

## 2021 CGCI AWARD JUDGING GUIDELINES

(except for flower show awards)

Awards Year: January 1, 2021 to December 31, 2021

Awards Applicants Postmark Deadlines: December 1, 2021 & January 10, 2022.

Allow at least 5 working days after the postmark date before judging.

### NOTE YOUR JUDGING & MAILING DEADLINES:

- **January 3** (postmark deadline date) for all awards which go on to NGC and Pacific Region. Please do not wait until the last minute to mail the judging form and award entry to the CGCI Awards Chairman.
- **February 15** (postmark deadline date) for all other awards.

Send all award applications/books of evidence and judging reports (except for flower show awards) to:

Pat Clayes, CGCI Awards Chairman, 72946 Ken Rosewall Lane, Palm Desert, CA 92260 / Phone: 760-773-0516

#### Award Judging Chairmen must:

1. As soon as you receive the award entry, look at the envelope and note the postmark date in pencil on the CGCI cover sheet. Also, open the envelope and make sure that you are in fact the correct judging chairman. If you receive an award in error, immediately notify the correct judging chairman and mail it to him/her ASAP.
2. Find two other knowledgeable garden club members and hold a judging session. **Be kind! Be nice! Be fair!** Always make one positive comment and one constructive comment (if warranted) on the back of the evaluation form (in pencil)! Always put the positive comment first. **DO NOT WRITE ANYTHING ON THE 3 PAGES** or application form SUBMITTED or in any yearbook or on any article, etc. Your writing is only on the evaluation form.
3. Complete a judging report form for each award, section, class, etc. Please use legible handwriting or typing as the awards certificate will be based on the information that you provide. Need individual name (if applicable), club name, district name. **Please -- no ties --** find a way to have one first, one second, one third and one HM, etc., if that's what the award calls for. You can use decimals to deduct points -- e.g., minus .0125 (1/8), minus .25 (1/4), minus .5 (1/2), minus .75 (3/4).
4. Retain a copy of the judging report form for your records.
5. Mail judged entries and judging report forms to Pat Clayes, Awards Chairman -- see address above. You can also email a copy of the judging report form to Pat at patclayes@aol.com so she will know that the judged entries are in the mail to her.

**PACIFIC REGION GARDEN CLUBS, INC AWARD ELIGIBILITY:** If you award a First Place to an eligible PRGC Award entry, then the judging chair should complete the PRGC Award cover sheet and paperclip it to the CGCI application form and the three page description and send it to Pat Clayes. Pat will take care of the rest. If you cannot complete the PRGC form, Pat can do it.

**NGC AWARD ELIGIBILITY:** If you and your judging committee award a First Place to an eligible NGC Award entry, then the judging chair should

complete the NGC awards cover sheet and paperclip it to the CGCI cover sheet with the three page information sheet and send it to Pat Claves. Pat will take care of the rest -- getting it ready to go on to NGC. If you cannot do so, Pat can complete the NGC form.

**New CGCI Awards Cover Sheet:** The new 2021 CGCI Awards cover sheet is on the CGCI website. Please take a look at it before you start judging.

**Information that you will need for the PR and NGC cover sheets:**

State Garden Club Name: California Garden Clubs, Inc. Number in State Club: 16,863. State Awards Chairman Info: Pat Claves, 72946 Ken Rosewall Lane, Palm Desert, CA 92260 / 760-773-0516 / patclaves@aol.com or awards@cagardenclubs.org.

Please find your name and the awards for which you are responsible below:

<u>Award # and Name</u>	<u>Postmark Deadline to CGCI Awards Chairman, Pat Claves</u>	<u>Judging Chairman</u>	<u>NGC/PR Award</u>
<b><u>SPECIAL AWARDS</u></b>			
Award of Honor		Awards Committee & CGCI Pres.	
Award of Merit		"	
CGCI Flower Arranger of the Year		"	
CGCI Gardener of the Year		"	
CGCI Lifetime Achievement Award		"	
CGCI Lifetime Service Award		"	
CGCI Man of the Year		"	
CGCI Woman of the Year		"	
CGCI Youth Leader of the Year		"	
CGCI Awards of Merit (3)		"	
CGCI Consultant of the Year	February 15	Sue Bennett	
<b><u>CIVIC BEAUTIFICATION AWARDS</u></b>			
1. Community Impact	January 3	Kathy Taylor de Murillo	NGC CE-1, 2, 6, 8, 9
2. Blue Star Memorial Site Beautification	January 3	George Unrine	PR-10, NGC CE-7
3. Civic Development	January 3	Alexis Slafer	PR-9, NGC CE-4, 5, 6
4. Horticulture Excellence in Gardening	February 15	Sue Bennett	
5. Landscape Design Advocate	February 15	Alexis Slafer	
6. Memorial Planting	January 3	Carolyn Villi	PR-9, NGC CE-9

