

California Garden Clubs, Inc.
Minutes of the 2020 Winter Board Meeting
February 4-5, 2020
Queen Mary Hotel, Long Beach, California
Host: Costa Verde District
President: Shane Looper

Business Meeting #1

President Shane Looper called the meeting to order at 9:08 a.m. on Wednesday, February 4, 2020.

Board of Trustees Chairman Julie A. West led the Pledge of Allegiance.

Channel Islands District Director Linda Malone gave the Inspiration.

President Shane Looper introduced the 2019-2021 Executive Committee, welcomed former CGCI Presidents: Mary Lou Goodwin (1991-1993), Robert Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015), Sue Bennett (2015-2017) and special guest Pacific Region Director Robin Pokorski.

President Shane Looper welcomed members of the Circle of Poppies: Joan Craig, Myrtle Findley, Judy Unrine, and Carolyn Villi.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

Excused: Gloria Barry, Judy Bates, Michael and Leticia Biedenbender, Beverly Brune, Anne Capes, Nancy Compton, Debbie Doherty, Mona Dunlop, Helen Gates, Cheryl and Ward Habriel, Linda Ham, Diane Hill, Joelle Holford, Rosalie Hooper, Marlene Kinney, Jane McKee, Krystal Migliore, Joyce Parrot, Renee Rivera, Hoberley Schuler, Ginabelle Smith, Emily Troxell, Ann Wallace, and Pat York.

1st Vice-President Lynne Batchelor moved to elect Linda Smith, Carol Jauregui, Karen Czap, Berni Hendrix, Maria Krenek and Linda Tucker as delegates to the Pacific Region Garden Clubs, Inc. Convention, April 27-29, 2020 in Silverton, Oregon. **Motion Passed.**

1st Vice-President Lynne Batchelor moved to elect George Unrine, Judy Unrine, Sherry Molinari, and Rosa Radicchi as delegates to the NGC Convention, May 12-15, 2020 in Milwaukee, Wisconsin. **Motion Passed.**

Winter Board Meeting Chairman Alexis Slafer welcomed members to Long Beach and Costa Verde District.

Registrar Robin Pokorski reported a total registration of 135.

Parliamentarian Greg Pokorski reported the Rules of Order for the 2019-2021 term were adopted at the June 7, 2019 Organizational Meeting and are printed on pages 30-31 of the 2019-2020 *Yearbook, Manual & Roster* and on page 10 of the Winter Board Meeting Program.

Winter Board Meeting Chairman Alexis Slafer moved to adopt the Winter Board Meeting Program as corrected. **Motion Passed.**

Chairman of the Fall Board Meeting Minutes Review Committee Greg Pokorski reported that missing reports were added to the minutes as distributed by Jane McKee on November 11, 2019 and the corrected minutes were posted to the CGCI website, and moved that the minutes be approved as posted on the website on December 4, 2019. **Motion passed.**

Without objection, President Shane Looper appointed the following committee to review the minutes of this meeting: Greg Pokorski, Chairman, Chuck Goodwin and George Speer.

Pacific Region Director Robin Pokorski presented an inspirational message.

President's Project Chairman Julie A. West conducted a jewelry sale fundraiser for the President's Project.

Recess in place 10:31 a.m. to 10:36 a.m.

Golden Gate National Parks Conservancy Community Program Coordinator Price Sheppy presented a report on Project Mission Blue. Julie A. West presented a \$1,000 check to Price Sheppy (project donations are delivered twice a year).

Meeting recessed at 10:51 a.m.

Meeting reconvened at 9:01 a.m. on Wednesday, February 5, 2020.

Business Meeting #2

Treasurer George Perko reported. See Attachment A.

As of December 31, 2019

Net worth:

Total cash in checking/savings accounts	\$151,117	
Total other assets	\$452,822	
TOTAL ASSETS		\$603,939
Of which restricted funds are	\$382,999	

Cash Balance Available	\$220,940
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The Treasurer's report will be filed as presented.

Officers' Reports

Communications Director Kathy Taylor de Murillo reported.

Financial Secretary Rita Desilets reported. See Attachment B.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Sunday, February 9, 2020.

Corresponding Secretary Milly Benson reported 4 condolence cards were sent and 27 thank you notes were sent for donations to the President's Project. See Attachment B.

Parliamentarian Greg Pokorski reported. See Attachment B.

3rd Vice-President Adele Kelly reported and moved to ratify a new Associate Plant Society, San Gabriel Valley Begonia Society, President, Harry Hatanka, 26 members and a new Club, Suiseki Societies of Northern California, Bay Bridges District, President, William Meran, 46 members. **Motion Passed.**

3rd Vice-President Adele Kelly moved to ratify changes from APS to Club for the San Francisco Epiphyllum Society, President Mike Davis, Bay Ocean District, 20 members and for the Orange County Orchid Society, President Anne Anderson, Orange County District, 88 members. **Motion Passed.** See Attachment B.

2nd Vice-President Carol Vallens deferred her report.

1st Vice-President Lynne Batchelor reported.

President Shane Looper reported.

APS Liaison Elisabeth Tufo moved that the President send to Strategic Planning Committee a request for a new classification of clubs. **Motion Passed.**

Yearbook, Manual & Roster Chairman Elisabeth Tufo moved that contact information be reinserted in the front of the *Yearbook, Manual & Roster*. **Motion Failed.**

Committee Reports

Awards Committee Chairman Pat Clayes reported there are 3 new awards to be offered.

Board of Trustees Chairman Julie A. West reported. See Attachment C.

Bylaws and Policy Committee Chairman Carol Vallens reported and moved on behalf of the committee that the following bylaws amendments be recommended to the voting membership at the 2020 convention:

1) ARTICLE I: NAME AND AFFILIATIONS, SECTION 2 (Page 86)

Now Reads:

Sec. 2. This corporation shall be a member of National Garden Clubs, Inc. (NGC) and Pacific Region and may take membership only in national and international organizations.

To Read:

Sec. 2. This corporation shall be a member of National Garden Clubs, Inc (NGC) and Pacific Region Garden Clubs, Inc. (PRGC) and may take membership only in national and international organizations.

Rationale: Pacific Region has incorporated and changed its name to Pacific Region Garden Clubs, Inc.

Motion Passed.

2) ARTICLE VI – NOMINATIONS AND ELECTIONS, SECTION 3 (Page 88)

Now Reads:

Sec. 3. The treasurer, communications director, recording, corresponding and financial secretaries, shall be eligible for four two-year terms. No officer shall serve longer than eight years in any one position except that eligibility restrictions shall not apply to the appointed office of parliamentarian.

To Read

Sec. 3. Those serving as president and vice presidents shall not serve more than one two-year term in each position. No term limits apply to the other officer positions.

