

California Garden Clubs, Inc
Minutes of the 2019 Pre-Convention Board Meeting

Tuesday, June 4, 2019
Airtel Plaza Hotel, Van Nuys, California
Host: Southern California Garden Club
President Krystal K. Migliore

President Krystal Migliore called the meeting to order at 3:48 p.m.
The Recording Secretary was present.

Bay Bridges District Director Bonnie Smith led the Pledge of Allegiance.

Diablo Foothills District Co-District Director Dolores Moffat gave the Inspiration.

President Krystal Migliore introduced the 2017-2019 Executive Committee Members and former CGCI Presidents in attendance: Mary Lou Goodwin (1991-1993), Bob Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015) and Sue Bennett (2015-2017).

President Krystal Migliore recognized Circle of Poppies members Myrtle Findley and Joan Craig.

2017-2019 National Garden Clubs President Nancy Hargroves was introduced.

Parliamentarian Greg Pokorski moved that Judy Unrine and Carolyn Villi be members of the Circle of Poppies.
Motion Passed.

Timekeeper Jeanne Desilets was introduced.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

EXCUSED: Mary Arakelian, Lili Aram-Bost, Anne Capes, Lisa Cosand, Janet Eyre, Helen Gates, Eltha Hannum, Mavis Hansen, Rosalie Hooper, Gudy Kimmel, Nancy McDougal, Rosa Radicchi, Dorothy Roton, Hoberley Schuler, Heide Stack, Ann Wallace, Carlotta Wixon-Welker and Pat York.

Parliamentarian Greg Pokorski reported that the Rules of Order for Board Meetings were adopted at the Organizational Meeting on June 3, 2017 for the entire term. They can be found on pages 33 and 34 of the 2017-2019 *Yearbook, Manual & Roster*.

Parliamentarian Greg Pokorski moved to adopt the Minutes from the January 30 – February 1, 2019 Winter Board Meeting in San Diego as distributed by Jane McKee for Gail Vanderhorst on March 8, 2019.
Motion Passed.

Without objection the Chair appointed the following committee to review the minutes of this meeting: Greg Pokorski, Chairman, Judy Bates and Carol Vallens.

Financial Report

Treasurer George Perko reported as of April 30, 2019. See Attachment A.

Net worth:		
Total cash in checking/savings accounts	\$143,325	
Total other assets	\$400,588	
TOTAL ASSETS		\$543,913
Of which restricted funds are	\$353,581	
Cash Balance Available		<u>\$190,332</u>

Officer Reports

Parliamentarian Greg Pokorski reported.

Communications Director Jane McKee deferred her report to Convention.

Financial Secretary Launa Gould deferred her report to Convention.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Tuesday, June 11, 2019.

Corresponding Secretary Marlene Kinney deferred her report to Convention.

Interim 3rd Vice-President Carol Vallens reported.

Membership

Current Membership

Number paid as of 5/29/2019

Clubs - 246 (14,096 members)
APS - 61 (5,050 members)
Affiliates - 1 (pending ratification)
Total - 308 (19,146 members)

Interim 3rd Vice-President Carol Vallens moved to ratify the following Clubs and Affiliates:

Clubs

Paradise Gardeners 27 Members
Palomar District President Nancy Janssen

Placerville Garden Club 95 Members
Golden Foothills District President Diane Henderson

Affiliate

North American Clivia Society President Malcolm Shrimplin

Motion Passed.

2nd Vice-President Lynne Batchelor deferred her report to Convention.

President-elect Shane Looper read the second reading of the 2019-2021 President's Project Resolution and moved for its adoption. See Attachment B. **Motion Passed.**

President Krystal Migliore deferred her report to Convention.

Committee Report

Winter Board Meeting Chairman Adele Kelly deferred her report to the Organizational Meeting.

Invitation to Fall Board Meeting 2019

The invitation to Fall Board Meeting was deferred to the Organizational Meeting.

Executive Committee Recommendations

On behalf of the Executive Committee, Recording Secretary Gail Vanderhorst moved to ratify or approve the following recommendations:

1. To approve payment to reimburse Pacific Region Garden Clubs, Inc. in the amount of \$312.69 for champagne, apple cider, and hotel corkage fees for the Pacific Region Garden Clubs, Inc. installation toast honoring 2019-21 Director Robin Pokorski and 2019-21 Alternate Director Susan C. Bennett. Funds to come from the general fund Line Code 4017 with check made payable to Pacific Region Garden Clubs, Inc. attention Shane Looper.
Motion Passed.
2. To approve the Independent Contractor Agreement for George Perko, CPA, MBA, to provide financial services to CGCI for the 2019- 2021 term. Monies to come from general funds line code 102 External Treasurer for \$3,600 per year.
Motion Passed. See Attachment to June 3, 2019 Executive Committee Meeting minutes.
3. That the 2020-2021 Liability Insurance rates remain the same: \$1.50 per member and \$25 late fee per club. Certificate \$35, processing fee \$15 when requirements are submitted less than two weeks prior to the event.
Motion Passed.
4. To ratify the following additions to the Official Calendar dates:
January 20-21, 2020: Gardening School Course 1
Sponsored by Chula Vista Garden Club in Chula Vista
Chairman: Michael Biedenbender

January 22-23, 2020: Gardening School Course 2
Sponsored by Chula Vista Garden Club in Chula Vista
Chairman: Michael Biedenbender

July 13-14, 2020: Gardening School Course 3
Sponsored by Chula Vista Garden Club in Chula Vista
Chairman: Michael Biedenbender

July 15-16, 2020: Gardening School Course 4
Sponsored by Chula Vista Garden Club in Chula Vista
Chairman: Michael Biedenbender

Motion Passed.

5. To ratify the appointment of Election Board replacements-Judy Bates as Teller # 1 in place of Rita Desilets and Marlene Kinney in place of George Perko as Clerk.

Motion Passed.

6. To close and terminate Line Code 31010, Reforestation Fund, recorded under Net Assets without Donor Restrictions, effective June 30, 2019.

Motion Passed.

7. To adopt the Proposed Amendment to the Stagecoach Hill Azalea Propagation Project Resolution dated May 22, 2016. **Motion Passed as Amended.** See Attachment C.

Committee Reports

Board of Trustees Chairman Julie A. West moved to adopt the Proposed Amendments to the Charters of the California Garden Clubs, Inc. Endowment Fund and Scholarship Endowment Fund. **Motions Passed.** See Attachment D.

Bylaws and Policy Committee Chairman Shane Looper deferred her report to Convention.

Group Tax Exemption Program Chairman Ilene Herringer reported and moved to ratify the following clubs joining the GTEP Program:

Auburn Arrangers Guild, Golden Foothills District

Elk Grove Garden Club, Sacramento River Valley District

San Diego Bromeliad Society, Palomar District

Motion Passed.

1st Vice-President Lynne Batchelor reported for Life Membership Chairman Carlotta Wixon-Welker and moved to ratify the following new Life Members

CGCI (20)

Tucker, Charlotte
Culp, Jennifer
Goldberg, Mike
Whitten, Sharon
Van Ark-Miller, Lorene
Dudley, Jana
Smith, Bonnie E.
Whitney, Teresa
Dillard, Diane
Urie, Anita
Jones, Yvonne
Brown, Pamela
Belisle, Sally
Jiron, Phil
Evans, Marisa
Gorelick, Ellen
Wallace, Ann
Utley, Gloria
Hardin, Sherry
Sampson, Terry

Pacific Region (5)

Culp, Jennifer
Kinney, Marlene
Pappas, Sippin
Culotta, Romelle
Lorenz, Rita

NGC (3)

Brown, Karen
Culp, Jennifer
Eishakhanian, Guyaneh Diana

Motion Passed.

Yearbook, Manual & Roster Chairman Elisabeth reported and moved to continue to publish the *Yearbook, Manual & Roster* annually. **Motion Passed.** See Attachment E.

President Krystal Migliore announced the Sacramento River Valley District Director Katherine Raya-Krantz resigned mid-term and the interim 2017-2019 Co-Directors are Frankie Raymond and Debbie Doherty.

The meeting adjourned at 5:02 p.m.

Gail Vanderhorst _____ Date _____

Recording Secretary

4:38 PM

California Garden Clubs, Inc

Balance Sheet

As of April 30, 2019

05/29/19

Accrual Basis

	Apr 30, 19
ASSETS	
Current Assets	
Checking/Savings	
10100 · Cash in Checking Accounts	
10102a BofA CGCI Checking	29,370.18
10101 · BofA Business MMA .03%	101,810.24
10105 · Symposium BofA Checking 8298	8,144.96
10106 · Events BofA Checking	4,000.00
Total 10100 · Cash in Checking Accounts	143,325.38
Total Checking/Savings	143,325.38
Total Current Assets	143,325.38
Other Assets	
18000 · Prepaid Deposits	2,000.00
18500 · US Bank CD #7664 12/8/19 2.32%	104,584.74
18600 · US Bank CD #3594 12/24/21 1.49%	98,486.65
19000 · CGCI Endowment	
19110 · Vanguard Endowment-CGCI	51,021.00
19150 · Allowance for Change FMV Vgd	18,686.93
Total 19000 · CGCI Endowment	69,707.93
19500 · Scholarship Endowment	
19610 · Vanguard Endowment-Scholarship	93,135.03
19650 · Allowance for Change FMV Vngd	32,672.94
Total 19500 · Scholarship Endowment	125,807.97
Total Other Assets	400,587.29
TOTAL ASSETS	543,912.67
LIABILITIES & EQUITY	
Equity	
30500 · Net Assets w/o Donor Restrict'n	
30700 · General Activities	
30701 · Available General Activities	169,807.90
Total 30700 · General Activities	169,807.90
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,598.43
31002 · Educational Schools	5,099.66
31007 · Honor Book	6,545.67
31009 · Liability Insurance	65,179.71
31010 · Reforestation Fund	7,120.09
31011 · Symposium	
31011-1 · Symposium Reserve	9,590.62
31011-2 · Symposium Checking	8,144.96
Total 31011 · Symposium	17,735.58
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	12,910.32
Total 31012 · Wildflower Conference	12,910.32
31013 · Youth Fund	1,742.48
31016 · CGCI Endowment	40,000.00
31017 · State Projects	8,000.00
31025 · Scholarship Endowment	15,000.00
Total 31000 · Board Designated Net Assets	182,931.94
Total 30500 · Net Assets w/o Donor Restrict'n	352,739.84
31400 · Net Assets w/ Donor Restrict'ns	
31500 · Net Assets w/ Restriction--Temp	
31501 · Awards	7,261.61
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	1,211.86
31511 · Presidents Projects	

