

California Garden Clubs, Inc.
Minutes of the Pre-Convention Board Meeting

Tuesday, June 7, 2022
Handlery Hotel, San Diego
Host: Palomar District
President: Lynne Batchelor

President Lynne Batchelor called the meeting to order at 5:00 p.m. The Recording Secretary was present.

State Pins and Miscellaneous Sales Chairman Hank Vanderhorst led the Pledge of Allegiance (with participation by Landscape Design Schools Chairman Alexis Slafer).

Communications Director Kathy Taylor de Murillo gave the Inspiration.

President Lynne Batchelor introduced the members of the Executive Committee and welcomed and introduced Pacific Region Director Lana Finegold.

Recording Secretary Gail Vanderhorst called the roll and the president declared a quorum present.

Excused: Beverly Brune, Nancy Compton, Joan Craig, Helen Gates, Rosalie Hooper, Gudrun Kimmel, Ron Lang, Krystal Migliore, Martha Smyser, Elisabeth Tufo, Julie A. West and Pat York.

Parliamentarian Greg Pokorski reported the Rules of Order for the 2021-2023 term were adopted at the May 29, 2021 Organizational Meeting and are listed on pages 32 – 33 of the 2021-2022 *Yearbook, Manual & Roster*.

President Lynne Batchelor thanked Convention Chairman Sharon Tooley and members of Palomar District for hosting the 2022 Convention.

Without objection, the Chair appointed the following committee to review the minutes for this meeting: Greg Pokorski, Chairman, George Perko and Carol Vallens.

Minutes Review Committee Chairman Greg Pokorski reported that the minutes of the 2022 Winter Board Meeting, February 8-10, were reviewed, distributed on March 23, and posted on the website. He moved to adopt them as distributed. **Motion Passed.**

Treasurer George Perko reported. See Attachment A.

Financial Report: April 30, 2022

Net worth:

Total cash in checking/savings accounts	\$129,316	
Total other assets	\$519,346	
TOTAL ASSETS		\$648,662
of which liabilities and restricted funds are	\$395,709	
Cash Balance Available		<u>\$252,953</u>

Officers' Reports

President Lynne Batchelor deferred her report.

1st Vice-President Carol Vallens deferred her report.

2nd Vice-President Adele Kelly deferred her Bylaws report, but moved on behalf of the Bylaws & Policy Committee to eliminate Standing Rule #92 (Major changes in format of the Yearbook, Manual & Roster shall be approved by board of directors.) and renumber Standing Rules # 93 & 94. **Motion passed without opposition.**

3rd Vice-President Marlene Kinney deferred her report.

Parliamentarian Greg Pokorski deferred his report.

Recording Secretary Gail Vanderhorst deferred her report.

Corresponding Secretary Milly Benson deferred her report.

Interim Financial Secretary Rita Desilets deferred her report.

Communications Director Kathy Taylor de Murillo deferred her report.

Executive Committee Recommendations

On behalf of the Executive Committee, Recording Secretary Gail Vanderhorst moved to adopt or ratify the following recommendations:

1. To approve the appointments of Kathy Bramhall and Rosa Radicchi to the Circle of Poppies.
Motion passed.
2. To ratify the appointment of George Unrine as a delegate to the Pacific Region Garden Clubs convention in Las Vegas, Nevada in April, 2022.
Motion passed.
3. To ratify the appointments of Marlene Kinney and Carol Vallens as members of the Strategic Planning Committee.
Motion passed.
4. To ratify the appointments of Shane Looper and Robin Pokorski to the Board of Trustees for the 2022-2028 term.
Motion passed.
5. To approve Carolyn Hoyum to serve concurrently as Cascade District Director and as a member of the Nominating Committee.
Motion passed.
6. To accept with regret the resignation of Elisabeth Tufo as Associate Plant Societies Liaison, Awards Sponsors Finances Chairman, Nominating Committee member, Procedures Manual Committee Advisor and *Yearbook, Manual & Roster* Chairman.
Motion passed.
7. To ratify the appointment of Monica Lewis as Awards Sponsors Finances Chairman.
Motion passed.
8. To ratify the appointment of Terry Sampson, Roadrunner District, to the Nominating Committee.
Motion passed.
9. To ratify the appointment of Robin Pokorski as *Yearbook, Manual & Roster* Chairman.
Motion passed.
10. That the annual liability insurance rate for the 2023-2024 policy year be \$1.25 per member with a \$20.00 minimum for small clubs. No change in charges for Certificates of Insurance,

Additional Insureds or late fees.