Rationale: Clarify term limits for president and vice presidents and remove term restriction for other offices. It is increasingly difficult to find candidates for positions. This would allow someone who knows the position and who is willing to serve to continue serving as needed. There are still checks and balances in that the elected officers still must be nominated and elected for each new term, and the parliamentarian must be appointed by the president. Therefore, nobody just remains in office.

Motion Passed.

3) ARTICLE IX: DISTRICTS & DISTRICT DRIECTORS, SECTION 5 (Page 91)

Now Reads:

Sec. 5. Offers from districts to host state board meetings may be presented at any regular board of directors meeting. The offer shall state the voted approval of the member clubs.

To Read:

Sec. 5. Offers from districts or clubs to host state board meetings may be presented at any regular board of directors meeting. The offer shall state the voted approval of the member clubs or club membership.

Rationale: It is increasingly difficult to find districts willing to hold state meetings. Some clubs may be capable of performing this function, increasing the pool of potential meeting hosts.

Motion Passed.

4) ARTICLE XI – ANNUAL MEETINGS, SECTION 2 (Page 92)

Now Reads:

Sec. 2. Offers from districts to host conventions may be presented at any regular board of directors meeting. The offer shall state the voted approval of the member clubs.

To read:

Sec. 2. Offers from districts or clubs to host conventions may be presented at any regular board of directors meeting. The offer shall state the voted approval of the member clubs or the club membership.

Rationale: A single club has hosted convention on previous occasions, and we should increase the pool of potential convention sponsors by providing for this possibility in the bylaws.

Motion Passed.

5) ARTICLE XIV- BOARD OF TRUSTEES, Section 4 (Page 94)

Now Reads:

Section 4. Prior to the organizational meeting each year the board of trustees shall elect a chairman and secretary who shall serve for one year. The name of this chairman shall be given to the president prior to the organizational meeting.

To Read:

Sec. 4. The board of trustees shall elect a chairman and a secretary who shall serve for one year. The name of this chairman shall be given to the president.

Rationale: The board no longer has an organizational meeting in the even number year of the term thereby making the language used outdated.

Motion Passed.

6) ARTICLE XVII: LIABILITY INSURANCE, SECTION 2 (Page 94)

Now Reads:

Sec. 2. If the liability insurance is terminated, any premiums paid by the clubs in advance shall be returned to those clubs. Disposition of any remaining funds shall be determined by the Board of Directors.

To Read:

Sec. 2. If the master liability insurance policy is terminated, any premiums paid by the clubs in advance shall be returned to those clubs. Disposition of any remaining funds shall be determined by the Board of Directors.

Rationale: For clarification. The wording is nebulous. The question arose when a club withdrew from the state and the club and our chairmen wondered if they were due a refund. This provision was intended to address the situation in which all insurance coverage is terminated, not a situation where insurance for one club is terminated.

Motion Passed.

7) ARTICLE XVII: LIABILITY INSURANCE, SECTION 3. (Page 95)

Now Reads:

Sec. 3. A current copy of the liability insurance policy shall be filed annually with the recording secretary according to Article V, Sec. 4(d).

To Read:

Sec. 3. A current copy of the declarations page from the electronic liability insurance policy shall be filed annually with the Important CGCI Documents maintained by the Board of Trustees.

Rationale: Updates the language to the current practices of how these documents are obtained and kept.

Motion Passed.

PROPOSED NEW STANDING RULES UNDER FINANCE (Page97)

Carol Vallens moved on behalf of the Bylaws and Policy Committee to adopt the following new Standing Rules:

8) PROPOSED NEW STANDING RULE # 45

To Read:

45. The Treasurer and the Board of Trustees shall monitor liquidity required to meet operating needs and contractual commitments while striving to maximize the investment of available funds.

Rationale: This is the recommendation from the Fall 2019 Board Meeting of the Board of Trustees, who are charged with making recommendations regarding the organization’s investments.

Motion Passed.

9) PROPOSED NEW STANDING RULE #46

To Read:

46. The portfolio shall be invested with the objective of preserving the long-term real purchasing power of assets. Strategic asset allocation ranges are as follows:

Total Stocks: 50 to 70%

Total Bonds: 30 to 50%

Asset allocations shall be rebalanced internally as needed as determined by the Endowment Committee.

Rationale: This is the recommendation from the Fall 2019 Board Meeting of the Board of Trustees, who are charged with making recommendations regarding the organization's investments.

Motion Passed as amended.

On behalf of the Bylaws & Policy Committee, Chairman Carol Vallens moved regarding Item #1 addressing the name change of Pacific Region Garden Clubs, to recommend to the voting membership at the 2020 convention that the parliamentarian be authorized to correct all references to Pacific Region in the bylaws and standing rules to PRGC. **Motion Passed.**

Budget & Finance Chairman Rita Desilets reported.

Nominating Committee Co-Chairman Martha Smyser reported and introduced the members of the Nominating Committee: Nina Blonski, Mary Brooks, Ward Habriel, Jeanne Johnson, Linda Malone and Charlotte Tucker.

GTEP Chairman Sue Bennett reported and moved to ratify two new clubs to join the Group Tax Exemption Program: Placerville Garden Club, Golden Foothills District, and Las Floralias, Channel Islands District. **Motion Passed.**

GTEP Chairman Sue Bennett moved to ratify the removal of A Garden Club of Big Bear Valley, Palms to Pines District, from the GTEP program. **Motion Passed.** See Attachment C.

Strategic Planning Committee Chairman Sue Bennett reported. See Attachment C.

California Consultants Council Chairman Sue Bennett reported. See Attachment C.

The meeting recessed at 10:55 a.m.

The meeting reconvened at 3.08 p.m.

Business Meeting #3

President's Project Chairman Julie A. West reported. See Attachment C.

Scholarship Chairman Martha Smyser reported. See Attachment C.

Life Membership Chairman Carlotta Wixon-Welker reported and moved that the following new life members be ratified:

Cameron MacFarlane	Cascade District
Larry Lauszus	Golden Foothills District
Ann Beinhorn	Golden Foothills District
Lori Key	Golden Foothills District

Motion Passed.

Blue Star and Gold Star Memorial Markers Chairmen Shirley Lipa and George Unrine reported and Shirley Lipa moved that \$550 be allotted from the General Fund LC 4014-N for the refurbishment of 2 additional Blue Star Markers. **Motion Passed.** See Attachment C.

Executive Committee Recommendations

Recording Secretary Gail Vanderhorst read the recommendations and moved for their adoption or ratification:

1. To accept with regret the resignation of Merrilee Ray as Co-Director of Desert Empire District.

Motion Passed.