<u>Award # and Name</u>	<u>Postmark Deadline to CGCI Awards Chairman, Pat Clayes</u>	<u>Judging Chairman</u>	<u>NGC/PR Award</u>
<b><u>CLUB ACTIVITIES AWARDS</u></b>			
10. Blue Ribbon Cert. of Achievement	February 15	District Directors	
11. Achievement for a Single Event	January 3	Elisabeth Tufo	PR-11
12. Club Program	February 15	Marlene Kenney	
13. Touring	February 15	Kathy Taylor de Murillo	
14. Garden Therapy	January 3	Roy Wilburn	PR-12, NGC G-3
15. Home Garden Tour	February 15	Kathy Taylor de Murillo	
16. Membership	January 3	Adele Kelly	PR-13 & NGC MAE-1
17. Seminar & Workshop	February 15	Adele Kelly	
18. Ways & Means	February 15	Marlene Kenney	
19. National Garden Week	December 1	Kathy Taylor de Murillo	PR-19, NGC MAE-5
<b><u>ENVIRONMENT/HORTICULTURE AWARDS</u></b>			
20. Backyard Habitat	January 3	Carolyn Villi	NGC EC-3
21. Conservation Projects	January 3	Gloria Barry	NGC EC-1
22. Container-Grown Vegetable	January 3	Myrtle Findley	NGC G-1
23. Home Garden	January 3	Myrtle Findley	NGC G-2
24. Horticulture	February 15	Sue Bennett	
25. Operation Wildflower	January 3	Elisabeth Tufo	NGC EC-5
26. Pollinator Education	January 3	Terry Sampson	NGC EC-5
27. Unique Backyard Enhancement	February 15	Carolyn Villi	
28. Environmental Event	January 3	Nancy Compton	NGC EC-1, 2, 4
<b><u>PHOTOGRAPHY AWARDS</u></b>			
40. Photography	February 15	Ron Lang	
41. CA Arboreta/Botanic Gardens Photo Collection	February 15	Ron Lang	
<b><u>PUBLICATIONS/MEDIA AWARDS</u></b>			
50. Sec. 1 Dist. Newsletters	January 3	Shane Looper	PR-2, NGC MAE-4 A-D
50. Sec. 2 Club Newsletters	January 3	Shane Looper	PR-2, NGC MAE-4 A-D
51. Sec. 1 Published Article by Individual	January 3	Judy Bates	PR-1

<b><u>Award # and Name</u></b>	<b><u>Postmark Deadline to CGCI Awards Chairman, Pat Clayes</u></b>	<b><u>Judging Chairman</u></b>	<b><u>NGC/PR Award</u></b>
51. Sec. 2 Other Publications, Sec. A	January 3	Judy Bates	PR-4, NGC MAE-4 E,F,G
51. Sec. 2 Other Publications, Sec. B	January 3	Judy Bates	PR-5, NGC MAE-4 E,F,G
52. Social Media	January 3	Pat Clayes	PR-18, NGC MAE-2B
53. Website	January 3	Kathy Taylor de Murillo	PR-18, NGC MAE-2A
<b><u>YEARBOOK AWARDS</u></b>			
54. Club Yearbook	January 3	Carol Vallens	PR-3 (a-g, l, j)
55. District Yearbook	January 3	Carol Vallens	PR-3(h)
<b><u>YOUTH AWARDS</u></b>			
64 Junior Essay Contest	February 15	Lisa Cosand	
65 School Garden Award	January 3	Lisa Cosand	NGC YW-2, 3
<b><u>MERIT AWARDS</u></b>			
70. Educational Schools Award	February 15	Sandra Graff, Greg Pokorski Alexis Slafer & Nancy Compton	
71. Flower Show: Award of Excellence	February 15	Emily Troxell	
72. Flower Show: Most Standard Flower Shows in an active district	February 15	Emily Troxell	
73. Flower Show: Scholastic Achievement	February 15	Sandra Graff	
75. Most New CGCI Life Memberships in a district	February 15	Carlotta Wixon-Welker	
77. Penny Pines Plantation	February 15	Nina Blonski	
78. Sweepstakes		Pat Clayes	

**OTHER:**

35. Flower Show Schedule Award	January 3 L.M. to send entries to Flower Show Awards Chairman, Emily Troxell	Lynn MacFarland	PR-14B
60. Smokey Bear/Woodsy Owl Poster Contest	C. T. to send winning posters to PRGC -- must be rec'd by PRGC Chairman by January 22	Charlotte Tucker	PR/NGC Awards
61. Youth Sculpture Contest	R.L. to send winners to PR Youth Sculpture Contest Chairman: February 1	Ron Lang	NGC Award
62. Poetry Contest	L.C. to send winners to PR Poetry Contest Chairman: February 1	Lisa Cosand	PR/NGC Awards

Sept./2021 Claves