California Garden Clubs, Inc

Balance Sheet

As of April 30, 2019

	<u>Apr 30, 19</u>
31511D · 2017-19 President's Project	9,678.50
Total 31511 · Presidents Projects	9,678.50
31512 · Project Mission Blue	1,309.53
31513 · Scholarship Donations Life Mbr	13,102.22
31514 · Endowment Marketing & Publicity	629.55
31516 · Anza-Borrego Desert Project	231.49
31517 · Scholarship Endowment Income	26,692.77
31518 · Sempervirens Fund	915.00
31519 · California Consultants Council	5,514.96
31521 · Rare Plant Treasure Hunt	305.00
31522 · Stagecoach Hill Azalea Project	4,016.61
Total 31500 · Net Assets w/ Restriction--Temp	77,832.75
31800 · Net Assets w/ Restrict'n--Perma	
31805 · Endowment - CGCI	11,021.00
31806 · Endowment CGCI to Tnsf	65.00
31810 · Endowment -Scholarship	78,135.03
31811 · Endowment S/ship to Tnsf	3,595.00
Total 31800 · Net Assets w/ Restrict'n--Perma	92,816.03
Total 31400 · Net Assets w/ Donor Restrict'ns	170,648.78
Net Income	20,524.05
Total Equity	543,912.67
TOTAL LIABILITIES & EQUITY	543,912.67

4:41 PM

California Garden Clubs, Inc

05/29/19

Profit & Loss

Accrual Basis

July 2018 through April 2019

	Jul '18 - Apr 19
Ordinary Income/Expense	
Income	
49900 · Uncategorized Income	0.10
5000 · Revenue	
5001 · Contributions/Donations	
5001A · Amazon Smile donations	19.96
5001 · Contributions/Donations - Other	2.00
Total 5001 · Contributions/Donations	21.96
5101 · Convention Profit	3,108.17
Total 5000 · Revenue	3,130.13
5200 · Dues	
5201 · Dues - Affiliates	50.00
5202 · Dues - APS	11,816.50
5203 · Dues - Clubs	40,687.75
Total 5200 · Dues	52,554.25
5401 · Group Exemption Fees	1,455.00
5601 · Interest	2,633.07
5700 · Membership	
5703 · Member Award of Distinction	100.00
Total 5700 · Membership	100.00
5800 · Miscellaneous Income	
5803 · 3 Year Calendars	945.00
Total 5800 · Miscellaneous Income	945.00
6101 · State Pins and Misc. Sales	992.50
Total Income	61,810.05
Gross Profit	61,810.05
Expense	
100 · Administration Expense	
101 · Auditor	3,750.00
102 · External Treasurer	2,700.00
201 · Directors & Officers Ins	1,955.00
301 · Dues - NGC	19,811.00
302 · Dues - NGC Youth	10.00
303 · Dues - Pacific Region	360.00
402A · Quickbooks support	499.95
500 · Filing Fees & Taxes	
501 · Attorney General	50.00
502 · Franchise Tax Board	10.00
503 · CA Dept of Tax & Fee Admin	137.00
506 · State Raffle Permit	20.00
Total 500 · Filing Fees & Taxes	217.00
801 · Vonage 888#	303.69
901 · Website	2,440.00
Total 100 · Administration Expense	32,046.64
1500 · Chairman Expenses	
1501 · Amenities & Protocol	48.41
1519 · Flower Show Awards	62.67
1535 · Life Membership	119.43
1556 · Birds	69.63
1562 · PO Box Chairman	64.80
Total 1500 · Chairman Expenses	364.94
1600 · Chairman with Special Funding	
1601 · Awards	
1601.A · Awards Expense	-25.76
Total 1601 · Awards	-25.76

California Garden Clubs, Inc

Profit & Loss

05/29/19

July 2018 through April 2019

Accrual Basis

	<u>Jul '18 - Apr 19</u>
1605 · Membership - 3rd VP	55.32
1606 · Smokey Bear Poster Contest	81.76
1607 · State Pins & Misc Sales (50%)	254.48
Total 1600 · Chairman with Special Funding	365.80
1700 · District Directors	
1703 · Bay Ocean	113.83
1712 · Humboldt	120.85
1717 · Orange County	80.47
1720 · Roadrunner	125.00
Total 1700 · District Directors	440.15
1800 · Membership Expense	
1805 · Zip Code Finder Services	278.00
Total 1800 · Membership Expense	278.00
1900 · Officers Expenses	
1902 · Corresponding Secretary	31.64
1905 · President-CA Tvl & Office	2,887.16
1906 · President-NGC & Pac Region	1,951.44
1908 · Treasurer	26.06
1923 · President Elect NGC & Pac Reg	626.00
Total 1900 · Officers Expenses	5,522.30
2000 · Other Expenses	
2201 · Educational Pamphlets	124.54
3101 · Scholarship (2 at \$2000)	4,000.00
Total 2000 · Other Expenses	4,124.54
4000 · Miscellaneous Expenses	
4001 · NGC/Pac Region Expenses	750.00
4002 · Bank Charges	
4002A · PayPal merchant charges	0.85
4002 · Bank Charges - Other	5.44
Total 4002 · Bank Charges	6.29
4007 · 3 Year Calendar Printing	3,088.75
4014 · Miscellaneous-Board Authorized	
4014M · Bancroft Gardens Donor Tiles	2,500.00
Total 4014 · Miscellaneous-Board Authorized	2,500.00
4015 · NGC Awards #20	100.00
4017 · CGCI Hosted NGC/PR Meetings	1,002.40
Total 4000 · Miscellaneous Expenses	7,447.44
Total Expense	50,589.81
Net Ordinary Income	11,220.24
Other Income/Expense	
Other Income	
7000 · Investment Income	
7001 · Investment Inc-Endowment CGCI	1,353.99
7002 · Investment Inc-Endowment S/Ship	2,400.13
Total 7000 · Investment Income	3,754.12
Total Other Income	3,754.12
Other Expense	
7500 · Investment Exp/(Gain)/Loss	
7501 · Investment(Gain)Loss-Endow CGCI	-1,970.02
7502 · Investment(Gain)Loss-Endow S/Sh	-3,579.67
Total 7500 · Investment Exp/(Gain)/Loss	-5,549.69
Total Other Expense	-5,549.69
Net Other Income	9,303.81

California Garden Clubs, Inc
Profit & Loss
July 2018 through April 2019

	Jul '18 - Apr 19
Net Income	<u><u>20,524.05</u></u>

Attachment B
2019-2021 President's Project Resolution

Whereas, San Bruno Mountain, surrounded by the cities of Brisbane, Daly City, South San Francisco, Colma and San Francisco, is one of the largest public open space areas in immediate proximity to a dense metropolitan area that is home to four federally listed endangered butterflies (including the Mission Blue) as well as over a dozen rare and endangered native plants, and

Whereas, The one and one-half acre *San Bruno Mountain Botanical Garden*, located within the area of the main park entrance to San Bruno Mountain State & County Park, was created in the late 1990's and designed to demonstrate the distinct plant communities native to San Bruno Mountain that include grasslands, oak woodlands, coastal dunes, freshwater marshes, riparian areas, northern coastal scrub, and

Whereas, A plant community is a group of plants, all integrated in a particular ecosystem, competing for light, nutrients and water and usually dominated by one or a few species, and

Whereas, Two decades later, the *San Bruno Mountain Botanical Garden* exists in name only, on the pages of San Mateo County's trail map of San Bruno Mountain, as the abandoned garden is an unruly mess of invasive weeds and,

Whereas, *San Bruno Mountain Watch* secured a Site Activity Review permit August 2018 allowing for the initial stages of invasive plant removal to proceed through July 2020 involving youth from South San Francisco, Daly City, Colma and Brisbane in preparation of this project, and

Whereas, The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II of the corporation's Bylaws: Section 3: "to assist in projects for the conservation of our natural resources" and Section 5: "to cooperate with other agencies in furthering interests in educational areas," and

Whereas, This restoration project provides opportunity to engage many communities, from schools to neighborhood organizations and local businesses and others, as well as create an educational center and outdoor classroom to learn about the unique flora of San Bruno Mountain, and

Whereas, The original site plan is intended as a reference for the restoration of the *San Bruno Mountain Botanical Garden*, but the goal of this project is not to return the garden to its exact previous layout or species composition but to collaboratively create a new garden that fulfills the original goal of representing the native plant communities of San Bruno Mountain while educating park visitors to the unique stories of the mountain and its native plants with interpretive signage for the plant communities represented within the *San Bruno Mountain Botanical Garden*, and therefore, be it

Resolved, That California Garden Clubs, Inc. for the 2019-2021 administrative term, adopt this fundraising state president's project to restore the *San Bruno Mountain Botanical Garden* by partnering with *San Bruno Mountain Watch*, a nonprofit organization (active on San Bruno Mountain for nearly 50 years) that leads public restoration and education programs on the mountain plus operates *Mission Blue Nursery*, that specializes in growing only the native flora of San Bruno Mountain, and the *San Mateo County Parks* designing, manufacturing and installing permanent educational interpretive signage, and;

Resolved, That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and pay expenses specifically for the 2019-2021 President's Project to propagate 1000 gallon plants representing 100 species from *San Bruno Mountain Watch/Mission Blue Nursery*, manufacture one large interpretive sign describing the plant communities and layout of the *San Bruno Mountain Botanical Garden* and 100 smaller signs for the individual plant species that tell a unique story from San Mateo County Parks, and;

Resolved, That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2019-2021 President's Project to restore native plants within *San Bruno Mountain Botanical Garden* plus design, manufacture and installation of permanent educational interpretive signage and;

Resolved, That any remaining balance as of June 30, 2022 in the new Temporarily Restricted Fund established for the 2019-2021 President's Project be transferred to the CGCI Net Asset with Donor Restrictions Project Mission Blue (line code 31512), thereby closing the fund.

Note: If Project Mission Blue is not renewed in 2021, then remaining balance is transferred to Board Designated Net Asset without Donor Restrictions Honor Book Fund (line code 31007), thereby closing the fund.