2. To ratify the appointment of Greg Pokorski as the Credentials Chairman for the 2019-2021 term.
3. To ratify 2020 Convention location (Embassy Suites, South San Francisco) and the dates (May 26-May 29, 2020).
4. To ratify the appointment of Leena Dugger as the 2020 Convention Registrar/Treasurer.
5. To approve a registration fee of \$45.00 and a late registration fee of \$70.00 for the 2020 Convention Meeting in South San Francisco at the Embassy Suites.

Items 2, 3, 4 and 5 were processed jointly. Motions Passed.

6. To ratify the appointments of Brenda Leal and Linda Smith as Co-Chairmen of the 2021 Convention.

Motion Passed.

7. To approve Frankie Raymond to serve concurrently as Sacramento River Valley Co-District Director and Co-Chairman of the 2020 Fall Board Meeting.
8. To approve Debbie Doherty to serve concurrently as Sacramento River Valley Co-District Director and Co-Chairman of the 2020 Fall Board meeting.

Items 7 and 8 were processed jointly. Motions Passed.

9. To ratify the appointment of Judy Unrine to serve as Co-Chairman of the Sempervirens Fund.

Motion Passed.

10. To spend \$100.00 to purchase a tree to be planted for Arbor Day in conjunction with the Gardening School in Valley Lode District on March 8. Line Code 4014-O. **Motion Passed.**

Timekeeper Sherry Molinari reported that each reporting member will have 2 minutes for reporting.

District Director Coordinator Lynne Batchelor introduced those District Directors who reported. See Attachment D.

The meeting recessed at 4:14 p.m.

The meeting reconvened at 4:23 p.m.

Chairmen Coordinator Bob Gordon introduced those chairmen who reported. See Attachment C.

Board of Trustees Chairman Julie A. West moved to incorporate Judy Unrine's letter regarding Reforestation and Restoration into the minutes. **Motion Passed.** See Attachment E.

Co-Chairmen of the 2020 Convention (Roseann Costabile and Nancy McDougal) and Rosa Radicchi extended an invitation to the 2020 Convention in South San Francisco.

Announcements were made.

Meeting adjourned at 5:08 p.m.

Gail Vanderhorst _____ Date _____
Recording Secretary

3:35 PM

01/30/20

Accrual Basis

California Garden Clubs, Inc
Balance Sheet
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10100 · Cash in Checking Accounts	
10102a BofA CGCI Checking	71,754.08
10101 · BofA Business MMA .03%	71,862.97
10105 · Symposium BofA Checking 8298	3,500.00
10106 · Events BofA Checking	4,000.00
Total 10100 · Cash in Checking Accounts	151,117.05
Total Checking/Savings	151,117.05
Total Current Assets	151,117.05
Other Assets	
18000 · Prepaid Deposits	1,185.00
18500 · US Bank CD #7664 9/8/20 2.32%	136,219.34
18600 · US Bank CD #3594 12/24/21 1.49%	99,472.51
19000 · CGCI Endowment	
19050 · Allowance for Change in FMV	933.18
19110 · Vanguard Endowment-CGCI	51,021.00
19150 · Allowance for Change FMV Vgd	25,289.56
Total 19000 · CGCI Endowment	77,243.74
19500 · Scholarship Endowment	
19610 · Vanguard Endowment-Scholarship	93,135.03
19650 · Allowance for Change FMV Vngd	45,566.50
Total 19500 · Scholarship Endowment	138,701.53
Total Other Assets	452,822.12
TOTAL ASSETS	603,939.17
LIABILITIES & EQUITY	
Equity	
30500 · Net Assets w/o Donor Restrict'n	
30700 · General Activities	
30701 · Available General Activities	185,895.56
Total 30700 · General Activities	185,895.56
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,633.43
31002 · Educational Schools	5,099.66
31007 · Honor Book	6,450.67
31009 · Liability Insurance	80,183.69
31010 · Reforestation Fund	7,120.09
31011 · Symposium	
31011-1 · Symposium Reserve	14,208.78
31011-2 · Symposium Checking	3,500.00
Total 31011 · Symposium	17,708.78
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	16,926.93
Total 31012 · Wildflower Conference	16,926.93
31013 · Youth Fund	1,642.48
31016 · CGCI Endowment	40,000.00
31017 · State Projects	8,000.00
31025 · Scholarship Endowment	15,000.00
Total 31000 · Board Designated Net Assets	201,765.73
Total 30500 · Net Assets w/o Donor Restrict'n	387,661.29
31400 · Net Assets w/ Donor Restrict'ns	
31500 · Net Assets w/ Restriction--Temp	
31501 · Awards	7,177.48
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	1,311.86

3:35 PM

01/30/20

Accrual Basis

California Garden Clubs, Inc
Balance Sheet
As of December 31, 2019

	Dec 31, 19
31511 · Presidents Projects	
31511E · 2019-21 President's Project	5,470.00
Total 31511 · Presidents Projects	5,470.00
31512 · Project Mission Blue	1,125.53
31513 · Scholarship Donations Life Mbr	13,511.47
31514 · Endowment Marketing & Publicity	629.55
31516 · Anza-Borrego Desert Project	381.49
31517 · Scholarship Endowment Income	36,791.77
31518 · Sempervirens Fund	1,215.00
31519 · California Consultants Council	6,294.96
Total 31500 · Net Assets w/ Restriction--Temp	80,872.76
31800 · Net Assets w/ Restrict'n--Perma	
31805 · Endowment - CGCI	11,021.00
31806 · Endowment CGCI to Tnsf	210.00
31810 · Endowment -Scholarship	78,135.03
31811 · Endowment S/ship to Tnsf	10,994.25
Total 31800 · Net Assets w/ Restrict'n--Perma	100,360.28
Total 31400 · Net Assets w/ Donor Restrict'ns	181,233.04
Net Income	35,044.84
Total Equity	603,939.17
TOTAL LIABILITIES & EQUITY	603,939.17