Motion passed.

11. To pay \$49.99 over the \$500.00 budgeted for 2022 Premier with Intuit/QuickBooks, line code 402A, QuickBooks support.

Motion passed.

12. To refund \$2000.00 donation sent in error with payment for 2021-2022 membership cards to Resendiz Brothers Protea Growers, LLC.

Motion passed.

13. To increase the budget for line code 1601B Award mailing/postage from \$150.00 to \$300.00.

Motion passed.

14. To increase the budget for line code 2601 Gift for NGC/PR from \$100.00 to \$200.00.

Motion passed.

15. To establish a special CGCI Board Meetings and Conventions Procedures Committee with Robin Pokorski as chairman and members Launa Gould and Alexis Slafer.

Motion passed as amended.

16. To ratify Fall Board Meeting dates of October 16-19, 2022 at the Wyndham Hotel in Sacramento. To approve a registration fee of \$45.00 and a late registration fee of \$75.00.

Motion passed.

17. To accept the invitation of Southern California Garden Club to host the 2023 Convention. To ratify 2023 Convention dates of June 5-9, 2023 at the Airtel Plaza Hotel in Van Nuys. To ratify the appointments of Rita Desilets as 2023 Convention Chairman and Greg Pokorski as 2023 Convention Treasurer. To approve a registration fee of \$45.00 and a late fee of \$75.00.

Motion passed.

18. To ratify a Tri-Refresher in Turlock, sponsored by Valley Lode District, on November 5, 2022, Berni Hendrix Chairman.

Motion passed.

19. To ratify Environmental School Series 7 in Turlock, sponsored by Valley Lode District. Course 1, January 14-15, 2023, Course 2, February 11-12, 2023, Course 3, February 25-26, 2023, Course 4, March 11-12, 2023. Chairman Berni Hendrix.

Motion passed.

Interim Financial Secretary Rita Desilets presented the 2022-2023 budget (copies were distributed to attendees) and moved for its adoption as distributed. **Motion Passed.** See Attachment B.

Sacramento River Valley District Co-Director Frankie Raymond extended an invitation to the 2022 Fall Board Meeting in Sacramento, October 16-19, 2022 at the Wyndham Hotel.

Meeting adjourned at 6:17 p.m.

Gail Vanderhorst _____ Date _____
Recording Secretary

Attachment A
Treasurer's Report to Board of Directors

Financial Report: April 30, 2022

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Update on recent/upcoming financial events:

- 1) Blue Star Marker Restoration Project: The statewide marker refurbishment project was closed in March because the project involves chemicals which are banned in California. All club and district funds and money CGCI reserved for financing the project were returned.

- 2) Funding current scholarships: CGCI anticipates that receipts from life memberships will not be sufficient to fund the 2, \$2,000 scholarships CGCI awards annually. Receipts in the Life Membership account will be supplemented by accumulated earnings of the Scholarship Endowment Fund to insure the \$4,000 funding continues.

**Attachment B
California Garden Clubs, Inc.
Budget 2022-2023**

Line Code	Description	Budget
Revenue		
5001	Contributions/Donations	500
5001A	Amazon Smile Donations	50
5101	Convention Profit	2,000
Dues		
5201	Dues-Affiliates 1 x \$50=\$50	50
5202	Dues-APS 3700 x \$2.75 = \$10,175	10,175
5203	Dues-Clubs 12,800 x \$2.75 = \$35,200	35,200
5301	Fundraising Revenue	0
5401	Group Tax Exemption Program Fees	1,500
5601	Interest	1,500
Membership		
5701	Membership Banners	100
5702	Membership Cards	250
5703	Member Award of Distinction	100
Miscellaneous Income		
5801	Bad check fees reimbursements	0
5803	3 Year Calendars	0
5804	Program Speakers Refund	0
5805	NGC/PR Refund	0
5806	Penny Pines	0
5807	CGCI Hosted Meetings	0
5808	CGCI Hosted NGC/PR Conventions	0
6001	Scholarship - transfer from Scholarship Fund	4,000
6101	State Pins & Miscellaneous Sales	1,000
6301	Yearbook Sales	1,000
Total Revenue		57,425
Expenses		
Administration		
101	Auditor	5,000
102	External Treasurer	3,600
201	Directors & Officers Insurance	2,500
301	Dues-NGC \$1 per capita for APS & Clubs	16,500
302	Dues-NGC Youth	10
303	Dues-Pacific Region	360
401	Crime Insurance Package	1,200
402	Quickbooks 3 users	600
402A	Quickbooks support	0
403	Expense-Administration	0
501	Attorney General	50
502	Franchise Tax Board	10
503	CA Dept of Tax & Fee Admin.	400