Attachment C Stagecoach Hill Azalea Propagation Project Resolution

Whereas,

- A two mile long hillside containing native western azaleas (*Rhododendron occidentale*) is located on Highway 101 in Humboldt County, mile post 112.5, with an exit on Kane Road near the National Garden Clubs' and the California Garden Clubs, Inc. Redwood groves in Redwood National Park; and

Whereas,

- In 1977 California Garden Clubs, Inc. by resolution, dedicated itself to raise money donating the funds to the California State Parks Foundation, to help purchase this natural beauty and save it from encroaching development; and

Whereas,

- In 1983 the California State Parks Foundation, with help from California Garden Clubs Inc., Humboldt Area Foundation, numerous plant societies and the California Coastal Conservancy, raised \$60,000.00 to acquire the property and deeded it to the California State Parks and placed it in its care; and

Whereas,

- The Stagecoach Hill Azalea Project was dedicated June 4, 1984; and

Whereas,

- The Harry A. Merlo State Recreation Area of the California State Parks was established in 1986 to manage the area; and

Whereas,

- The Stagecoach Hill Azalea Area Management Plan in 1991 stated "The western azaleas of Stagecoach Hill are a valuable natural and genetic resource that shall be managed for their perpetuation by hand cutting of the vegetation, and a contract with a local nursery to collect seed and cuttings of azaleas for the propagation of azaleas to be planted in the azalea reserve shall be authorized"; now, therefore, be it

Resolved,

- That California Garden Clubs, Inc. ~~adopt~~ continue the Stagecoach Hill Azalea Propagation Project to help provide funding to propagate 300 azaleas from cuttings and from seed to be planted in the Stagecoach Hill Azalea Management Area and;
- That this fundraising project strive for a goal of ~~\$6,000~~ a total of \$9,000 to be used for expenses as outlined in the proposed budget and;
- That ~~a new~~ Temporarily Restricted Fund line code ~~be established~~ 31522 continue within CGCI designated to receive donations ~~and that all donations received be forwarded to the California State Parks program twice a year on or around January 15 and June 15 and;~~ Upon receipt of invoice(s) for work completed and the appropriate paperwork submitted by the CGCI State chairman, the CGCI Financial Secretary shall authorize payment to Mill Creek Nursery through the Redwood National Park Foundation up to the limit of monies available in the Temporarily Restricted Fund and;
- ~~That checks~~ That private and public donations made payable to CGCI be sent to the CGCI State chairman, ~~for the project,~~ who will keep records of the transactions for CGCI and forward the donations to the CGCI Treasurer for deposit into the ~~Temporarily Restricted Fund established for the Stagecoach Hill Azalea Propagation Project~~ line code 31522 and;
- That the project be reviewed for its viability by ~~December 31, 2018~~ February 28, 2022 to evaluate the fundraising project and the success of the growing plants propagation efforts and to consider renewal of the partnership and fund raising project and;
- That ~~at the conclusion of the project~~ once the project is declared completed, any remaining funds will

~~revert~~ transfer to the CGCI Wildflower Fund.

June 4, 2019

Mary Lou Goodwin
CGCI Stagecoach Hill Azalea Propagation Project Chairman
1312 Gates Street, Eureka, CA 95501
Mlgoodwin@outlook.com

**Attachment D
Proposed Endowment Charter Amendments**

CHARTER OF THE CALIFORNIA GARDEN CLUBS, INC. ENDOWMENT FUND

1) Section IV Finances (last item in section)

Now Reads:

Investments shall be of the conservative type. Principal Financial Group of San Diego shall manage the investments until such time as the Trustees determine that a different management firm shall be used.

Replace entire second sentence with "The Board of Trustees shall recommend a management firm who will manage the investments."

To Read:

Investments shall be of the conservative type. The Board of Trustees shall recommend a management firm who will manage the investments.

Rationale: We no longer do business with Principal Financial Group of San Diego

Motion Passed.

2) Section VII Amendments

Now Reads:

The charter may be amended from time to time, at any annual or special meeting of the Board of Directors at which a quorum is present, by a majority vote.

Replace with "This charter may be amended by a majority vote at any meeting of the Board of Directors at which a quorum is present."

To Read

This charter may be amended by a majority vote at any meeting of the Board of Directors at which a quorum is present.

Rationale: Housekeeping – allows amendments at any CGCI Board of Directors meeting.

Motion Passed.

CHARTER OF THE CALIFORNIA GARDEN CLUBS, INC. SCHOLARSHIP ENDOWMENT FUND

3) Section IV Finances (last item in section)

Now Reads:

Investments shall be of the conservative type. Principal Financial Group of San Diego shall manage the investments until such time as the Trustees determine that a different management firm shall be used.

Replace entire second sentence with "The Board of Trustees shall recommend a management firm who will manage the investments."

To Read:

Investments shall be of the conservative type. The Board of Trustees shall recommend a management firm who will manage the investments.

Rationale: We no longer do business with Principal Financial Group of San Diego.

Motion Passed.

4) Section VII Amendments

Now Reads:

The charter may be amended from time to time, at any annual or special meeting of the Board of Directors at which a quorum is present, by a majority vote. No amendments may remove the purpose of the Scholarship Endowment Fund: to finance scholarships.

Replace first sentence with: "This charter may be amended by a majority vote at any meeting of the Board of Directors at which a quorum is present."

To Read

This charter may be amended by a majority vote at any meeting of the Board of Directors at which a quorum is present. No amendments may remove the purpose of the Scholarship Endowment Fund: to finance scholarships.

Rationale: Housekeeping – allows amendments at any CGCI Board of Directors meeting.

Motion Passed.

**Attachment E
Yearbook, Manual & Roster Report**

Yearbook, Manual & Roster Chairman, Elisabeth Tufo

Well members the trial is over. As promised we now have to vote to determine where the yearbook goes from here ... do we return to an annual publication or do we officially confirm it as 2-year publication.

During the first year, '17-'18, we had our normal yearbook and I printed 2 or 3 sheets of updates for '18-'19; I received no feedback on the updates only requests to send copies to those who had mislaid them!

I wondered if the yearbook had become a dinosaur as many of us, including myself, are so computer oriented. But when working at my desk I have always had the yearbook at hand ... so much quicker to look up required information from a book rather than having to go to the website to search for it and then probably to print it.... just a few taps on the keyboard for me but for a surprising number of our members who still have a DSL connection or who are totally disinterested in using or learning about computers it's a problem. So without fear of contradiction I say no! The yearbook is not a dinosaur; personally I have greatly missed the use of it during the past year and suggest many others have too.

A year off, as it were, has given me time to propose several changes to our President-elect. In certain sections the publication was in a pre-electronic time- warp, in others annoyingly repetitious. We have made changes in the new edition, which I believe will be beneficial.

Two years ago I neither voted nor committed myself pro or con to the experiment, now I feel confident in voting for, and in recommending to you, a return to an annual CGCI *Yearbook, Manual and Roster*.

California Garden Clubs, Inc.
Minutes of the 2019 (88th Annual) Convention
June 5-6, 2019
Airtel Plaza Hotel, Van Nuys, California
Host: Southern California Garden Club
President: Krystal K. Migliore

Business Meeting #1

President Krystal Migliore called the meeting to order at 9:02 a.m.
The Recording secretary was present.

Writer-at-Large Nancy Compton gave the Inspiration.

Santa Clara Valley District Director Roseann Costabile led the NGC Conservation Pledge.

President Krystal Migliore introduced the 2017-2019 Executive Committee and recognized those former CGCI President in attendance: Mary Lou Goodwin, 1991-1993, Bob Gordon, 2003-2005, Elisabeth Tufo, 2005-2007, Robin Pokorski, 2007-2009, Julie A. West, 2011-2013, Rita Desilets, 2013-2015, and Sue Bennett, 2015-2017.

President Krystal Migliore welcomed Members of the Circle of Poppies: Joan Craig, Myrtle Findley, Judy Unrine, and Carolyn Villi, and introduced honored guest, National Garden Clubs 2017-2019 President Nancy Hargroves.

President Krystal Migliore acknowledged those serving on the NGC 2017-2019 Board of Directors, NGC Officers Robin Pokorski (Corresponding Secretary) and Shane Looper (Historian), 2017-2019 Pacific Region Garden Clubs, Inc. Board of Directors serving with Pacific Region Director Peggy Olin and those serving on the 2019-2021 Pacific Region Garden Clubs, Inc. Board of Directors with Pacific Region Director Robin Pokorski.

President Krystal Migliore acknowledged the CGCI members who served as delegates to the Pacific Region Garden Clubs, Inc. 2019 Convention in Van Nuys and those who served as delegates to the National Garden Clubs, Inc. 2019 Convention in Biloxi, Mississippi.

Convention Credentials Chairman Greg Pokorski gave the initial credentials report with a voting strength of 99 and moved for its adoption. **Motion Passed.**

The Chair declared a quorum.

Convention Registrar Robin Pokorski gave the initial registration report with a total registration of 168.

President Krystal Migliore introduced the pages for this meeting: Sherry Molinari and Harriet Vallens and Julie A. West as the page for NGC President Nancy Hargroves.

Parliamentarian Greg Pokorski presented the Convention Rules of Order found on pages 11 & 12 of the 2019 Convention Program and moved for their adoption. **Motion Passed.**

Convention Chairman Rita Desilets reported on the 2019 Convention Program and moved for its adoption as corrected. **Motion Passed.**

President Krystal Migliore thanked Southern California Garden Club for hosting the 2019 CGCI Convention.

Without objection, the Chair appointed the committee to review the minutes of this meeting: Greg Pokorski, Chairman, Judy Bates, and Carol Vallens.

President Krystal Migliore announced the 2018 Convention minutes were approved at the 2018 Fall Board Meeting in Auburn, California.

Financial Report

Treasurer George Perko presented the financial report as of April 30.

Net worth:

Total cash in checking/savings accounts	\$143,325
Total other assets	\$400,588

TOTAL ASSETS	\$543,913
of which restricted funds are	\$353,581
Cash Balance Available	<u>\$190,332</u>

Officers' Reports

Parliamentarian Greg Pokorski reported. See Attachment A.

Communications Director Jane McKee reported.

Financial Secretary Launa Gould reported.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Tuesday June 11, 2019.

Corresponding Secretary Marlene Kinney reported. See Attachment A.

Interim 3rd Vice-President Carol Vallens reported.

Current Membership

Number paid as of May 29, 2019

- Clubs – 246 (14,096 members)
- APS – 61 (5,050 members)
- Affiliate 1 (pending ratification)
- Total – 308 (19,146 members)

2nd Vice-President Lynne Batchelor reported.

President-Elect Shane Loper reported.

President Krystal Migliore deferred her report to the next business meeting.

Election of Officers

Recording Secretary Gail Vanderhorst read the Bylaws (Article VI, Section 1(c), 1-5, Nominations and Elections, on page 91 of the *Yearbook, Manual & Roster*.