3:41 PM
01/30/20
Accrual Basis

California Garden Clubs, Inc
Profit & Loss
July through December 2019

	Jul - Dec 19
1800 · Membership Expense	
1804 · Misc. Dues Refunds	159.50
1805 · Organization Locator Service	278.00
Total 1800 · Membership Expense	437.50
1900 · Officers Expenses	
1905 · President-CA Tvl & Office	1,483.11
1906 · President-NGC & Pac Region	864.00
Total 1900 · Officers Expenses	2,347.11
2000 · Other Expenses	
2901 · Program Speakers	600.00
3101 · Scholarship (4 at \$2000) (2 add	4,000.00
Total 2000 · Other Expenses	4,600.00
4000 · Miscellaneous Expenses	
4002 · Bank Charges	
4002A · PayPal merchant charges	3.35
Total 4002 · Bank Charges	3.35
4003 · Memorial Donations	150.00
4015 · NGC Award sponsored CB-1 (#20)	100.00
4101 · Pacific Region Director fr CGCI	811.54
Total 4000 · Miscellaneous Expenses	1,064.89
Total Expense	41,248.81
Net Ordinary Income	21,038.03
Other Income/Expense	
Other Income	
7000 · Investment Income	
7001 · Investment Inc-Endowment CGCI	1,001.81
7002 · Investment Inc-Endowment S/Ship	1,807.81
Total 7000 · Investment Income	2,809.62
Total Other Income	2,809.62
Other Expense	
7500 · Investment Exp/(Gain)/Loss	
7501 · Investment(Gain)Loss-Endow CGCI	-4,230.40
7502 · Investment(Gain)Loss-Endow S/Sh	-6,966.79
Total 7500 · Investment Exp/(Gain)/Loss	-11,197.19
Total Other Expense	-11,197.19
Net Other Income	14,006.81
Net Income	35,044.84

3:41 PM
01/30/20
Accrual Basis

California Garden Clubs, Inc
Profit & Loss
July through December 2019

	Jul - Dec 19
Ordinary Income/Expense	
Income	
5000 · Revenue	
5001 · Contributions/Donations	
5001A · Amazon Smile donations	10.90
5001 · Contributions/Donations - Other	3.00
Total 5001 · Contributions/Donations	13.90
5101 · Convention Profit	2,812.64
Total 5000 · Revenue	2,826.54
5200 · Dues	
5201 · Dues - Affiliates	100.00
5202 · Dues - APS	12,058.75
5203 · Dues - Clubs	38,543.25
Total 5200 · Dues	50,702.00
5401 · Group Exemption Fees	285.00
5601 · Interest	2,007.75
5700 · Membership	
5702 · Membership Cards	208.05
Total 5700 · Membership	208.05
5800 · Miscellaneous Income	
5803 · 3 Year Calendars	500.50
Total 5800 · Miscellaneous Income	500.50
6001 · Scholarship - Transfer Funds	4,000.00
6101 · State Pins and Misc. Sales	1,007.00
6301 · Yearbook Sales	750.00
Total Income	62,286.84
Gross Profit	62,286.84
Expense	
100 · Administration Expense	
1001 · Yearbook Printing	4,666.00
101 · Auditor	4,000.00
102 · External Treasurer	900.00
301 · Dues - NGC	19,215.00
302 · Dues - NGC Youth	10.00
303 · Dues - Pacific Region	360.00
801 · Vonage 888#	186.46
901 · Website	2,440.00
Total 100 · Administration Expense	31,777.46
1500 · Chairman Expenses	
1502 · Arbor Day	40.00
1527 · GGNPC Mission - Blue Project	69.05
Total 1500 · Chairman Expenses	109.05
1600 · Chairman with Special Funding	
1605 · Membership - 3rd VP	292.05
1606 · Smokey Bear Poster Contest	55.45
1607 · State Pins & Misc Sales (50%)	278.64
1608 · Yearbook (incl. distd & mail)	249.88
Total 1600 · Chairman with Special Funding	876.02
1700 · District Directors	
1704 · Buttes	36.78
Total 1700 · District Directors	36.78

Attachment B Officers' Reports

Financial Secretary, Rita Desilets

The Financial Secretary works with the Treasurer to maintain detailed spreadsheets of all expense and revenue transactions. Monthly reviews have been conducted by Sue Bennett.

Expenses: reimbursements for Chairmen and District Directors are for printing, ink and supplies necessary for your position. Budgets for Chairmen are \$50 and District Directors are allowed up to \$100. Please indicate your line code when filling out the Request for Payment form that is available online or from me at this meeting. A list of the line codes is supplied on the CGCI website. You may email the form along with your scanned receipts or mail them.

Revenue: The 3-part Cash Receipts Reports are available here today and also online. Send one copy to the P.O. Box in Graton along with checks. The second copy is sent to the Financial Secretary. Keep the 3rd copy for your records.

Just a reminder that PayPal is set-up to receive donations for the Endowments and project such as Anza Borrego Desert State Park, Blue Star, Sempervirens, and Mission Blue Phase II.

Parliamentarian, Greg Pokorski

It's always nice to see guests at our meetings. Welcome to the many district workers and Tri-Refresher attendees present. Just a reminder, though, that only board members have a vote and hopefully you all know that board members are the officers, district directors and chairmen.

This officer participates in the review of minutes following each meeting, works with the president to prepare for each meeting, participates in the Bylaws & Policy Committee, advises the Nominating Committee and responds to club and district parliamentary inquiries.

The 12th edition of *Robert's Rules of Order* will be released in late August. Plan to obtain a copy. If you need a copy now, borrow it from someone. Don't purchase the 11th edition now because you will just have to replace it later this year.

Chairmen and district directors should use the Rules of Order requirement to submit brief reports to the Recording Secretary for attachment to the minutes to your advantage to highlight and promote your accomplishments and your goals.

All districts should be represented at all state meetings. If you cannot attend, remember to request to be excused by the President and send your assistant or official alternate to these meetings. Your alternate will have a vote, but we need to know who any alternates are.

Our next meeting is convention. All member clubs are entitled to representation by the president or the official alternate of the president, and by delegates, based on the number of club members. Encourage your clubs to attend and participate and learn about their organization.

Let the Nominating Committee know of your interest – or the interest of anyone you know – to take a leadership position in the 2021-2023 administration,

All districts except the seven currently serving are eligible for representation on the next Nominating Committee. Identify candidates now to nominate to represent your district in the next term. Get more information about this from members of the current Nominating Committee or this officer.

It is a pleasure to serve CGCI and our President in this office.

3rd Vice-President, Adele Kelly

Current Membership
Number Paid as of January 29, 2020

Clubs	248 (14,348)
APS	56 (4,568)
Affiliates	1
Total	305 (18,916)

Corresponding Secretary, Milly Benson

Roseville Better Garden Club.
Manteca Garden Club.
Auburn Arrangers Guild.
Mission Viejo Garden Club.
Ms. Liane Benedict.
Redding Wonderland Garden Club.
Robin Pokorski (# 10 garden clubs)
Carol Vallens
Adele Kelly
Aurelia Wicks
Milly Benson
Michael and Leticia Biedenbender
Frankie Raymond
Lynne Caraway
Lynne Mac Farland
Linda Tucker
Montana de Oro Garden Club
Pat Clayes
Martha Smyser
Rita Desilets
Sherry Molinari
Gail and Hank Vanderhorst

Riviera Garden Club
Maria Krenek
Del Norte Garden Club
Green Thumb Garden Club of
Milpitas
San Jose Garden Club

The Presidents Project sales table \$81.00

Attachment C Chairmen and Committee Reports

Anza-Borrego Desert State Park, Nancy Lee Loesch

The CGCI Board of Directors approved \$1925 from the reallocation of funds from the Reforestation and Restoration funds, at the 2020 Winter Board meeting, to Anza-Borrego Desert State Park. These funds and the donations from many of our garden clubs will go long way to meet the current needs at the Visitor Center Garden Project.