504	Secretary of State Form SI-100 even yrs	20
505	CA Trademark/logo fee Due 8/15/29	0
506	State Raffle Permit	20
701	Office Supplies	500
705	PO Box Annual Fee	225
801	RingCentral 888# \$36.50 @ month x 12	450
802	CGCI Virtual Meetings	350
901	Website	3,350
1001	Yearbook Printing	5,700
	Total Administration	40,845
	Chairman Expenses	
1501	Amenities & Protocol	50
1502	Arbor Day	50
1503	Arboreta/Botanic Gardens of CA	50
1504	Associate Plant Societies	50
1505	Awards Finance	50
1506	Backyard Habitat	50
1507	Blue Star Memorials - Co-Chair 1	50
1508	Blue Star Memorials - Co-Chair 2	50
1509	Budget & Finance (copies)	50
1510	Business Commendations & Discounts	50
1511	Bylaws & Policy (copies)	50
1512	Civic/Community Beautification	50
1513	California Native Plants	0
1514	Natural Resources	0
1515	Educational Schools Finance	50
1516	Environmental Schools	50
1517	Floral Design Education	0
1518	DD Mailbox Chairman	0
1519	Flower Show Awards	50
1520	Flower Show Judges Credentials	50
1521	Flower Show Schedules	50
1522	Flower Show Schools Team Chair	50
1523	Flower Show Symposium	50
1524	Anza Borrego Desert State Park	0
1525	Gardening Schools	50
1526	Garden Therapy	50
1527	GGNPC Mission Blue Project Phase II	0
1528	Memorial Gardens	0
1529	Veggies/Herbs/Spices/Edible Flowers	50
1530	Home Grown	50
1531	Honor Book	50
1532	Horticulture	50
1533	New Cultivars	50
1534	Landscape Design Schools	50
1536	Master Gardener Liaison	0
1537	National Garden Week	0
1538	Shrubs/Trees	0
1539	Penny Pines	50
1540	Roses	50
1541	Program & Speaker Registry	0
1542	Memorial Garden for the Fallen	0

1543	Reforestation and Restoration	0
1544	Scholarships - Chair 1	50
1545	Scholarships - Chair 2	0
1546	Publicity	50
1547	Sempervirens Fund	50
1548	California State Parks	50
1549	Member Award of Distinction	50
1550	Strategic Planning	50
1551	Invasive Plants	0
1552	Vermiculture / Vermicomposting	50
1553	Website	50
1554	Operation Wildflower	0
1555	Wildlife (incl. bees/butterflies/insects)	50
1556	Birds	0
1557	Certificates (long-term service)	50
1558	Board of Trustees incl. Endowments	50
1559	Legislation/Government	50
1560	Pacific Region Director's Project	0
1561	Golden Legacy Society	50
1562	PO Box Chairman	50
1563	Water Conservation	0
1564	Rare Plant Treasure Hunt	0
1565	Reuse, Recycle, Repurpose	50
1566	Stagecoach Hill Azalea Reserve	0
1567	Donation Administrator	50
1568	No. Am. Butterfly Assoc. (NABA)	0
1569	Stamps	50
1570	Leadership Chairman	0
1571	Photo Roster	0
1572	Outreach (Resource & Community)	0
1573	San Francisco Flower & Garden Show	0
1574	Environmental Art	50
1575	Workshop/Events	0
1576	Rose Parade	0
1577	Endowment Fund Promotions	50
1578	Climate Awareness	50
1579	Garden Center Liaison	50
1580	Social Media	0
	Total Chairman Expenses	2,500
	<i>Chairman Expenses with Special Funding</i>	
1535	Life Membership	100
1601A	Awards	850
1601B	Awards mailing/postage	250
1602	Chairmen Coordinator	100
1603	District Director Coordinator	100
1604	Group Tax Exemption Program Chairman	200
1605	Membership-Including Dues Bills, Admin, Certs, & APS	500
1606	Smokey Bear Poster Contest	150
1607	State Pins & Misc. Sales (50% of sales)	500
1608	Yearbook Chairman - including distribution/mailing	1,500
1609	Youth Activities- Awards, Admin, Essay, Hort. & Liaisons	250
1610	Procedure Committee	150