President Krystal Migliore announced the Election Board appointments made at the 2019 Winter Board Meeting as required by Article VI Sec. 1(c) Elections 3. on page 91 of the 2017-2019 *Yearbook, Manual & Roster*.

- Chairman – Robin Pokorski
- Teller #1 – Rita Desilets
- Teller #2 – Alexis Slafer
- Clerk – George Perko
- Judge – Greg Pokorski

Because Rita Desilets and George Perko are candidates for office, the following replacement appointments were ratified at the Pre-Convention Board Meeting: Judy Bates as Teller #1 and Marlene Kinney as Clerk.

Nominating Committee Chairman Sue Bennett reported (see Attachment B) and read the slate of the proposed officers for the 2019-2021 term of office.

- 1st Vice-President – Lynne Batchelor
- 2nd Vice President – Carol Vallens
- 3rd Vice-President – Adele Kelly
- Recording Secretary – Gail Vanderhorst
- Corresponding Secretary – Milly Benson
- Financial Secretary – Rita M. Desilets
- Treasurer – George Perko
- Communications Director – Kathy Taylor De Murillo

President Krystal Migliore asked for nominations from the floor for the above offices, and there being none for any office, declared nominations closed for each office.

The election proceeded in accordance with Article VI, Section 1(c) 4, and **the following nominees were elected:**

- 1st Vice President – Lynne Batchelor
- 2nd Vice President – Carol Vallens
- 3rd Vice President – Adele Kelly
- Recording Secretary – Gail Vanderhorst

Corresponding Secretary – Milly Benson
Financial Secretary – Rita M. Desilets
Treasurer – George Perko
Communications Director – Kathy Taylor De Murillo

These officers will serve with Charlene (Shane) Looper who now serves as President-elect and who will serve as President in the 2019-2021 term of office.

Election of Nominating Committee

Recording Secretary Gail Vanderhorst read the Bylaws (Article VI, Section 2 (a) through (c)) regarding election of the Nominating Committee for the 2019-2021 term.

President Krystal Migliore announced that members from these districts are ineligible to serve on the 2019-2021 Nominating Committee: Bay Bridges, Cascade, Diablo Foothills, Montana de Oro, Palomar, Sacramento River Valley and Sequoia Foothills.

The meeting recessed at 10:20 a.m.
The meeting reconvened at 10:36 a.m.

The following were nominated:

Ward Habriel – Buttes District
Charlotte Tucker – Valley Lode District
Jeanne Johnson – Humboldt District
Linda Malone – Channel Islands District
Mary Brooks – Yosemite Gateway District
Nina Blonski – Golden Foothills District
Martha Smyser – San Fernando Valley District

Registrar Robin Pokorski moved to close the nominations. **Motion Passed.**

There being only seven members nominated, the election was held by voice vote (voting card). **The above nominees were elected.**

Committee Reports

Advisory Council Chairman Sue Bennett reported. See Attachment B.

Pacific Region Convention Chairman Sue Bennett reported. See Attachment B.

California Consultants Council Awards Chairman Sue Bennett reported.

Board of Trustees Chairman Julie A. West reported.

Awards Chairman Lynne Batchelor reported.

Budget and Finance Committee Chairman Launa Gould reported.

Bylaws and Policy Committee Chairman Shane Looper deferred her report to the next business meeting.

2017-2019 President's Project Co-Chairman Carolyn Hoyum reported.

Scholarship Chairman Martha Smyser reported.

Pacific Region Report

Pacific Region Garden Clubs, Inc. Director Robin Pokorski reported and provided information about projects for the 2019-2021 term.

Report of the Board of Directors

Recording Secretary Gail Vanderhorst read the Executive Committee Recommendations approved by the Board of Directors at the Pre-Convention Meeting to the convention body. See the minutes of the Pre-Convention Board Meeting.

Parliamentarian Greg Pokorski reported that we cannot have the voting membership approve the place and date of the next convention because hotel contract negotiations are still in process. Convention will be in San Mateo County in late May of 2020.

Memorial Service

Financial Secretary Launa Gould read two poems in memory of garden club members who passed this year.

The meeting recessed at 11:31 a.m.

Business Meeting #2

The meeting reconvened at 2:03 p.m.

2017-2019 NGC President Nancy Hargroves addressed the convention body.

President Krystal Migliore reported.

Bylaws and Policy Committee Chairman Shane Looper reported, introduced the members of the Bylaws and Policy Committee and on behalf of the committee and as recommended by the board of directors at the 2019 Winter Board Meeting, moved to adopt the following proposed amendments to bylaws:

#1. (page 92) Article VI – Nominations and Elections Section 2. Nominating Committee, (b) Eligibility:

Currently reads:

2. No member shall serve more than two terms and the terms shall not be consecutive.

Proposal: Delete 2 above and renumber (current 3 becomes 2).

Rationale: We should have as few restrictions as possible and need members with experience who know the organization, bylaws, what the elected officers are supposed to do and those board members who might be eligible and suitable to take elected positions including those who will honor their commitment to attend every state meeting to participate in the work of the Nominating Committee.

There is still a check and balance that no district may be represented consecutively – so it is unlikely that an individual would serve consecutively. In a case where an individual belongs to clubs from different districts, if that individual served two consecutive terms, they would really be serving the needs/interests of two different districts.

Motion Passed (two thirds vote).

#2 (page 92) Article VII – Board of Directors

Sec. 2 Currently reads: The board of directors shall be the governing body of this corporation and shall: (a) transact routine business; (b) adopt standing rules; (c) ratify all classes of membership.

Proposed change: insert and (d) adopt amendments to endowment charters.

Rationale: Conforms with proposed changes to endowment charters being presented at convention.

Motion Passed (two thirds vote).

Sec. 4 Currently reads: (a) Regular meetings shall be organizational, fall, winter and pre-convention meetings. Permission for non-attendance at any regular meeting must be obtained from the president. Forty-five days' notice of fall and winter board meetings shall be given. Notification of the pre-convention meeting, the post-convention meeting in odd-numbered, election years, and the organizational meeting shall be included in the call for convention. A registration fee approved by the board of directors may be used for expenses of board meetings.

Proposed change: NOTE Additions in red. Deletions highlighted in strikeout.

Sec. 4. (a) Regular meetings shall be **the** organizational (**at the beginning of each term**), fall, winter and pre-convention meetings. Permission for non-attendance at any regular meeting must be obtained from the president. Forty-five days' notice of fall and winter board meetings shall be given. Notification of the ~~preconvention meeting~~ **and** the post-convention **and organizational** meetings in odd-numbered, election years, ~~and the organizational meeting~~ shall be included in the call for convention. A registration fee approved by the board of directors may be used for expenses of board meetings. (b) Pre-convention meetings shall be held immediately preceding the opening of convention. At the pre-convention meeting in even-numbered, non-election years, new

members to the board of trustees shall be ratified and assume their duties after close of convention.

Rationale: Follows NGC and Pacific Region having Organizational Meeting only in beginning of each new administration term in odd-years and eliminates even-year Organizational Meeting by adding budget approval process to pre-convention board meeting – see Article XII Finances Sec. 5 proposal.

Motion Passed (two thirds vote).

#3. (page 95) Article XII Finances - Sec. 5

Currently reads: The budget and finance committee shall: (a) include the financial secretary, who shall serve as the chairman, first vice-president/president elect, treasurer, chairman of the board of trustees, Group Tax Exemption Program Chairman and up to three (3) members who shall be appointed by the president; (b) submit the annual corporation budget for adoption at the organizational board meeting; and (c) recommend on proposed transfers or increases to budget accounts or expenditures of money in excess of twenty-five dollars (\$25.00) outside of budget before any action by the board of directors.

Proposed Change: Strike and replace “organizational” with “pre-convention”

To read:

Sec. 5. The budget and finance committee shall: (a) include the financial secretary, who shall serve as the chairman, first vice-president/president elect, treasurer, chairman of the board of trustees, Group Tax Exemption Program Chairman and up to three (3) members who shall be appointed by the president; (b) submit the annual corporation budget for adoption at the pre-convention board meeting; and (c) recommend on proposed transfers or increases to budget accounts or expenditures of money in excess of twenty-five dollars (\$25.00) outside of budget before any action by the board of directors.

Rationale: Follows NGC and Pacific Region having Organizational Meeting only in beginning of each new administration term in odd-years and eliminates even-year Organizational Meeting by adding budget approval process to pre-convention board meeting.

Motion Passed (two thirds vote).

#4 (page 95) Article XII Finances – Sec. 6 (c)

Currently reads: (c) president-elect’s reimbursement of up to \$2,000 for verified expenses incurred in attending the Pacific Region and NGC Conventions; expenses over and above may be presented to the Board of Directors for approval

Proposed change: Strike \$2,000 and insert \$3,500

To read: (c) president-elect’s reimbursement of up to \$3,500 for verified expenses incurred in attending the Pacific Region and NGC Conventions; expenses over and above may be presented to the Board of Directors for approval

Rationale: Expenses have increased for hotel stays and flights for meetings that President-elect is required to attend.

Motion Passed (two thirds vote).

#5 (page 95) Article XII – Finances - Sec. 9

Currently reads:

A crime policy that includes employee dishonesty coverage will be furnished by CGCI and paid from the general fund.

Proposed change: Strike “employee dishonesty” and insert “**Computer and Funds Transfer Fraud, Employee Theft and Forgery or Alteration**” coverage will be furnished by CGCI and paid from the general fund. Insert (line code 401)

To read: A crime policy that includes Computer and Funds Transfer Fraud, Employee Theft and Forgery or Alteration coverage will be furnished by CGCI and paid from the general fund (L/C 401).

Rationale: This is just clarification and housekeeping so it is clear what should be included in CGCI’s crime policy.

Motion Passed (two thirds vote).

#6 (page 96) Article XIV Board of Trustees Sec. 8:

Currently reads: The board of trustees shall constitute the endowment committee which shall oversee the endowment fund and scholarship endowment fund as directed in the charters of the two funds. The endowment promotion chairman shall be a non-voting member of the endowment committee.