The following is a report from our contact, State Park Interpreter II Sally Theriault, on the current need for dark-sky compliant pathway lighting:

Our search for good dark-sky lighting for the Visitor Center garden is still underway; it is a challenge to find affordable, quality fixtures that will provide the light we need without distracting from the natural beauty of the garden itself, and of course without over lighting. New fixtures must be fully shielded, so that light is directed only downward, not up or out to the side. Brightness should be only what is needed to light the walkway, and preferably amber.

We have been considering that replacing our current 26 non-shielded light fixtures with a total of 55 fixtures would provide ideal walkway lighting in the garden, and—depending on the choice of fixture—is likely to cost a minimum of approximately \$10,000, with some options approaching \$20,000 plus installation.

The option of using the existing walkway light posts and simply installing new fixtures onto them has fallen out of favor, as the wiring is old, and is nonfunctional at many posts, and questionable at others. We are still trying to find ideal light fixtures that are within our budget.

Arbor Day, Mary Lou Goodwin

Thanks to the passion and gusto of a tree-lover named J. Sterling Morton, Arbor Day was first celebrated in Nebraska on April 10, 1872 by planting an estimated one million trees on the treeless prairie. Since its inception in the 1800's, Arbor Day has been celebrated around the nation as a day to plant and care for trees.

California's Arbor Day is celebrated on March 7, in honor of famed horticulturist Luther Burbank's birthday. The celebration may continue until March 14th.

Suggested activities include: Having a City Council Resolution adopted announcing Arbor Week (March 7-14), planting trees with children at schools, public buildings, churches, parks, and on private property. Creating a Press Release about your activities. Submit articles and pictures for the CGCI newsletter and web page.

Check the Cagardenclubs.org website for more details about trees and suitable ceremonies.

Associate Plant Societies, Elisabeth Tufo

At the request of the President this membership category has reverted to its original purpose of comprising groups - statewide, national and international - who study, grow and show a specific plant or group of plants, it has been expanded to include certain Ikebana groups.

Unfortunately this change leaves a handful of groups without a membership category - some can, and will I'm sure, join a district but for others this is really not an option and we shall lose them as members.

Therefore I should like to make a motion:

I move that the President call on the Strategic Planning Committee to explore the possibility of a new membership category to fit these groups, which must be in conformance with one or more of the objectives of CGCI, as per Bylaws Article II.

The committee to report to the board of directors at the convention.

Blue Star & Gold Star Families Memorial Markers, Shirley Lipa

We are working hard to arrange for Tom Stelling to come out West from Florida to restore some of our Blue Star Memorial markers. We currently have 12 large Highway markers and 17 smaller Byway markers on our list for Tom to restore. Clubs and/or Districts are paying the total cost of 5 Highway markers and 9 Byway markers. \$8,050 from the CGCI's General Fund will pay for 7 large and 8 small

markers, many of which are now “orphan” memorials due to District boundary changes or clubs disbanding. We know that 3 new markers will be dedicated this year.

Board of Trustees, Julie A. West

Five individuals (K. Bramhall, C. Goodwin, M. Krenek, B. Leal & S. Tooley) were recognized with gratitude for their donation to the Endowments submitted with their 2020 WBM registration that totaled \$245. The Board of Trustees with Scholarship Chairman Martha Smyser who comprise the Scholarship Committee reviewed six applications received for four \$2,000 scholarships. Winners will be announced in Martha's report. Flash drives of "current" CGCI Important Documents were presented to the President and Financial Officers. This project has taken over two years to complete and we will exchange each flash drive as information changes.

California Consultants Council, Sue Bennett

Would like to recognize those on the Council, Vice-Chairman (Gardening Consultants): J. David West; Vice-Chairman (Environmental Consultants): Julie West; Vice-Chairman (Landscape Design Consultants): Carolyn Villi; Parliamentarian Greg Pokorski; Secretary Pat Clayes and Treasurer Nina Blonski. The Chair is happy to report that we met at this Board meeting on Monday night. We also had Price Sheppy as the guest speaker who spoke for over two hours – which was tied into the Tri-Refresher.

California State Parks, Art Loesch

The California Department of Parks and Recreation contains the largest and most diverse recreational, natural, and cultural heritage holdings of any state agency in the nation. Including 280 state park units, over 340 miles of coastline, 970 miles of lake and river frontage, 15,000 campsites, and 4,500 miles of trails. More than 67 million people annually visit California's state parks.

My first objective is to find how this chairmanship can best serve CGCI. If anyone has a suggestion on what you would like a CGCI State Park Chairman to provide please let me know.

Flower Show Symposia, Emily Troxell

Plans move along for the Fall CGCI Symposium to be held on September 3 and 4, 2020 in Sacramento California. Our support staff: Kathy Bramhall will be our Registrar, will manage our finances as Treasurer, and Sandi Lord will create our brochure, and Sonja Longley will be the official photographer. We will be selecting people to become the Design Chair, Horticulture Chair and Allied Topics Chair. These people will undertake the acquisition of the necessary displays and support management for the Symposium. As the time approaches, some of you will be asked to assist in various ways. It is my hope that you will be able and willing to fulfill the many tasks that make a Symposium possible.

As plans stand now, all content areas will be covered during September 3 and 4. That will mean long days, but it will streamline the overall process.

The Design and Allied Topic Instructor will be Gina Jogan. At this point we have agreed upon Transparency Designs and a tentative second Design type, but I am not ready to advertise this selection. She will spend one hour talking about judging comments during the Allied Topic instruction. This is an area of great concern to all judges.

Pam Braun will be our Horticulture Instructor and she will discuss Fruits and Vegetables along with Pelargonium. This should be a well-balanced program with highlights that provide information on topics that are little studied.

I wish to thank all of you that took the time and energy to fill out my questionnaire. It would be hard to give you a full review of the results, however, if you look at the choices made for this training, you will recognize some of your suggestions. Your comments have been very helpful in the planning process. I always welcome suggestions and information from each and every one of you. In this way, we can make a really great learning experience out of Symposium 2020 = The Fruits of Our Labors.

