



California Garden Clubs Inc.

CGCI Group Tax Exemption Program Renewal Form for Fiscal Year July 1, 2023 - June 30, 2024***

This renewal form, required documentation, and payment are **due by February 1, 2023.**

*** Do not change the dates. You are sending in information for your club's recently completed fiscal year 2021-22, year ending June 2022. If you change the dates, this form becomes invalid.

Club or District Name: _____

Our Club's District is: _____

We elect **TO BE INCLUDED** in the California Garden Clubs Inc. Group Tax Exemption Program for the **Fiscal Year July 1, 2023 - June 30, 2024** (please complete all items below.)

OR

We elect **TO NO LONGER BE INCLUDED** in the California Garden Clubs Inc. Group Tax Exemption Program. (please sign this form and return it to the address listed.)

1. Club Designated GTEP Information. Place your initials in the appropriate boxes below for a) and b)

a) Our organization		<u>has a permanent mailing address</u> , and it is included below.
		<u>does not have a permanent mailing</u> address; therefore, the address included below is the mailing address of our organization's current president / director. If your organization has a permanent mailing address use that instead of the President/Treasurer or Director address.
b) Private foundation		I affirm that our organization is NOT a private foundation.
		Our organization has changed and is NOW a private foundation.
	(Note: A determination by the IRS that your club or district is a private foundation will jeopardize your ability to be included in the CGCI Group Tax Exemption Program.)	
Contact Name		
Mailing Address		
City		Zip-code (5x4)
Contact Phone Number		Email

2. Organization Activity. By placing your initials in each box below, you affirm the following statements as the authorized representative for this member of the CGCI Group Tax Exemption Program, I affirm that our CGCI CLUB or DISTRICT understands that:

	It is required to submit a list and description of the <u>actual activities</u> for the most recently completed fiscal year (July 1, 2021-June 30, 2022) which ended <u>June 30, 2022.</u> to CGCI with this renewal form.
	It is required to submit a <u>financial report</u> for the most recently completed fiscal year (July 1, 2021-June 30, 2022) which ended <u>June 30, 2022.</u> to CGCI with this renewal form.



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	It is relieved from having to file IRS Form 1023, <i>Application for Recognition of Exemption Under Section 501(c) (3) of the IRC</i> , and Form 1024 <i>Application for Recognition of Exemption Under Section 501(a)</i> .
	It is subject to the general supervision of California Garden Clubs Inc. as outlined in our Articles of Affiliation.
	It is responsible for its own tax return filings with the IRS and CA Franchise Tax Board (FTB) and GENERAL NON-PROFIT/CHARITY Related Forms any other that may be required. <i>California Garden Clubs Inc. does not file group tax returns.</i>

3. Financial Information. Please fill in the dates the forms were filed:

	DATE FORMS FILED
<i>Our gross receipts were equal to or less than \$50,000.</i>	
Our IRS Form 990-N was filed online on _____	
Our CA FTB Form 199-N was filed online on _____	
<i>Our gross receipts were more than \$50,000</i>	
Our IRS Form 990 or 990-EZ was filed mailed on _____	
Our CA FTB Form 199 was filed mailed on _____	
Our Annual Registration Renewal Report (Form RRF-1) was filed on _____	
Our Annual Treasurers Report (Form CT-TR-1) was filed on _____	

4. Signature: I attest that to the best of my knowledge; the above information is correct.

All items must be completed. This form must be signed by the president / director or treasurer of the CGCI Group Tax Exemption Program member organization.

Signature: _____

Print Name: _____

Title: _____ Date: _____

Email: _____ Telephone: _____

5. Checklist for submitting completed renewal form with related documentation and payment

	RENEWAL FORM, signed
	ACTIVITIES REPORT
	FINANCIAL REPORT
	<u>NON-REFUNDABLE FEE(S)</u>
	RENEWAL: Postmarked prior to February 1, a check for \$15.00, payable to <u>CGCI</u>.
	RENEWAL LATE FEE: Postmarked after February 1, a check for \$30.00 payable to <u>CGCI</u>.
	Mail to: Sue Bennett, GTEP Chairman 7560 Shelborne Drive, Granite Bay, CA 95746-9459