Proposed change: add another sentence to Section 8 of Article XIV

To read: The board of trustees shall constitute the endowment committee which shall oversee the endowment fund and scholarship endowment fund as directed in the charters of the two funds. The endowment promotion chairman shall be a non-voting member of the endowment committee. **Signers on all CGCI endowment accounts shall be the President, Treasurer and the Chairman of the Board of Trustees.**

Rationale: Ratifying names and positions every two years by the board of directors is not necessary for endowment funds. Organization Resolutions for each endowment currently with Vanguard that are prepared by the Chairman of the BOT with new officer information do not require minutes, only signatures and dates. Similar motion was approved by BOD at 2015 Fall Board Meeting: *That signers on all CGCI Endowment accounts shall be the President, Treasurer and the Chairman of the Board of Trustees.*

Motion Passed (two thirds vote).

Timekeeper Jeanne Desilets was introduced.

District Director Coordinator Shane Looper introduced those directors who reported. See Attachment C.

The meeting recessed at 4:13 p.m.

Business Meeting #3

The meeting reconvened on June 6 at 9:04 a.m.

Chairmen Coordinator Lynne Batchelor introduced the chairmen who reported. See Attachment D.

The meeting recessed at 10:37 a.m.

The meeting reconvened at 10:48 a.m.

President Krystal Migliore presented a PowerPoint presentation about Plant America Grant winners and presented a gift to Plant America to 2017-2019 NGC President Nancy Hargroves.

Convention Credentials Chairman Greg Pokorski gave the final credentials report with a voting strength of 101 and moved for its adoption. **Motion Passed.**

Convention Registrar Robin Pokorski gave the final registration report of 168.

The meeting recessed at 11:14 a.m.

The meeting reconvened at 9:15 p.m.

The meeting adjourned at 9:18 p.m. Sine die.

Gail Vanderhorst _____ Date _____
CGCI Recording Secretary

Attachment A
88th Convention Minutes
Officers' Reports

Parliamentarian, Greg Pokorski

Usual duties of this office continue to include minutes review after meetings and agenda review prior to meetings. Convention Rules are reviewed annually. Active participation in the Bylaws & Policy Committee takes place. Issues and inquiries are responded to. Bylaws reviews have been conducted for various clubs and this officer is available to respond to your parliamentary inquiries. A parliamentary workshop was presented yesterday. Rules of Order for board meetings were drafted for the new administration.

This officer served as Convention Credentials Chairman again this year. In reviewing Registration and Credentials Forms it is always concerning that some board members do not seem to recognize that they are board members. Remember CGCI's board of directors is defined on page 92 of our *Yearbook, Manual & Roster*. Article VII, Section 1: officers, district directors, members of the nominating committee, members of the board of trustees, members of the advisory council, members of the bylaws committee, members of the Circle of Poppies (ex officio) and all committee chairmen.

If you are a board member you have a vote at convention. So if you are also a club president you can send someone else to convention to represent you and your club – because you do not get an additional vote for being club president.

Club members cannot designate themselves as convention delegates. They need to be elected or appointed by the club and the president needs to advise who they are by submission of a Credentials Form as explained in the Call to Convention. All do not seem to read or follow The Call.

It is disturbing that only 22 clubs from 15 districts are represented here (other than by board members). Our challenge that I repeat from recent years is more urgent this year – to generate more interest, enthusiasm and attendance.

Parliamentary procedure is a continuous learning process and its administration is improved with planning, practice and repetition by all who utilize this helpful tool.

You have probably noticed that this Parliamentarian has voted and made motions. In the interest of impartiality, *Robert's* provides that Parliamentarians should refrain from these actions. However California law provides that Parliamentarians who are members of the organizations they serve are entitled to all rights and privileges provided to any member.

It has been a pleasure to serve this administration and I will have the same role in the next administration.

Corresponding Secretary, Marlene Kinney

Sympathy Cards Sent To:

Ann McCormick, Current Deep South Region Director – Loss of Husband

Deen Day Sanders, NGC – Loss of Daughter

Nell Denman Family, NGC Board Member

Thank You Cards Received:

Julia Clevett, NGC

Robin Pokorski, Pacific Region Director

Kristie Livreri, Former Pacific Region Director

Attachment B
88th Convention Minutes
Committee Reports

Advisory Council Chairman, Sue Bennett

The Advisory Council did not meet at this Convention. A reminder the Advisory Council consists of all previous CGCI Presidents.

- 1) The council took on the challenge to **review policy for outdated practices & procedures** in the CGCI Yearbook, Manual and Roster that starts on page 103. Duplication between the Policy Section and beginning of Yearbook was cleaned up. (example: GTEP)
- 2) A huge thank you goes to out Elisabeth Tufo and Julie West for their efforts on championing the task outside of the meeting. Their input was forwarded onto the Bylaws and Policy Committee;
- 3) The council discussed how to get more members to meetings to help with defraying rising cost of hosting board meetings and conventions which seem harder to finance.
- 4) Discussion around inviting the vice-presidents, either one at a time or as a group, to meet with the Advisory Council occurred.
- 5) Discussed responsibilities of President and Vice-Presidents. There is a Procedure Book for President and President-elect but not for third, second and first Vice President. The Procedure Book changes along with new procedure books for the various Vice Presidents will be forward onto the new chairman who will be assigned in Shane's term.
- 6) The Stagecoach Hill Azalea Project Resolution was reviewed, approved and forwarded to the EC.

2019 Pacific Region Garden Clubs, Inc Convention Chairman, Sue Bennett

The Pacific Region Garden Clubs, Inc., Convention held in Van Nuys, this very hotel. Will all those on the Committee please stand. Thank you for your hard work. It was because of all of you it was a huge success. Thank you to CGCI for the financial donation to the PRGC fund raiser dinner at Hank and Gail Vanderhorst's lovely home and for the donation for the installation toast. Attendees loved the food, eating outside and the warm reception they received from the CGCI members.

In case you haven't heard: Robin Pokorski was installed as PRGC District Director, along with Sue Bennett as Alternate Director, Recording Secretary Gail Vanderhorst and Corresponding Secretary Alexis Slafer. Thank you to CGCI for the donation for the installation toast.

Nominating Committee Chairman, Sue Bennett

Will the members of the 2017-2019 Nominating Committee please rise and be acknowledged for a job well done!

Milly Benson, Montana de Oro District
Carolyn Hoyum, Cascade District
Marlene Kinney, Diablo Foothills District
Brenda Leal, Sequoia Foothills District
Kathy Taylor de Murillo, Palomar District
Bonnie Smith, Bay Bridges District
Myself as Chair
Thank you, please sit.

Our approach:

1. Rather than a check list of questions, we encouraged a dialogue to better understand the candidate's skills and commitment.
2. Committee members appreciated taking turns leading the interview which turned out to be a great learning experience and overall it helped the committee work better as a team.
3. We also interviewed the current Executive Committee, including president-elect, to get their insight on what skills are necessary for the positions.
4. The committee was energetic, worked well together and is excited "The Race is Over"

The Committee is proud to present the following slate of officers 2019-2021 term.

1st VP – Lynne Batchelor

2nd VP – Carol Vallens

3rd VP – Adele Kelly

Recording Secretary – Gail Vanderhorst

Corresponding Secretary – Milly Benson

Financial Secretary – Rita Desilets

Treasurer – George Perko

Communications Director – Kathy Taylor de Murillo

Attachment C
88th Convention Minutes
District Director Reports

Bay Bridges District, Bonnie Smith

Bouquets to Art, Fundraising, Membership events, Garden Tours, Guest Speakers, Floral designs. Membership has increased for several clubs. Millennials are joining the Boomers, and Traditionalists. Held our Spring District Meeting. Eight clubs attended, 36 members. Hillside Gardeners of Montclair, fundraiser \$2,300 plus dollars! Alameda Garden Club...first time, attended the District Meeting. A round of applause was given! Berkeley Garden Club has made the transition from their formal teas to more casual gatherings that include hands-on workshops, book exchanges, plant propagation. Eden Garden Club, Penny Pines contributions have helped plant 25 plantations. Just Say Yes! Thank you!

Buttes District, Ilene Herrerger

When visiting Cascade District last year the program was presented by an excellent speaker regarding the growing and caring of Bonsai. What was different with this presentation was a demonstration on how to choose plants that will be future Bonsai. Nursery stock was removed from containers and soil removed to show structure and roots of the plant and what could be done in the future. They were then planted with a special mix. In our District we have a Bonsai grower that's very passionate about Bonsai. He was invited to be a speaker at our Buttes District meeting. I explained the bonsai demonstration at Cascade District and asked that it be included in his presentation. Those in attendance were very pleased with the program because they received so much more information other than growing and caring for Bonsai.

Most recently at our Fall District meeting we had a mother/daughter team as speakers on Gourds. They not only included how to grow gourds but also the method of cleaning and preparing gourds for artwork. The cleaning is simplified by using a common coiled wire scrubbing pad used for cleaning cooking pots. Different shapes and sizes of gourds were displayed. Tools for making designs and artwork were demonstrated. Paints and how to create certain affects were discussed. It was a very interesting and educational program and covered all aspects of creating a piece of art.

3. Lake Oroville Area Garden Club has a Green Thumb panel to answer questions submitted by club members. Questions are submitted a month before panel scheduled in order to do research if necessary. This is a favorite program and there have been requests that it be twice a year.

4. Lake Oroville Area Garden Club has a survey near end of year. Questions are favorite program, what programs would be of interest in the future etc.

5. Several years ago the District had a list of speakers. It has not been available and needs to be reconstructed.

Channel Islands District, Linda Malone

This District held the annual Channel Islands District Luncheon in March, 2019. It was hosted by the Organic Garden Club of Ventura County. The attendees were treated to an organic luncheon; even the wine (for purchase) was organic! During the program, it was this District Director's pleasure to present NGC certificates to 4 clubs celebrating special CGCI anniversaries: 50 years to Conejo Valley Garden Club, 50 years to Westlake Village Garden Club, 30 years to Pleasant Valley Garden Club, and 10 years to Malibu Garden Club.

The June 20th Channel Islands District meeting will be hosted by the Malibu Garden Club. All clubs will report on favorite programs, this District Director will hand out CGCI awards, and all present will enjoy the ocean/mountain view from Malibu.

Westlake Village Garden Club initiated "The Workshop". It was an experiment to increase fellowship by offering hands-on garden crafts after a morning of coffee and refreshments. The members enjoyed the workshops and it is a positive thumbs-up.

*Pleasant Valley Garden Club toured the lovely and peaceful "Self-Realization Fellowship Lake Shrine" in Pacific Palisades.

*Conejo Valley Garden Club hosted an afternoon Spring Tea including scones, sandwiches, sweets and tea.

*Ojai Valley Garden Club provides flowers every week at the Post Office as their ongoing community beautification project.