Gardening Schools, Greg Pokorski

This Chairman writes for every issue of *The Council Thymes* and reported at the California Consultants Council Meeting Monday. Chula Vista GC's Gardening School previously scheduled for January and

July of this year was cancelled because of the instructor's schedule conflict. It may be re-scheduled in the future. Valley Lode District's Gardening School in Turlock begins this month with the four courses taking place in February, March and April. Brochure/registration form is available on the CGCI website and at this meeting. I hope to add many new Gardening Consultants to our roster. All California Gardening Consultants (in Good Standing) who have not refreshed at the Tri-Refresher at this WBM may refresh at any one of the four Turlock courses.

Golden Gardens eNews, Launa Gould

The eNews is published monthly and sent by email to all subscribers.

Information is submitted by members and chairmen. Articles to be published are chosen according to the timing of due dates and pertinent information of interest to members throughout the state of California.

Group Tax Exemption Program, Sue Bennett

Will the following GTEP Committee, please rise. Just, Sue Bennett. Thank you to George Perko for all his help. The Chair is happy to report the following

- 1) Madam President, I move to ratify the following two new clubs to join the Group Tax Exemption Program
 - **Placerville Garden Club, Golden Foothills District**
 - **Las Floralias, Channel Islands District**
 - Thank you
- 2) Madam President, I move to ratify the removal of **A Garden Club of Big Bear Valley, Palms to Pines** from the Group Tax Exemption Program. Thank you.

This chair has never and will never work for the IRS, FTB or SOS.

As of February 2, there are 112 clubs/districts that are a part of the GTEP Program (including the three above). 34 are ready to be processed with 23 pending receipt of paperwork; all others an email message was sent to confirm no issues (or if there where issues) and to thank them for being a part of GTEP.

Home Grown, Myrtle Findley

The Green Recipe Award "22" has been cancelled.

The new Award 22 will be "Container Grown Vegetables"

Landscape Design Schools, Alexis Slafer

Attending this NGC Tri-refresher is a perfect way to gain an understanding of the schools and their missions. Take advantage of this opportunity and embrace your interest in sponsoring a Landscape Design School.

This Chair is eager to assist you as you develop your plans to sponsor a new Landscape Design School. While you learn a lot, it is also a lot of fun! Remember, our Landscape Design Consultants are a great resource to participate as speakers or help with a special project.

Liability Insurance, Robin Pokorski

The Liability Insurance billing for the 2020 – 2021 premium year was sent to the treasurer of record in mid-November. Renewal payments were due January 15 for the coverage year starting February 2020. Do you need Additional Insured certificates for your event? Tour? Plant Sale? Flower Show? Probably. If the venue asks to be an Additional Insured, it means they want to combine our insurance coverage with their own for greater coverage. So you complete the Additional Insured Request form, available on the website. If it's a homeowner, then you need to include a signed Agreement Form – if it's a venue then you need to include a signed contract. I cannot process an Additional Insured Request form without one or the other – either an agreement or a contract needs to accompany the request. These forms can be emailed to me for faster service as I have nothing to do but await your forms! You then send a check for

\$35 to me – made payable to CGCI. HOWEVER, if your event, sale, show, tour, or meeting is less than 14 days out – then you will need to add a \$15 late fee and I will come after for it.

Memorial Gardens, Sherry Molinari

This chairman is trying to update the list of CGCI districts and garden clubs who have planted a memorial garden, a tree, plant, who have placed a stone or sculpture to commemorate or remember a Person (s), an event, or historical date on public grounds or private grounds which are open to the public.

This chairman urges district directors and garden clubs to send information when a memorial is placed. Thank you and again, this chairman urges districts and clubs to keep searching for this information so that the list can be updated.

President's Project 2019-2021, Julie A. West

The FBM exhibit listed \$1,700 in donations; the WBM exhibit lists \$6,620 that we are grateful to receive. 'Thanks' to Pat Clayes for donating twelve hand-made butterfly pendants that generated \$600 and Milly Benson for her crafts donated for \$95. \$800 was raised from the President's Jewelry Box - 'thank you' to those who participated. Please contact this Chairman to volunteer to assist with the *Gently Used Jewelry Sale* at convention. Remember to bring your jewelry donations collected from clubs and districts to convention. All proceeds benefit this President's Project. Watch the Call to Convention for the special tour to visit the San Bruno Mountain Botanical Garden site. Your support and generosity are appreciated!

Scholarship, Martha Smyser

The Scholarship Committee met and voted to award \$2,000 scholarships to four students. The winner of the Krystal Migliore Scholarship is Borah Lim, a graduate student at UC Davis who is studying International Agricultural Development. The winner of the Robert L. Gordon Scholarship is Taylor Rein, a sophomore at UC Berkeley studying Environmental Science. The two President's Project Scholars are Samantha Spurlin, a graduate student at Cal State San Jose who is studying Ecology and Evolutionary Biology and Natalie Rachel Fulton, a junior at UC Berkeley who is studying Forestry and Natural Resources.

Strategic Planning Committee, Sue Bennett

Will the members please stand and be acknowledged (George Speer, Carol Vallens & Lynne Batchelor (who unfortunately could not make the meeting due to a scheduling conflict). The Chair is happy to report that we met at this Board meeting.

Youth Coordinator, Lisa Cosand

My goal is to increase the youth individual poetry award entries this year. This requires a collaboration between the club members and youth that they know. To help our members be more confident with their poetry skills, I have prepared a worksheet covering three types of poems: acrostics, cinquains and haiku. For this meeting, we will practice the haiku which is 3 lines with 5 syllables in the first line, 7 in the second line and 5 syllables in the third line.

My example is:

beautiful blue skies
sprinklers sending up water
welcome to L.A.

I would like you to participate by writing a few poems and giving them to me. After dinner, I will read a few and award some prizes.

Fun with Words, a Youth Awards Project

We are encouraging individual entries under their grandmother's garden club name. Please consider the following. Award #62 is the poetry award. It is open to children first thru ninth grade. The theme is "adventures in the garden" but **the theme must not be used in the title**. Any style of poetry is acceptable, some of the following are fun challenges:

Acrostics: where the first letter of each line vertically spells out a specific word:

C udaly
A crobatic
T enacious
S ofty purring

Your poem: (or a word to your liking)

G
A
R
D
E
N

Cinquains: a poem of 5 lines that do not rhyme. Each line has a set number of syllables:

1 – 2 my mum
2 – 4 is so caring
3 – 6 she is always helpful
4 – 8 she is so beautiful and kind
5 – 2 Love you

Your poem:

Haiku: poem is an unrhymed Japanese poetic form that consists of 17 syllables arranged in 3 lines containing five, seven and five syllables, respectively.