1611	Social Media	375
	Total Chairman with Special Funding	5,025
	-	-
	<i>District Director Expenses</i>	
1701	Arboretum	100
1702	Bay Bridges	100
1703	Bay Ocean	100
1704	Buttes	100
1705	Cascade	100
1706	Channel Islands	100
1707	Costa Verde	100
1708	Desert Empire	100
1709	Diablo Foothills	100
1710	Golden Foothills	100
1711	Greater Los Angeles	100
1712	Humboldt	100
1713	Luther Burbank	100
1714	Mendo-Lake	100
1715	Montana de Oro	100
1717	Orange County	100
1718	Palms to Pines	100
1719	Palomar	100
1720	Roadrunner	100
1721	Sacramento River Valley	100
1722	San Fernando Valley	100
1723	Santa Clara Valley	100
1724	Sequoia Foothills	100
1725	Top O' the State	100
1726	Valley Lode	100
1727	Yosemite Gateway	100
	Total District Director Expenses	2,600
	<i>Membership</i>	
1801	Membership Banners	50
1802	Membership Cards (printing)	250
1803	Membership - bookmarks, brochures	1,500
1804	Misc. Dues Refunds	0
1805	Organization Locator Service	300
-	Total Membership Expenses	2,100
	<i>Officers Expenses</i>	
1901	1st Vice President (year before Pres.Elect)	0
1901A	2nd Vice President	250
1901B	3rd Vice President	250
1902	Corresponding Secretary	100
1903	Financial Secretary	150
1904	Parliamentarian	50
1905	President, CA Travel & Office	10,000
1906	President, NGC & Pacific Region	5,000
1907	Recording Secretary	50
1908	Treasurer	400
1909	Communications Director	100
	Total Officers Expenses	16,350

	Election Year Expenses	
1920	Incoming President's Honorarium	200
1921	Outgoing President's Pin	500
1922	President Elect Expenses	500
1923	President Elect, NGC & Pacific Region	3,500
	Total Election Year Expenses	4,700
		-
	Other Expenses	
2101	Golden Gardens eNews	50
2201	Educational Pamphlets	500
2601	Gift for NGC/PR	100
2701	Member Award of Distinction	0
2901	Program Speakers for Convention/Board Meetings	1,500
3001	Promotional Materials	500
3101	Scholarships- 2 @ \$2000	4,000
	Total Other Expenses	6,650
	Misc. Expenses	
4001	NGC/Pac Region related expenses incl visits	1,000
4002	Bank charges	0
4002A	PayPal Merchant Fees	50
4003	Memorial Donations	250
4004	San Francisco Flower & Garden Show	0
4005	CA State Flower & Garden Show	0
4006	#54 Yearbook Award	350
4007	3 Year Calendar printing	0
4010	WebTech Therapy	0
4011	Penny Pines donation	0
4012	Interest transfer to Scholarship	0
4014	Miscellaneous Board Authorized (A thru M)	0
4014N	Blue Star Memorial Renovation	0
4014O	Tree for Arbor Day	100
4014P	Sempervirens Big Basin Recovery Fund	0
4014Q	Circle of Poppies Pins	0
4015	NGC Award sponsored CB-1 (formerly #20)	100
4016	CGCI Hosted Meetings	0
4017	CGCI Hosted NGC/PR Conventions	0
4101	Pacific Region Director from CGCI	0
	Total Misc. Expenses	1,850
	Total Expenses	82,620
		-
	Revenue Less Expenses	-25,195