Golden Foothills District, Ann Wallace

Eight clubs of the Golden Foothills District are busy with end of year activities: Colfax Garden Club has a beautiful video presentation of the year's activities, Thank you luncheons are a part of most groups as well as installing officers for the clubs with changes. The Chicago Park Garden Club went on a concentrated hunt for new members and were rewarded with five new enthusiastic workers. Auburn Garden Club has a chairman who enjoys finding and previewing potential tours for their group. Lake of the Sky Garden Club is disbanding, and concentrating on disbursing their monies for local scholarship needs.

Humboldt District, Jeanne Johnson

The Fortuna Garden Club has its 44th annual daffodil show. They sold 300 pots of daffodils in a few hours. These are planted by the club earlier, so they are blooming at show time.

Southern Humboldt Garden Club had its 68th annual flower show. This show has many community members submit entries who know nothing about a flower show.

Each club greatly appreciates the judges who come to judge their shows.

Eureka Sequoia puts on a flower show as a meeting which is then used as a learning experience on how to prepare flowers for a judged show.

One club has participated in Smokey Bear for over 20 years; have never won a ribbon but keep on trying.

The Heather Society had a taste of heather honey.

We have eight clubs, 272 members, and 3 youth clubs. All our clubs are Blue Ribbon Clubs.

Palomar District, Adele Kelly

The membership of Palomar District is doing well and growing. Currently, there are 2,348 members and it welcomes the Paradise Garden Club as a new member. They have 37 members. Within the District, five flower shows and many garden tours, teas, and plant sales occurred this spring. Poway Valley Garden Club won a \$1000 NGC Plant America Grant. The funds will be used to restore and beautify two gardens within Old Poway Park. The Chula Vista Garden Club is hosting an Environmental School, Courses 3 and 4 on July 15-18, 2019 at The Living Coast Discovery Center. This District Director found her two year term to be an abundant and fulfilling experience.

San Fernando Valley District, Rita Desilets

2019 has been a very busy year for San Fernando Valley District, especially Southern California Garden Club. In the past, 2008 and 2014, it was the District offering to host the CGCI Convention, however this time our decision was to have one club be the host. This actually made my life as District Director simpler since there was no need to schedule extra meetings of district clubs. Our club meets twice a month so communication was not a problem. We had a core group of 4 people who were responsible for most of the planning.

Only two people made contact with the hotel and negotiated, negotiated and negotiated some more to get the best room rate and concessions. When meeting with the hotel for the first time it is important to bring a copy of the president's tentative meeting schedule and projected room nights to be booked. Most hotels are happy to offer a free room for the president which saves a big expense. Hosting a board meeting or convention is a rewarding experience.

Sequoia Foothills District, Linda Tucker

Greetings from the Sequoia Foothills District, President Krystal. As you asked District Directors to provide highlights of their terms, perhaps a turning point or "Aha" moment, this Director experienced an overarching personal awareness of the wonderful experiences this term has provided.

In the 2017-2019 term this Director has witnessed community building within the District. Our clubs have offered support to each other, our executive board, and individuals. Clubs said "Yes" when asked to participate and each club was represented at four of the five yearly District meetings. The exception occurred as one club experienced the death of their treasurer and the funeral was held on meeting day.

Our District meetings adhere to a time schedule, providing time for socializing, conducting business, receiving an educational program, and sharing lunch in the space of three hours. Clubs continue outreach into their communities through hands on projects, teas, garden tours, and scholarship programs.

As this term came to a close, two incidents affirming the District community occurred. The first was our "Hosting Sign Up" for the coming two years. It has not always been easy to obtain hosts for the five meetings. This year, with the vote to reduce the meeting number from five to four, all eight meetings for the 2019-21 term were claimed by clubs in less than 15 minutes of circulating the form. The second relates to the Pacific Regional Convention in April. This Director asked for travel expense funds for the current and incoming Directors to attend the convention. Not only did the clubs vote yes, some asked if the requested amount would be enough. Such generosity of spirit was much appreciated but thoughtfully the higher amount was declined.

This Director wished to thank all members of the Sequoia Foothills District for participating in the 2017-2019 term and making it a wonderful experience. The support, guidance, and friendship of fellow CGCI members and officers has enhanced this term and made it a truly memorable two years.

Thank you all. It's been a GREAT ride!

Yosemite Gateway District, Mary Brooks

Items of importance:

3 clubs with approximately 128 members

Merced, LeGrand and Atwater garden clubs all received Blue Ribbons Certificates of Achievement

All Clubs have dedicated Blue and Gold Star Markers

Approximately \$12,000.00 in scholarships awarded to students in our District by the Clubs.

Existing projects include civic beautification, garden tours, flower shows and plant sales.

District received the award for the most new CGCI memberships at the 2019 annual convention.

Attachment D
88th Convention Minutes
Chairmen Reports

Anza-Borrego Desert State Park, Nancy Lee Loesch

The winter of 2018-19 brought plenty of rainfall to the desert, giving rise to a spring bloom almost equal to the “Super Bloom” of 2017, and lots of new growth in Visitor Center plants.

In 2018, they ordered and purchased fifteen new stone Plant Identification plaques, at a cost of \$1,034. Some were purchased to identify new plants that had been added to the garden, and others replaced plaques that were made obsolete by changes to the scientific names of existing specimen plants. A volunteer from the Anza-Borrego Desert State Park Botany Society completed the installation of the new signs this spring.

Two volunteers have continued working on maintaining the garden, clearing sand from walkways, removing dead plants, and pruning cacti and tree branches that encroach on walkways. They both received “Golden Shovel” awards at the volunteer recognition dinner.

A school group visited and they were put to work removing London Rocket, a nonnative mustard, from the garden, as part of their service-based learning project for the park. A small purchase of gardening gloves helped support their efforts.

They have not yet decided on a final design for new lighting in the Visitor Center garden, but hope to accomplish the purchase and installation of dark-sky friendly lights during 2019. Replacing the current 26 non-shielded light fixtures with a total of 55 fixtures will provide ideal walkway lighting in the garden, and—depending on the choice of fixture—is likely to cost a minimum of approximately \$10,000, with some options approaching \$20,000 plus installation.

New fixtures must be fully shielded, so that light is directed only downward, not up or out to the side. Brightness should be only what is needed to light the walkway, and preferably amber.

One option is to use the existing walkway light posts and simply install new fixtures onto them. This would be simplest, fastest, and least expensive.

A Canadian company* has an Amber LED fixture that is full-cut-off for \$269 plus \$35 tax and shipping, for a total of \$334 each (Canadian, so about \$261 US Dollars). They could buy one for each of the existing 26 posts for approximately \$5746 US, and then have park maintenance staff install them, for the least expensive option.

Contracting out the installation would increase costs.

A second option is to buy and install new posts and fixtures, as the existing posts date to 1979. In addition to materials costs, this would involve higher labor costs, for installation, and for rewiring, which might involve digging trenches as well. Inmate crews could be utilized to perform the trench-digging type of labor, to keep costs down. The “best guess” at labor costs would range from a few thousand dollars to several thousand dollars. They have not found a source of posts that are just like their existing ones, but have found some options that will work.

They are also working with a San-Diego-based lighting distributor to try to find some options that would enhance the Visitor Center garden at a reasonable cost. The challenge is finding light fixtures that will cast enough light on the walkway without over-lighting, and preferably using lamps with a “color temperature” of less than 3,000K (they would look yellow or soft white, rather than the bright blue-white of typical LED lights). Amber is the recommended color to minimize the effects of artificial light on wildlife.

They are confident that they will find a solution that is compliant with Dark-Sky guidelines, affordable, and that will enhance the beauty of the Visitor Center garden, both in daylight and at night.

The Anza-Borrego Desert State Park is very appreciative of our donations which help them continue the projects that are needed to update the Visitor Center facility.

Arbor Day, Mary Lou Goodwin

It's not too early to start your planning for Arbor Week, March 7-14, 2020. The link below will take you to many sites that will help you organize and promote your event. The resources range from promotional ideas for maximum publicity in your local media to bringing the benefits of tree planting into our school systems with lesson plans and poster contests. <https://arborweek.org/wp-content/uploads/2011/01/Arbor-Week-Planning-Kit.pdf> For more information on Arbor Day, contact Mary Lou Goodwin, CGCI and Pacific Region Arbor Day Chairman. mlgoodwin@outlook.com or 707-442-1387.

Arbor Day was created by J. Sterling Morton and celebrated in Nebraska on April 10, 1872 by planting an estimated one million trees on the treeless prairie. Since its inception Arbor Day has been created around the nation as a day to plant and care for trees. California Arbor Week now starts on March 7, Luther Burbank's Birthday, and continues until March 14. Clubs and Districts are encouraged to dedicate a tree any time of the year.

Bees, Terry Sampson

I have done many presentations this year on bees and how important they are for pollination. When you get excited about your projects so does everyone else. Please post on your club's Facebook page, post on your own Facebook page and you will be surprised on how many people want to help you achieve the goals you have set for your committee over the next two years. Tell your friends, your family, your fellow gardening club members. Plant the flowers the bees and butterflies love to visit. Have a water source readily available for them. We want to encourage

all pollinators to feel comfortable in our yards so they will keep coming back year after year. AND always remember BEE kind to each other.

Blue Star & gold Star Families, George Unrine

The following markers were installed during the 2017-2019 term: Blue Star Highway - Cayucos GC; Blue Star Memorial - Oasis GC of Indian Wells Valley; Blue Star Byways - LeGrand GC, Linden GC, Four Seasons GC and Organic GC of Sacramento County; Gold Star Memorial – “A” Garden Club; and Gold Star Byway, Merced GC. Procedures in the NGC Blue Star and Gold Star Families Memorials guidebook now indicate that Gold Star Families Memorial markers must be ordered through state Blue Star Chairmen and be sponsored by a NGC garden club.

Flower Show Symposia, Mary Arakelian

The Feb 1-3, 2019 Flower Show School Symposium was held in San Diego in conjunction with the CGCI Winter Board. Fifty-three people attended and seventeen tested as judges from six states. Mary Huntoon was the NGC Design Instructor for Judging Ethics, and Low Profile and Grouped Mass Designs. Marva Lee Peterschick was the NGC Horticulture Instructor for Hanging Gardens, Combination Plantings and Ferns. All persons testing passed and the Symposium was accredited. Shane Looper was the Registrar and Lili Aram-Bost and Mary Arakelian were the Co-Chairs.