(5) The sky is so blue
(7) The sun is so warm up high
(5) I love the summer

Your poem:

(5)
(7)
(5)

#64. Junior Essay Contest

Title: The Flowers in My Garden

Section A. Grades 1 – 3, 30–50 words

Section B. Grades 4 – 5, 100-200 words

Original essay using one side of an 8 1/2 "x 11" sheet of paper. **Must use assigned title.**

Submit entries by following the rules on CGCI website, deadline is Dec. 1, 2020. Direct questions to Lisa Cosand, Youth Coordinator (818) 991-7707 or email: sflowerpLc@aol.com

Attachment D District Director Reports

Arboretum District, Emily Wisneski

The Arboretum District is attempting to be environmentally friendly. We have a cup contest, where members bring their own cups. At each meeting there is a theme for the cup contest. If members bring a mug that goes with the theme they are eligible to win a prize. The speaker picks a winning mug and the winner receives a prize.

Bay Ocean District, Nancy McDougal

We see how the clubs that thrive do so in many different ways---programs, fellowship, hands-on gardening; but, one important element is always outreach in the community, accomplished in many ways. One club has provided floral decorations for monthly city council meetings. Another has partnered to support the yearly city Arbor Day celebration. Flower shows are open to the public. And, for many years, one group has provided a well-attended, free monthly public lecture on gardening. These clubs enhance the gardening wishes of their members, but also enrich their communities and spread the delight of gardening through their efforts.

Buttes District, Carol Jauregui

The Buttes District has weathered drought, the 2017 Oroville Dam spillway collapse, and the 2018 Camp Fire. Paradise Garden Club lost two thirds of its membership. Magalia Beautification Association is working hard to replant the upper Skyway with plants and bulbs. Green Thumb GC of Gridley honored long term members. Lake Oroville GC will dedicate a Blue Star Memorial on May 20. Chico Horticultural Society will host the Spring District meeting and President Shane is to be our guest. Our speaker will educate us on steps we can take to prevent fires though brush removal, proper planning and plant choices.

Channel Islands District, Linda Malone

Blue Star By-Way Marker will be restored. District grew by 25 members.

Ojai Valley Garden Club: \$5000 holiday wreath fundraiser for scholarships; Landscaping Ojai Continuing Care Center

Malibu Garden Club: Hosted a New Year's Day Luncheon. It was a healing time for members that lost homes in the 2018 Woolsey Fire

Westlake Village Garden Club: Continued their popular "Getting to know you" program

Organic Garden Club: Toured Rancho Sierra Nursery supporting Native Plant Propagation Restoration Project

Conejo Valley Garden Club: Hosted a Standard Flower Show; 10 school gardens are supported

Pleasant Valley Garden Club: Awarded \$2000 to 7 school gardens; Hosting District Luncheon celebrating children

Golden Foothills District, Nina Blonski

Golden Foothills District is pursuing a Blue Star Marker, the district is hoping to secure the details after Golden Foothills District Winter Board Meeting, Thursday February 20, 2020. The district's newest club Placerville Garden Club meets at the Veterans Building in Placerville and are researching putting in a Blue Star Marker on the Veteran meeting grounds. The district meetings have been workshops with sharing ideas and trainings. Bringing the clubs together to share what works and how they handle certain drawbacks has proved rewarding and new presidents feel they have a team to help them through some of their leadership issues.

Greater Los Angeles District, Joyce Parrott

The Greater LA District continues with six clubs: three general clubs (Culver City, Los Angeles, and Pacific Palisades), and three specialty clubs (Ikebana, LA Geranium, and Palisades Beautiful). We have been averaging 1-2 Board meetings per year with district officers and club presidents in attendance; plus an annual general meeting where all club members are invited, averaging around 30 attending.

Because we did not meet as a District for many years, a number of our clubs are unfamiliar with CGCI protocol and projects. For this reason our theme this year is "Getting to Know CGCI". We had a quiz that was well received at our last general meeting with basic questions re: CGCI, and a garden-related prize for the winner. It's hoped we can have a CGCI Board person speak at the next general meeting in late Spring.

Volunteering is popular with a number of our clubs. Clubs volunteering to assist with community landscape projects include Culver City (involved in Caltrans' Adopt-A-Highway Program in an area of the 10 Freeway); Pacific Palisades (involved with gardening assistance at various city sites, including the American Legion and the Post Office; as well as forming an outreach group to work with the City of LA to improve the tree canopy); and the Palisades Beautiful organization (involved with ongoing maintenance at Temescal Canyon Park, as well as participation in a Heal the Bay Coastal Cleanup). The Los Angeles Garden Club continues volunteer participation in the youth program "Taking the Reins" by assisting in their community gardens and garden classes.

Assisting the next generation of gardeners is also popular: Culver City is launching a scholarship program this year, targeting high school seniors and undergraduates; and Los Angeles Garden Club continues its scholarship program benefitting students in the horticulture program at Mt. San Antonio College.

Humboldt District, Jeanne Johnson

8 clubs with 274 members.

Advertising speakers within the District so members of other clubs can participate. One club almost folded but because of leadership but others came together and reformed the club. All clubs are not able to achieve Blue Ribbon status because of their size. District is financing the refurbishment of two Blue Star Highway Markers this year. Clubs are getting ready for busy season: daffodil show, flower show, heather workshop, town gardens, and many other activities for them or their community.

Palomar District, Sharon Tooley

Director Sharon Tooley is researching Blue Star Markers in our District and creating a picture book with information about each marker to pass on to future Directors. Poway Valley Garden Club applied for \$1,000 from the NGC Plant America Community Grant Program. With that money they are refurbishing Old Poway Park. They have cleaned out old vegetation and replaced it with California Natives, put down decorative stone and helped to bring in old farming equipment for display. This is an ongoing project and should be finished in June of 2020.

Roadrunner District, Linda Ham

Hesperia Garden Club: October 2019, Betty Roberts – Environmental program at Eucalyptus School, she is helping them with writing a grant application for \$1500.00 from Mojave Water Agency.

Betty Roberts – Serrano High School Sargent-Major Memorial Garden. Elisabeth Tufo said the Sargent-Major Garden sounds like a good place for a Blue Star Marker.

November 2019, The Home and Garden Show, November 1st, 2nd, & 3rd brought in \$600.45 for the Hesperia Garden Club. Veteran's Day Celebration - Hesperia Lake. The new Director of Hesperia Recreation & Parks was impressed with our area and the ceremony. December 2019, See's Candies Sales – sold 102 boxes bringing in a total of \$387.70 for school project. Sargent-Major Memorial Garden. January 2019 – purchased 4 penny pines plantations with club donations in 2019. They honored Mojave Water Agency and Ted Benson. Also honored the memories of Joey Beza and Max Charles Marshall. February 2020 – Field trip to LA County Arboretum. Hesperia Garden Club received the Blue Ribbon Award for years 2019 and 2020

San Fernando Valley District, Harriet Vallens

Our District has identified three Blue Star Memorial Markers to refurbish. In addition, we dedicated a new large marker at the Ronald Reagan Presidential Library. S.C.G.C. has adopted a new Youth Activity, the Floral Design Class at Sylmar High School. The High Desert G.C. of Acton/Agua Dulce has adopted the local 4H members, helping them to learn horticulture skills. West Valley G.C. has paired with the Sky

Valley Volunteers to plant and water saplings on our local hills scarred by recent fires. The District had a docent tour of the Getty Villa in Malibu.

