

**California Garden Clubs, Inc.**  
Minutes of the 2021 Pre-Convention Board Meeting  
Via Zoom Conference  
Friday, May 28, 2021  
**President: Shane Looper**

President Shane Looper called the meeting to order at 9:02 a.m.

President Shane Looper introduced the 2019-2021 Executive Committee Members, and recognized the former CGCI Presidents in attendance: Mary Lou Goodwin (1991-1993), Robert Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015), and Sue Bennett (2015-2017).

By acclamation Gudrun (Gudy) Kimmel was **approved** as a member of the Circle of Poppies.

President Shane Looper recognized the members of Circle of Poppies in attendance, Myrtle Findley, Joan Craig, Judy Unrine, Carolyn Villi, and Gudy Kimmel.

Recording Secretary Gail Vanderhorst called the roll and the President declared a quorum.

Excused: Mary Arakelian, Beverly Brune, Helen Gates, Rosalie Hooper, Krystal Migliore, Hoberley Schuler, Carlotta Wixon-Welker and Pat York.

Parliamentarian Greg Pokorski reported on the 2019-2021 Rules or Order for Board Meetings and moved that for this meeting we dispense with Rule #5 – the wearing of identification badges; and Rule #8 regarding cell phones, and in place of #10, place your device on mute when you are not addressing the assembly, unmute when you wish to address the assembly and identify yourself before speaking; and follow instructions provided regarding the method for voting. **Motion Passed.**

Parliamentarian Greg Pokorski moved to adopt the minutes of the 2021 Winter Board Zoom Meeting on January 28-29, 2021 as distributed by Jane McKee on March 11, 2021. **Motion Passed.**

Without objection, the chair appointed the following committee to review the minutes of this meeting: Chair, Greg Pokorski, Adele Kelly, and Jeanne Johnson.

### **Officers' Reports**

Communications Director Kathy Taylor de Murillo deferred her report to convention.

Corresponding Secretary Milly Benson deferred her report to convention.

Recording Secretary Gail Vanderhorst reported that the due date for emailing reports is Wednesday, June 2, 2021.

Parliamentarian Greg Pokorski deferred his report to convention.

Financial Secretary Rita Desilets deferred her report to convention.

Treasurer George Perko deferred his report to convention.

3<sup>rd</sup> Vice-President Adele Kelly reported.

Current Membership Number Paid as of May 25, 2021:

Clubs	250	(12,991)
APSs	52	(3,868)
Affiliates	1	
Total	303	(16,859)

She moved to ratify a new APS, Gold Coast Cymbidium Society, President Florence Inserto, 111 members. **Motion Passed.**

She moved to accept River Valley Garden Club's petition to transfer from the Sacramento River Valley District to the Valley Lode District. Following debate, Liability Insurance Chairman Robin Pokorski moved to postpone consideration of the issue to convention. **Motion Passed.**

2<sup>nd</sup> Vice-President Carol Vallens deferred her report to convention.

President-elect Lynne Batchelor deferred her report to convention, but gave the second reading of her President's Project Resolution and moved to accept the project. **Motion Passed.** See Attachment A.

President Shane Looper deferred her report to convention, but presented the 1<sup>st</sup> reading of the Black Point Historic Gardens Project Resolution (attached to Organizational Meeting minutes).

Liability Insurance Chairman Robin Pokorski presented the 2<sup>nd</sup> reading of the Conejo Valley Botanic Garden Resolution and moved to adopt the project. **Motion Passed.** See Attachment B.

### **Executive Committee Recommendations**

Recording Secretary Gail Vanderhorst read the Executive Committee Recommendations and moved for their ratification or adoption.

