**Burbank-Valley Garden Club**

**SCHOLARSHIP PROGRAM**

**APPLICATION DEADLINE: March 1, 2022**

**Details of the Award**

* Annual award of $500 to a high school senior entering a college program
* Equal opportunity shall be provided to all applicants
* College/university must be accredited and listed on the official website of the U.S. Department of Education: <https://ope.ed.gov/accreditation/Search>
* Award to be announced at Burbank-Valley Garden Club’s June 2022 meeting. Chairperson will notify all applicants in writing by June 2022.

**Applicant Eligibility**

Applicants must meet all of the following criteria:

* Must be U.S. Citizen or Permanent Legal Resident of the United States
* Must be attending school full-time
* Study abroad programs are not eligible
* Must have a cumulative grade point average of at least 3.0 (on 4.0 scale)
* Must be planning a career related to gardening, landscape design, environmental issues, floral design, or horticulture
* Must plan to major in one of the following fields of study:

Agronomy Plant Pathology/Science

Agriculture Education Rural or Urban Planning

Floriculture Habitat or Forest/Systems Ecology

Horticulture Environmental Issues/Concerns

Landscape Architecture/Design Environmental Conservation (including

Forestry Environmental Engineering studies)

Land Management studies Wildlife Science

**Selection Criteria**

All applications will be judged by the Scholarship Committee, who will choose the winning applicant. The Scholarship Committee consists of the Chairperson, an Executive Board member and a Board member. The following sample scale of points may be used to evaluate applications:

* Academic Record 40%
* Applicant’s Letter 25%
* Honors, Extracurricular

Activities/Work Experience 25%

* Recommendations 8%
* Conformance 2%

**Description of Funds**

The check for the winning applicant's scholarship award will be mailed to the student upon the Scholarship Committee's receipt of the Current Enrollment Verification Certificate (or its equivalent) showing the awardee's enrollment at a college or university.

**Application Procedure**

The following documents must be submitted, (printing on front side only):

1. BVGC Scholarship Application Form
2. Complete official academic transcripts
3. Letter from applicant (8.5x11 size, one page maximum, front side only, font shall be Arial or similar, minimum font size 10)
4. List of applicant’s extracurricular activities, honors, recognitions received within the last three years (8.5x11 size, two page maximum, front side only, font Arial or similar, minimum font size 10 )
5. Three letters of recommendation (front side only, one page each)

All of the documents must be mailed by the applicant in one large envelope. Do not place documents in protective covers or binders and do not staple pages. (NO STAPLES) Applications shall be mailed to the BVGC Scholarship Chairperson c/o 549 N. Griffith Park Dr, Burbank, CA 91506, in time to be received no later than March 1, 2022.

If a previous applicant or winner reapplies for a scholarship, a completely new and updated application package must be submitted.

**Instructions for Filling out Application**

* All forms are preferred to be typed. Remember, pages shall be printed or typed on front sides only and none shall be stapled. Set fonts and margins to comply with limits described above.
* Transcripts of your last seven completed semesters must be **Official** Academic Transcripts. Transcripts must be officially sealed with the official stamp of your school on the back.
* Your Letter to the Scholarship Committee should discuss your background, future goals, and future career goals.
* The Letters of Recommendation should discuss scholastic ability, personal character, and work-related experience of the applicant.

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2021-2022