

California Garden Clubs, Inc.
2021-2023 Evaluation Form
Deadline: Postmarked by December 1

No Book of Evidence. Entry requires a 2021-2023 CGCI Awards Application form (a cover sheet plus up to three printed pages (front side only)). Place this evaluation form in an envelope and include with the entry. See sample CGCI Awards Application form on the CGCI website under "Awards."

50. Newsletters Section 1. District Newsletters
 1st \$50.
 Sponsor: Rita Desilets
 Eligible for PRGC Award 2B and NGC Award MAE-4 A-D

Submit by **DECEMBER 1** to Shane Looper, 213 Carmelo Lane, South San Francisco, CA 94080-2204

For newsletters published during the awards year. Emphasis on communication of NGC, PRGC, CGCI, district, club programs and activities. Submit **2 copies** each of **3 consecutive issues in a large envelope** with application form. Include a #10 envelope and evaluation form. On application form, state number of issues published during the awards year.

	<u>Points</u>	<u>Score</u>
Meets deadline	5	_____
Application complete & correct:	15	_____
Submission information correct (1); all questions answered (1)		
Includes the following:		
Brief description of publication (3)		
Number of issues per year (3)		
Number of copies distributed (3)		
How distributed (email, mail, handouts etc.) (2)		
Cost of printing/publishing and distributing (2)		
Publication promotes NGC/CGCI objectives:	15	_____
(Promoting gardening, floral design, civic beautification, environmental responsibility and the exchange of information and ideas)		
Design & layout:	5	_____
Date (volume number is optional) on front page (1/2)		
Name (publication or club) & date on subsequent pages (if more than one page) (1/2)		
Organization (pages numbered if appropriate; information easy to find; paragraphs aligned properly; good white space/balance) (1)		
Format:		
Font style/size/color selection consistent throughout (1)		
Printing, photos and/or graphics clear and appropriately sized (1)		
No typos/grammatical errors (1)		

(continued on page 2)

<p>Content:</p> <p>List of affiliations: NGC (3), Pacific Region (1), CGCI (1) - (5)</p> <p>Overall publication is informative, easy to read/understand, educational and accurate (10)</p> <p>Includes a variety of information (30)</p> <p>(one or more of the following: club, district, CGCI <u>or</u> NGC activities/projects/programs; poetry/recipes/inspirations, horticulture, floral design, conservation, therapy, youth, etc.)</p> <p>Articles on specific activities (club, district, CGCI or NGC) provide the necessary <i>what, where, when and who</i>. (15)</p>	<p>60</p>	<p>_____</p>
--	------------------	--------------

Total Points	100	_____
---------------------	------------	-------

District _____

Number of issues published during the awards year _____