18** clubs with about **1,164** members. The District covers about **948** square miles including a **42** mile coastline.

Our main challenge is **selecting a site** for our meetings that is conveniently located for our membership who live in Long Beach, Huntington Beach, Newport Beach, Tustin, Placentia, San Clemente and other cities in between.

During my first year as District Director, we had a **Leadership Workshop** by Robin Pokorski that was well attended. Our club officers and board members had many questions for Robin to answer.

The District shared a list of **interesting speakers** with our clubs. The District speakers have included an award winning hybridizer who is one of the nation's leading experts and is the Curator of the rose collection at the Huntington Library and Gardens and, Kathe Hayden, floral designer, who teaches in the area, and put together some easy and fun arrangements.

One of our most **successful meetings** was held at The Tree of Life Nursery. The members enjoyed a tour of the nursery given by Mike Evans, the owner, as well as a salad lunch put together by the board. Ways and Means held a fund raiser by offering baskets donated by various clubs for a silent auction. The money raised was used for our Scholarship fund. **A \$1000 scholarship was awarded to a student selected from a pool of scholarship winners submitted by District clubs.**

Our first meeting of 2018 was an **interactive workshop** on 'how to champion your members' skills to inspire them to be successful leaders. Launa Gould was our leader, and she first shuffled the people at the tables into small groups. Each group was asked to agree on **three skills most important for a club president**. Three skills everyone could generally agree on were presented to the entire group for further discussion. The most popular answers were **flexibility, organization and personal skills**. The exercise was enjoyable as it gave us the opportunity to meet members of the other garden clubs and learn from each other. It was a win, win for all. To finish the year there will be a speaker on the history of fertilizer and learning about smart pots. The final meeting will be the installation of a new OC District Board at Sherman Library and Gardens. A beautiful place to visit. Remember your visit there during the 2016 Convention in Irvine?

Orange County District has a diverse and enthusiastic group of garden clubs that each have their **own focus, community commitments and challenges**.

### **Palomar District, Adele Kelly**

Palomar District surveyed our clubs about speakers and programs offered. Most clubs offered the same types of speakers and programs. However, Dos Valles Garden Club had a speaker that was unique. Steven Berneberg, a Valley Center High School robotics instructor brought a slide presentation and discussed the state of robotics in gardening and farming. He showed videos of "Farmbot" a robot that plants, waters, feeds and weeds a plot of ground. Steven is a member of the San Diego Robotics Club and FAB LAB which is focused on developing creative learning experiences for people of all ages. The Club heard about him through word of mouth. Some clubs offer a panel discussion during the year or a question and answer session after each program. Most clubs that responded also survey their membership at the end of the year for feedback. In the past, the District did maintain a list of local speakers, but discontinued it due to lack of feedback from clubs.

### **Roadrunner District, Ted Benson**

Our District has had a myriad of speakers including, but not limited to, our water district, California forestry, Home Depot, Lowes, Orchard Supply and Hardware, as well as local private entrepreneur gardeners. Surveys have been taken to assess club members' areas of interest in gardening. The district is pursuing presenting internet TV advertising of gardening tips in the High Desert as a community service offered by Station KVVTV 33, Victorville, CA.

### **San Fernando Valley District, Rita Desilets**

Since becoming Director of San Fernando Valley District, it has been a goal to feature programs different from typical garden club programs. We have programs that help clubs learn about and participate in programs of NGC, Pacific Region and CGCI. Examples are: Scheduling Bus Tours, Penny Pines, Awards, Gavel Power, Treasurer's Tips, Youth Awards and Scholarships.

Our District keeps up a Speaker's Directory which has been shared with several neighboring districts and is available by e-mail to anyone requesting it.

At the club level: Southern California Garden Club decided to hold a Table Setting Competition at their January club meeting rather than have their usual 3-day Standard Flower Show in the spring. The five classes were staged on the counter space made available in the front and one side of the meeting room. The program for the day was provided by the three judges judging the show. With about 75 members in attendance, we used an I-phone to project pictures of the floral designs as the judges discussed their merits. Comments on this program were positive. Many mentioned that it was a great learning experience.

How can this program be improved? To project the image we needed to turn off most of the lights which darkened the area where the designs were staged. Next time we will have a light attached to the I-phone thus improving the quality of the projected images.

### **Sequoia Foothills, Linda Tucker**

This past year Sequoia Foothills District has held five distinctly varied District Meetings. As the different clubs host a meeting, providing the luncheon and the type of program is at the discretion of the host club. Programs have ranged from panel discussions to demonstrations to videos to new topics in gardening. The following information highlights distinctive and well received programs.

Bakersfield Garden Club provided the District with a panel discussion on the topic of reaching out into the community. Kirsten Beale from Big Kern shared information on ways her group helps nonprofits gain and use funds for projects helping the community. Greg Dion, Cal Fire and Forest Service, discussed grants available for planting community trees. Melissa Eiger, Tree Foundation of Kern, shared information of tree identification and ideal trees for public areas. This program stimulated discussions of how and with whom our local clubs could partner to maximize resources.

Squaw Valley Garden Club hosted the District to a presentation by Jackie Bradley, Master Gardener from Fresno. Her topic was Permaculture, a new concept to many in the group. She discussed the value in leaving leaves and other plant material in place to decompose naturally, similar to finding the quiet spot in the forest that is undisturbed. As gardeners, many want to clean the area of all debris while Permaculture encourages using some of the material to naturally enrich the soil. This program had members thinking "out of the box."

La Casa Garden Club's monthly meeting utilized the skill of one of its own members. The program was on Propagation. The hobbyist member demonstrated various means of propagation and shared plantings at several different stages. Plants included succulents, vegetables, and slips from other plants. Material for the rooting of plants also varied. Having members demonstrate skills encouraged others to try their hand at something new.

Sequoia Foothills District adopted an idea from another District's report last Winter. In October, the District meeting included a "Gently Used" Holiday Decorations Boutique. All attendees were encouraged to bring items for the sale. The District treasury realized an increase of \$1,500 from the boutique that very afternoon. The remaining items were taken by one member to be sold at another yard sale and generated a slight increase in profit.

District Director Linda Tucker is pleased to report clubs in the Sequoia Foothills District continue to enjoy good programming and social times together.

### **Yosemite Gateway, Mary Brooks**

To date 131 members for three clubs: Atwater, Merced and LeGrand.

Speakers for the year include the hot topics of horticulture: Pollinators, Succulents and Lavender.

Fundraisers included garden tours, plant sales and flower shows.

The membership voted on one District meeting per year in October--our President was our honored guest in October, 2018 with the largest attendance and the most \$\$ collected.

These monies were used for scholarships in the amount of \$9000.00

Most important: Merced is the home of a Blue Star Marker and in October, 2018 a Gold Star Marker.