1. To accept with regret the resignation of Leena Dugger as 2021 Convention registrar/treasurer.
2. To accept with regret the resignations of Nancy McDougal and Roseann Costabile as the 2021 Convention Co-chairmen.
3. To ratify the appointment of Nancy McDougal as the 2021 Convention registrar.
4. To accept with regret the resignation of Dave West as Donation Coordinator and Post Office Box Chairman.
5. To ratify the appointment of Robin Pokorski as Donation Coordinator and Post Office Box Chairman.
6. To ratify Virtual Convention dates of May 24-29, 2021 in place of a Convention at Embassy Suites in South San Francisco, May 30-June 4, 2021.
7. To ratify Landscape Design School Series 27 in Turlock, CA sponsored by Valley Lode District. Course 1, January 15-16, 2022, Course 2, February 12-13, 2022, Course 3, February 26-27, 2022, Course 4, March 12-13, 2022. Chairman Berni Hendrix.

8. To ratify Flower Show School Course 1, April 8-10, 2022, Course 2, September 17-19, 2022, Course 3, April 14-16, 2023, Course 4, September 15-17, 2023. Sponsored by Valley Judges Council, Chairmen: Judi Picinini and Jennifer Waite.  
**Items 1 through 8 were processed jointly. Motions Passed.**
9. To remove Auburn Arrangers Guild (Golden Foothills District) from the CGCI Group Tax Exemption Program effective immediately. (The IRS revoked their status).  
**Motion Passed.**
10. That CGCI join the Pacific Region Lil' Moose Garden Club with a donation of \$100.00. **Motion Passed.**
11. That CGCI match donations made by districts, clubs and individuals for an additional \$5000.00 (a total of \$10,000.00) to the Sempervirens Fund for the Big Basin Recovery Fund (l/c 31518-1) for restoration of fire damage at Big Basin State Park. Monies to be transferred quarterly.  
**Motion Passed.**
12. To approve payment of \$2,850.00 to WebTech Therapy for CGCI website build with Wordpress/GoDaddy, line code 4010. **Motion Passed.**
13. To include Charlene Looper, President Lynne Batchelor, Treasurer George Perko, and Financial Secretary Sherry Molinari as signers on all bank accounts and investment accounts other than endowment funds. Following debate, Board of Trustees Chairman Julie A. West moved that the recommendation be considered at the Organizational Meeting. **Motion Passed.**
14. To approve the Independent Contractor Agreement for George Perko, CPA, MBA, to provide financial services to CGCI for the 2021-2023 term. Monies to come from the general fund line code 102 External Treasurer for \$3,600.00 per year. **Motion Passed.** See Attachment to May 26, 2021 Executive Committee Meeting Minutes.
15. To set the liability insurance rate for 2022-2023 policy year, effective 2/15/2022 as follows: \$1.50 per capita for member clubs and Associate Plant Societies, and \$35.00 for each Additional Insured Certificate and a \$15.00 processing fee for late payment. \$25.00 late payment fee.  
**Motion Passed as amended.**

Budget and Finance Committee Chairman Rita Desilets reported and presented the CGCI 2021-2022 budget and moved for its adoption. **Motion Passed.** See Attachment C.

Recording Secretary Gail Vanderhorst reported for Life Membership Chairman Carlotta Wixon-Welker and moved to ratify the following members:

Maria Krenek	Humboldt District	Diane Riopka	Orange County District
Sandra Davidson	Orange County District	Norma Baker	Bay Ocean District
Cindy Burns	Orange County District	Linda Karr	Luther Burbank District
Marcia Smith	San Fernando Valley District		

**Motion Passed.**

Meeting adjourned at 10:09 a.m.