Gardening Schools, Greg Pokorski

No Gardening Schools (GS) took place this term, but three Tri-Refreshers, all sponsored by clubs, took place. Chula Vista GC will sponsor our next GS – Courses 1 & 2 in January, 3 & 4 in July, 2020. Additional schools are under consideration in Palomar and Valley Lode Districts. Consultants whose Good Standing would expire at the end of this year can request extensions and refresh at one of the courses next year. Congratulations to 14 Gardening Consultants who refreshed at the Colfax GC Tri-Refresher in March. Bring incorrect Gardening Consultant contact information in the CGCI yearbook to this Chairman’s attention as soon as possible. Southern California GC has just authorized an NGC Schools Scholarship to reimburse members for registration fees to attend any NGC school in the next year – an idea for other clubs and districts?

Home Grown, Myrtle Findley

This chairman gives Awards Number 22 and 23, one for your Vegetable/Fruit garden and the other for a Green Recipe. And do please call or e-mail this chairman before completing your entry. Read the EVALUATION FORM! Maybe the topic should read Only Home Grown.

Judges Council Liaison, Myrtle Findley

We have given you a Standard Flower Show, was it educational? Will all Judges of the CGCI Council, and all who exhibited and helped, please stand, and be recognized. It takes a big crew to put on a Show! Special thanks goes to Kathy Bramhall who wrote the schedule and chaired this show for our Convention 2018. If invited in two years we will do it again, as we promised to offer in even number years.

Landscape Design Schools, Alexis Slafer

Attending a Landscape Design School is a perfect way to gain the knowledge to identify and describe a landscape for a CGCI or NGC award. This Chair is eager to assist with sponsoring a new Landscape Design School. It is not difficult, you learn a lot, and it is a lot of fun! Take advantage of the Tri-refresher being held next February at the Winter Board Meeting in Long Beach. Our Landscape Design Consultants are a great resource as speakers or helping with a special project.

Reforestation & Restoration, Judy Unrine

Since the 2019 Winter Board meeting, no donations have been accepted to the Reforestation and Restoration Restricted Fund.

At convention, due to difficulty working with the National Forest Service in California, the Board voted to close the R&R Fund permanently.

Two projects, the green house and water supply, in Sequoia National Forest are ongoing and will continue.

Funds remaining in the account will either be returned to the donors or transferred to other CGCI projects. The treasurer will send a letter asking their preference. Thank you for your donations and support.

Reuse, Recycle, Repurpose, Chuck Goodwin

The Chairman reported on curbside wastepaper recycling which is collected and processed locally before entering the National and International fiber markets. Unfortunately, the “single-stream” system (a single container) creates “mixed paper” which lowers the value due to the presence of non-paper items (such as glass shards). China, the world’s largest purchaser of recycled paper, has been reducing its purchases recently, forcing:

1. Finding ways to increase domestic consumption of mixed fiber;
2. Finding export markets in other parts of the world; and

3. Pressuring local municipalities to improve materials recovery facilities, This may affect the recycling concept, including rates and costs.

Stagecoach Hill Azalea Management Area, Mary Lou Goodwin

I am sending many thanks to Michelle Forys, California State Parks Environmental Scientist and Katrina Henderson, Parks, intern, for their work in planning and advertising the Stagecoach Hill Azalea Work Parties on February 23, March 23 and April 4th. 70 volunteers donated 210 hours and special interns provided an additional 80 hours, for a total of 290 hours to clean up the azaleas from competing vegetation.

The propagation project will continue with a workday to take cuttings for the next batch of 500 new plants. Dan Burgess from the Redwood National Park will be growing them on at the Mill Creek Nursery south of Crescent City. Total funds raised since May 2016 are \$7,035.27. The expenses have been \$3,018.66 with a remaining balance of \$4,016.61. Contact Mary Lou Goodwin at mlgoodwin@outlook for details.

California Garden Clubs, Inc.
Minutes of the Post-Convention Meeting
Friday, June 7, 2019
Airtel Plaza Hotel, Van Nuys, California
Host: Southern California Garden Club
President: Shane Looper

President Shane Looper called the meeting to order at 8:36 a.m.
Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

Without objection, President Shane Looper appointed the following committee to review the minutes of this meeting: Carol Vallens, Chairman, Adele Kelly, and Lynne Batchelor.

1st Vice-President Lynne Batchelor moved to ratify the appointment of Greg Pokorski as Parliamentarian for the 2019-2021 term. **Motion Passed.**

2nd Vice-President Carol Vallens moved to ratify the appointment of all Standing Committee Chairmen for the 2019-2021 term as listed on the roster, including 1st Vice President Lynne Batchelor as District Director Coordinator, and including any vacancies filled over the summer. **Motion Passed.**

Meeting adjourned at 8:44 a.m.

Gail Vanderhorst _____ Date _____
CGCI Recording Secretary

California Garden Clubs, Inc.
Minutes of the Organizational Meeting
Friday, June 7, 2019
Airtel Plaza Hotel, Van Nuys, California
Hosted by: Southern California Garden Club
President: Shane Looper

President Shane Looper called the meeting to order at 9:03 a.m.
The Recording Secretary was present.

3rd Vice-President Adele Kelly led the Pledge of Allegiance.

Rose Chairman Dolores Moffat gave the Inspiration.

President Shane Looper announced the following were ratified at the Post-Convention Meeting:
Parliamentarian Greg Pokorski, and Standing Committee Chairman, including District Director Coordinator
Lynne Batchelor.

President Shane Looper introduced the 2019-2021 Executive Committee Members, the former CGCI
Presidents in attendance: Mary Lou Goodwin (1991-1993), Bob Gordon (2003-2005), Elisabeth Tufo
(2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015), Sue
Bennett (2015-2017), Krystal Migliore (2017-2019) and 2019-2021 Pacific Region Director Robin Pokorski.

President Shane Looper recognized Circle of Poppies members Joan Craig, Myrtle Findley and Judy
Unrine.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

EXCUSED: Mary Arakelian, Lili Aram-Bost, Gloria Barry, Anne Capes, Debby Doherty, Janet Eyre, Helen
Gates, Rosalie Hooper, Nancy McDougal, Lynn MacFarland, Rosa Radicchi, Dorothy Roton, Hoberley
Schuler, Emily Troxell, Ann Wallace, Carlotta Wixon-Welker, Pat York.

Parliamentarian Greg Pokorski read the Rules of Order for Board Meetings for the 2019-2021 term of
office and moved for their adoption. **Motion Passed as amended.** See Attachment A

President Shane Looper thanked the members of Southern California Garden Club for hosting the 2019
Convention.

Without objection, President Shane Looper appointed the following committee to review the minutes of
this meeting: Greg Pokorski, Chairman, Carol Vallens, and Lynne Batchelor.

President Shane Looper announced that the Chairman of the Board of Trustees for the next year is Julie
A. West and the Secretary is Alexis Slafer and that the Co-Chairmen of the Nominating Committee are
Ward Habriel and Martha Smyser.

Executive Committee Recommendations

Recording Secretary Gail Vanderhorst read the recommendations and moved their adoption or ratification:

1. To approve a Registration fee of \$45.00 and Late Registration fee of \$70.00 for the 2019 Fall Board
Meeting in Redding. **Motion Passed.**
2. To approve Lynne Caraway as the Registrar/Treasurer for the 2019 Fall Board Meeting in Redding.
Motion Passed.
3. To approve adding Rita Mary Desilets and Lynne Batchelor as signers to the Bank of

America accounts and add Rita Mary Desilets and Charlene (Shane) Looper to the US Bank accounts. To remove Krystal K. Migliore and Launa Gould from all Bank of America accounts and the US Bank accounts. **Motion Passed.**

4. To remove Krystal K. Migliore from Bank of America Mastercard/Business credit card and add Lynne Batchelor. **Motion Passed.**

Items 5-12 were presented jointly and voted on as one motion.

5. To approve Nina Blonski to serve concurrently as Golden Foothills District Director, Penny Pines Chairman, and a member of the Nominating Committee.
6. To approve Kathy Bramhall to serve concurrently as Cascade District Director, 2019 Co-Chairman of the Fall Board Meeting and Flower Show Judges Credentials Chairman.
7. To approve Roseann Costabile to serve concurrently as Santa Clara Valley District Director and Co-Chairman of the 2020 Convention.
8. To approve Carol Jauregui to serve concurrently as Buttes District Director, as a member of the Board of Trustees, and Endowment Funds Promotions Chairman.
9. To approve Jeanne Johnson to serve concurrently as Humboldt District Director, a member of the Bylaws and Policy Committee and a member of the Nominating Committee.
10. To approve Nancy McDougal to serve concurrently as Bay Ocean District Director and Co-Chairman of the 2020 Convention.
11. To approve Linda Malone to serve concurrently as Channel Islands District Director, and a member of the Nominating Committee.
12. To approve Mary Brooks to serve concurrently as Yosemite Gateway District Director and as a member of the Nominating Committee.
Motion Passed (items 5-12).
13. To ratify the 2020 Winter Board Meeting February 3 – 7, 2020 with a Tri-Refresher at the Queen Mary Hotel in Long Beach. **Motion Passed.**

Financial Secretary Rita Desilets presented the Proposed 2019-2020 Budget and moved for its adoption as distributed. **Motion Passed.** See Attachment B.

President Shane Looper reported.

2019 Winter Board Meeting Chairman Adele Kelly reported on the 2019 Winter Board Meeting in San Diego.

President's Project Chairman Julie A. West reported and referenced promotional flyers (San Bruno Mountain Botanical Garden) distributed at this meeting and at the installation banquet.

Fall Board Meeting Co-Chairmen Kathy Bramhall and Carolyn Hoyum presented the invitation to the 2020 Fall Board Meeting September 30-October 3, 2020, at the Red Lion Hotel in Redding, California.

Members were asked to email Elisabeth Tufo about any mistakes in the roster (Directory of Board Members 2019-2020).

Meeting adjourned at 10:08 a.m.