Santa Clara Valley District, Roseann Costabile

Santa Clara Valley District Director Roseann Costabile invited members to attend the CGCI Convention in So. San Francisco May 25-29, 2020. The following items were reported. Shane Looper visited the District in January where she received donations to her President's Project. Two Blue Star Memorial Markers established in 1968, will be refurbished in Campbell, CA. The Green Thumb Garden Club is planning to participate in an Arbor Day event in Milpitas, CA. The club also participates in a unique volunteer opportunity at Charity Bingo, earning significant funds from donations for garden club projects.

Sequoia Foothills District, Jana Dudley

Sequoia Foothills District: 291 Members, 9 Clubs, 1 Youth Group, organized in 1934. Refurbishing plants in Lemoore's Blue Star Memorial. Squaw Valley built signs to indicate location of their Blue Star. Tulare will install a Blue Star in November. Meeting at St. Anthony's Retreat featured local native plants, old/new buildings, beautiful history. Clubs planned Camellia Shows, Plant Sales, Garden Tours, Teas. President Shane Looper visited the Christmas Luncheon, our scholarship fundraiser for graduating students. La Casa Garden Club closed; 5 members joined Hanford Garden Club. Our District will be hosting the Convention in 2021, see you then!

Attachment E Reforestation and Restoration

Reforestation and Restoration Report, Judy Unrine

I became chairman of the Reforestation and Restoration Restricted Fund in 2009. Since that year \$14,120.09 has been donated by clubs, individuals, and districts who wanted to support special projects in California National Forests.

From 2009 to 2013 \$7000 in donations were collected. Three projects were completed. A greenhouse and water system in Sequoia National Forest has been completed. Repair of the CGCI sign in the Education Grove in Big Basin Redwoods State Park was approved by the Board of Directors and has been completed.

When the California National Forest Service refused our donations, \$7120.09 remained in the restricted fund. Donors from 2014-2019 were contacted and asked to redirect their donations to CGCI projects.

Hanford Garden donation fell between. Part of their donation was used for Reforestation and Restoration completed projects. The other half was part of the moneys that were not spent.

A moratorium on Reforestation and Restoration funds was approved and the account was closed. A letter was sent to the 23 clubs and districts affected by the closure. The donors were asked to choose between CGCI projects or the return of their donation.

The \$7,120.09 was reallocated from the Reforestation and Restoration Restricted Fund to four CGCI projects: Anza Borrego \$1925, the President's Project at San Bruno Mountain State Park \$350, Project Mission Blue \$200, and the Sempervirens fund at Big Basin Redwoods State Park \$2009.09. Four donors requested return totaling \$2,636.00.

Financial statements are attached including a summary of the choices of 23 clubs and districts and a detailed report of choices.

Thank you for allowing me to be of service to CGCI and the California National Forests.
Judy Unrine, Chairman



California Garden Clubs, Inc.

Official Publication - *Golden Gardens eNews*

Website: *Ca/iforniaGardenClubs.org*

Contact

Club

Address One

Address Two

October 16, 2019

Re: CGCI Reforestation & Restoration Donation

Dear Members of *Club Name* GC:

Due to restrictions imposed by the California U.S. Forest Service regarding their receipt of donations, CGCI is no longer able to accept further donations to the restricted Reforestation and Restoration Fund. Thank you for your generous donation of *amount*. We regret that your donation request could not be completed.

Generally accepted accounting principles require that we contact you to determine your preference for reclassifying your donation. CGCI can offer you the choice of transferring your donation to the following ongoing, successful projects for distribution:

1. CGCI's Sempervirens Fund that protects Redwoods in the Big Basin Redwoods State Park.
2. CGCI President's San Bruno Mountain Project.
3. Other CGCI projects such as Anza Borrego State Park, Mission Blue Butterflies, etc.
4. or, CGCI will refund the amount of your contribution.

CGCI is legally required to contact you and ask for your response within 60 days. After 60 days your donation will be transferred to the Sempervirens Fund. Thank you for your cooperation. If you have any questions, please feel free to contact this CGCI Chairman.

Sincerely,

California Garden Clubs, Inc.

Judy Unrine
CGCI Reforestation & Restoration Chairman
JudysGarden01@gmail.com

5005 Via el Sereno
Torrance, CA 90505-6247
(310) 378-0227

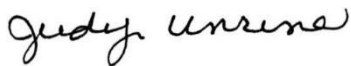
Designation Form for Dispersal of Funds In Reforestation and Restoration Restricted Fund

Please indicate how *club name* GC would like your donation of *amount* allocated. You may separate your donation between the restricted funds listed below.

CGCI Projects	Amount
Big Basin Redwoods State Park. Sempervirens Fund	\$
San Bruno Mountain Botanic Garden. Shane Looper's President Project	\$
Anza Borrego Desert State Park.	\$
Project Mission Blue Butterfly	\$
Other Specify:	\$
Donation Returned	\$
Total	\$

If you have any questions about the CGCI projects listed below or how to designate choice, please contact this chairman. Please return form to this chairman within 60 days. After 60 days, your donation will be transferred to the Big Basin Redwoods S. P. Sempervirens Fund. A summary of how the Reforestation and Restoration Restricted Fund is dispersed will be presented at a CGCI Board Meeting and published in the Golden Gardens eNews.

Thank you for your cooperation.



Judy Unrine
5005 Via el Sereno
Torrance, CA 90505-6247

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JudysGarden01 @gmail.com



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Club Designations for Reallocation of Closed Reforestation & Restoration Restricted Fund

The following is a breakdown of the 23 donor choices for the reallocation Reforestation and Restoration restricted fund.

	Number of Donations	Amount
1. Big Basin Redwoods State Park		
Sempervirens fund	3	\$400.00
No Reply	9	<u>\$1,609.09</u>
		\$2,009.09
2. San Bruno Botanic Garden		
President Shane Looper's Project	2	\$350.00
3. Anza Borrego State Park	3	\$1,925.00
4. Mission Blue Butterfly	2	\$200.00
5. Other	0	\$0.00
6. Return Requested.....	4	<u>\$2,636.00</u>
	Total	\$7,120.09

Judy Unrine

Reforestation & Restoration Chairman