Gail Vanderhorst _____ Date _____
CGCI Recording Secretary

Attachment A
California Garden Clubs, Inc.
RULES OF ORDER FOR BOARD MEETINGS, 2019-2021

1. Regular meetings of the board of directors shall be Organizational (in the odd-numbered year), Fall, Winter and Pre-Convention meetings.
2. Permission for non-attendance at any regular meeting shall be obtained in advance from the president.
3. Permission for a guest to attend (without voice or vote and provided that they comply with these Rules of Order) any meeting of the board of directors shall be obtained from the president.
4. Board members (as defined by Article VII., Sec. 1) are requested to be prompt in their attendance. One-third (of the board) shall constitute a quorum. No member shall be entitled to more than one vote.
5. Members and guests shall wear identification badges to all meetings.
6. Oral reports of chairmen and district directors shall be limited to two minutes each unless otherwise announced or requested. An abbreviated report of no more than one hundred words, shall be submitted via email within four days of the close of the meeting to the Recording Secretary, and shall be attached to the minutes. Full length reports shall be emailed to the President, *Golden Gardens eNews* Editor, Chairmen Coordinator and/or District Director Coordinator.
7. The president shall appoint a committee of three to review the minutes.
8. All electronic devices shall be muted or turned off during all board meeting functions. A \$5.00 donation to the President's Project will be made any time a cell phone rings.
9. Whenever practical, motions to be considered for presentation at any board meeting shall be submitted in writing to the president with copies to each member of the Executive Committee, to be received at least 10 days prior to such meeting.
10. Any member of the board of directors wishing to obtain the floor shall rise and come to the microphone and when recognized by the president or presiding officer, shall state his/her name and official capacity.
11. No issue shall be debated without first being placed on the floor by a motion which has been seconded.
12. All but the simplest of motions from the floor shall be in writing and sent to the president or presiding officer, with copies to the recording secretary and parliamentarian, before debate may proceed.
13. If there is an issue involved with any motion on the floor, a duly recognized member may speak no more than twice on the same issue, except for the proponent of the motion, who may speak a third time to close the debate. Speakers shall be allowed two minutes each.
NOTE: No member may speak a second time until all members who want to speak have spoken a first time.
14. The Bylaws, Standing Rules and Policy of CGCI, together with *Robert's Rules of Order Newly Revised*, shall govern all proceedings of all meetings of the board of directors.
15. These Rules of Order may be suspended at any meeting of the board of directors by two-thirds vote of the board members present and voting, providing that the proposal to be presented is not in conflict with CGCI's bylaws or the fundamental principles of parliamentary law.

**Attachment B
California Garden Clubs, Inc.
Budget 2019-2020**

Line Code	Description	Budget
Revenue		
5001	Contributions/Donations	500
5001A	Amazon Smile Donations	50
5101	Convention Profit	2,000
Dues		
5201	Dues-Affiliates 1 x \$50=\$50	50
5202	Dues-APS 5,050 x \$2.75 = \$13,888	14,000
5203	Dues-Clubs 14,096 x \$2.75 = \$38,764	39,000
5301	Fundraising Revenue	0
5401	Group Tax Exemption Program Fees	1,500
5601	Interest	3,000
Membership		
5701	Membership Banners	100
5702	Membership Cards	300
5703	Member Award of Distinction	200
Miscellaneous Income		
5801	Bad check fees reimbursements	0
5803	3 Year Calendars	500
5804	Program Speakers Refund	0
5805	NGC/PR Refund	0
5806	Penny Pines	68
5807	CGCI Hosted Meetings	0
5808	CGCI Hosted NGC/PR Conventions	0
6001	Scholarship - transfer from Scholarship Fund	8,000
6101	State Pins & Miscellaneous Sales	1,200
6301	Yearbook Sales	1,000
Total Revenue		71,468
Expenses		
Administration		
101	Auditor	5,000
102	External Treasurer	3,600
201	Directors & Officers Insurance	2,500
301	Dues-NGC \$1 per capita for APS & Clubs	20,000
302	Dues-NGC Youth	10
303	Dues-Pacific Region	360
401	Crime Insurance Package	1,000
402	Quickbooks 3 users	0
402A	Quickbooks support	500
403	Expense-Administration	0
501	Attorney General	50

502	Franchise Tax Board	10
503	CA Dept of Tax & Fee Admin.	250
504	Secretary of State Form SI-100 even yrs	20
505	CA Trademark/logo fee Due 8/15/22	0
506	State Raffle Permit	20
701	Office Supplies	500
705	PO Box Annual Fee	100
801	Vonage 888# \$30.00 @ month x 12	360
901	Website	2,440
1001	Yearbook Printing	5,000
	Total Administration	41,720
	<i>Chairman Expenses</i>	
1501	Amenities & Protocol	50
1502	Arbor Day	50
1503	Arboreta/Botanic Gardens of CA	50
1504	Associate Plant Societies	50
1505	Awards Finance	50
1506	Backyard Habitat	50
1507	Blue Star Memorials - Co-Chair 1	50
1508	Blue Star Memorials - Co-Chair 2	50
1509	Budget & Finance (copies)	50
1510	Business Commendations & Discounts	50
1511	Bylaws & Policy (copies)	50
1512	Civic/Community Beautification	50
1513	California Native Plants	50
1514	Natural Resources	0
1515	Educational Schools Finance	50
1516	Environmental Schools	50
1517	Floral Design Education	0
1518	DD Mailbox Chairman	0
1519	Flower Show Awards	50
1520	Flower Show Judges Credentials	50
1521	Flower Show Schedules	50
1522	Flower Show Schools Team Chair	50
1523	Flower Show Symposium	50
1524	Anza Borrego Desert State Park	50
1525	Gardening Schools	50
1526	Garden Therapy	50
1527	GGNPC Mission Blue Project Phase II	50
1528	Memorial Gardens	50
1529	Veggies/Herbs	0
1530	Home Grown	50
1531	Honor Book	50
1532	Horticulture	50
1533	New Cultivars	50
1534	Landscape Design Schools	50
1536	Master Gardener Liaison	0
1537	National Garden Week	50
1538	Shrubs/Trees	50
1539	Penny Pines	50

1540	Roses	50
1541	Program & Speaker Registry	0
1542	Memorial Garden for the Fallen	0
1543	Reforestation and Restoration	0
1544	Scholarships - Chair 1	50
1545	Scholarships - Chair 2	0
1546	Publicity	50
1547	Sempervirens Fund	50
1548	California State Parks	50
1549	Member Award of Distinction	50
1550	Strategic Planning	50
1551	Invasive Plants	50
1552	Vermiculture / Vermicomposting	50
1553	Website	50
1554	Operation Wildflower	50
1555	Wildlife (incl. bees/butterflies/insects)	50
1556	Birds	50
1557	Certificates (long-term service)	50
1558	Board of Trustees incl. Endowments	50
1559	Legislation/Government	50
1560	Pacific Region Director's Project	0
1561	Golden Legacy Society	50
1562	PO Box Chairman	50
1563	Water Conservation	50
1564	Rare Plant Treasure Hunt	0
1565	Reuse, Recycle, Repurpose	50
1566	Stagcoach Hill Azalea Reserve	50
1567	Donation Administrator	50
1568	No. Am. Butterfly Assoc. (NABA)	0
1569	Stamps	50
1570	Leadership Chairman	0
1571	Photo Roster	0
1572	Outreach (Resource & Community)	0
1573	San Francisco Flower & Garden Show	50
1574	Environmental Art	50
1575	Workshop/Events	50
1576	Rose Parade	50
	Total Chairman Expenses	3,000
	Chairman Expenses with Special Funding	
1535	Life Membership	100
1601A	Awards	850
1601B	Awards mailing/postage	150
1602	Chairmen Coordinator	100
1603	District Director Coordinator	100
1604	Group Tax Exemption Program Chairman	200
1605	Membership-Including Dues Bills, Admin, Certs, & APS	500
1606	Smokey Bear Poster Contest	150

1607	State Pins & Misc. Sales (50% of sales)	600
1608	Yearbook Chairman - including distribution/ mailing	300
1609	Youth Activities- Awards, Admin, Essay, Hort. & Liaisons	250
1610	Procedure Committee	150
	Total Chairman with Special Funding	3,450
	-	-
	<i>District Director Expenses</i>	
1701	Arboretum	100
1702	Bay Bridges	100
1703	Bay Ocean	100
1704	Buttes	100
1705	Cascade	100
1706	Channel Islands	100
1707	Costa Verde	100
1708	Desert Empire	100
1709	Diablo Foothills	100
1710	Golden Foothills	100
1711	Greater Los Angeles	100
1712	Humboldt	100
1713	Luther Burbank	100
1714	Mendo-Lake	100
1715	Montana de Oro	100
1717	Orange County	100
1718	Palms to Pines	100
1719	Palomar	100
1720	Roadrunner	100
1721	Sacramento River Valley	100
1722	San Fernando Valley	100
1723	Santa Clara Valley	100
1724	Sequoia Foothills	100
1725	Top O' the State	100
1726	Valley Lode	100
1727	Yosemite Gateway	100
	Total District Director Expenses	2,600
	<i>Membership</i>	
1801	Membership Banners	50
1802	Membership Cards (printing)	300
1803	Membership - bookmarks, brochures	1,500
1804	Misc. Dues Refunds	0
1805	Organization Locator Service	500
-	Total Membership Expenses	2,350
	<i>Officers Expenses</i>	
1901	1st Vice President (year before Pres.Elect)	100
1901A	2nd Vice President	100
1901B	3rd Vice President	100
1902	Corresponding Secretary	150
1903	Financial Secretary	150

1904	Parliamentarian	50
1905	President, CA Travel & Office	10,000
1906	President, NGC & Pacific Region	5,000
1907	Recording Secretary	100
1908	Treasurer	400
1909	Communications Director	100
1910	2nd Vice President	0
	Total Officers Expenses	16,250
	<i>Election Year Expenses</i>	
	Total Election Year Expenses	0
	<i>Other Expenses</i>	
2101	Golden Gardens eNews	50
2201	Educational Pamphlets	500
2601	Gift for NGC/PR	100
2701	Member Award of Distinction	0
2901	Program Speakers for Convention/Board Meetings	1,200
3001	Promotional Materials	1,000
3101	Scholarship 4 @ \$2000 (2 additional Pres.Proj.)	8,000
	Total Other Expenses	10,850
	<i>Misc. Expenses</i>	
4001	NGC/Pac Region related expenses incl visits	750
4002	Bank charges	0
4002A	PayPal Merchant Fees	50
4003	Memorial Donations	250
4004	San Francisco Flower & Garden Show	0
4005	CA State Flower & Garden Show	0
4006	#54 Yearbook Award	350
4007	3 Year Calendar printing	0
4011	Penny Pines donation	68
4012	Interest transfer to Scholarship	0
4014	Miscellaneous Board Authorized (A thru M)	0
4015	NGC Award sponsored CB-1 (formerly #20)	100
4016	CGCI Hosted Meetings	0
4017	CGCI Hosted NGC/PR Conventions	0
4101	Pacific Region Director from CGCI	2,000
	Total Misc. Expenses	3,568
	Total Expenses	83,788
	Revenue Less Expenses	-12,320