Gail Vanderhorst\_\_\_\_\_Date\_\_\_\_\_  
Recording Secretary

**President's Project Resolution  
CGCI Gardens at the San Diego River Mission Valley Park  
Lynne Batchelor 2021-2023**

**Whereas**, The 52 miles of the San Diego River flowing from the mountains in the eastern part of San Diego County to the Pacific Ocean is an area of cultural and environmental significance which provides places for recreation, nature discovery, flora/fauna habitat, and education and,

**Whereas**, The mission of the San Diego River Foundation is to protect and enhance the natural and cultural resources of the river valley, to foster appreciation and stewardship of the area, to encourage communities to embrace and celebrate the river legacy, to create a river-long unified system of parks extending all along the river, to develop open space with places for community plazas, public art and educational facilities and places focused on outdoor activities including walking and horse-riding trails and wilderness areas, and to provide opportunities for community organizations to assist with carrying out this mission, and,

**Whereas**, The San Diego River Foundation, a 501 (c) (3) non-profit organization established in 2001, has built coalitions with many non-profit organizations to provide opportunities for the community to assist with trash removal, construction of new habitats, education of students and the general public, acquisition of new land, and preservation of existing habitats, and,

**Whereas**, The plan for gardens at the San Diego River Mission Valley Park was approved by the City of San Diego in December 2020 and this plan includes an opportunity for organizations to sponsor gardens in the San Diego River Mission Valley Park, and,

**Whereas**, The objectives of California Garden Clubs, Incorporated (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II of the corporation's Bylaws: Section 3: "to assist in projects for the conservation of our natural resources" and Section 5: "to cooperate with other agencies in furthering interests in educational areas", and therefore be it

**Resolved**, That a new Temporarily Restricted Fund be established designated to receive donations and pay expenses specifically for the 2021-2023 President's Project CGCI gardens and signage at the San Diego River Mission Valley Park, and be it

**Resolved**, That all donations (checks made payable to CGCI) be sent to the CGCI State Chairman for the project, who shall keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2021-2023 President's Project. These funds shall be transferred to the San Diego River Foundation within 2 weeks of the conclusion of the CGCI Fall and Winter Board Meetings and of the CGCI Convention, and be it

**Resolved**, That any remaining balance as of June 30, 2024 be donated to the San Diego River Foundation designated for use in the gardens at the San Diego River Mission Valley Park.

## 2021-2026 Conejo Valley Botanic Garden Project Resolution

**Whereas**, Over 81 acres in the middle of Thousand Oaks, California constitutes the Conejo Community Center that is one of the many Conejo Recreation and Park District's Community Centers, and

- The 33 acres of the hillside and creek area in the middle of the Conejo Community Center property is leased by the Conejo Valley Botanic Garden (CVBG) since 1973, and
- The all-volunteer staff and one part-time gardener maintain and develop the CVBG, and
- CVBG shares this place of tranquility and beauty for all to enjoy with free entrance, and
- CVBG maintains plantings of trees and plants native to California and other Mediterranean climate zones, with an emphasis on low-water use plants, and
- CVBG publicly disseminates information regarding plant life, and
- The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II in the corporation's Bylaws, and

**Whereas**, objectives of this corporation as stated in its Bylaws include to

- Assist in projects for the conservation of our natural resources
- Create, promote, and further an interest in amateur gardening, in plant life, and in bird life, and
- Cooperate with other agencies in furthering interests in educational areas including environmental awareness, and

**Whereas**, CVBG continues to be in need of financial support for the garden to survive, and therefore be it

**Resolved**, That California Garden Clubs, Inc. partner with Conejo Valley Botanic Garden to share in the fundraising project to:

- Improve and maintain the garden where visitors can view many unusual plants and trees that typically thrive in our Mediterranean climate, and
- Emphasize this educational resource for adults and children alike to learn more about the world of nature around them, and
- Maintain the Kids' Adventure Garden with its treehouse, tea party circle and childhood joys, and
- Develop the newly acquired area with the five world-wide places that have Mediterranean climates and:

**Resolved**,

- That funding for this five-year fundraising project strive for a goal of \$2,000 in annual donations to be used for upkeep, irrigation, plants and trees;
- That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and that all donations received be forwarded to the Conejo Valley Botanic Garden twice a year on or around January 15 and June 15 and;
- That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the Conejo Valley Botanic Garden Project and;
- That the project be reviewed in 2026 when it is mutually re-evaluated by CGCI and CVBG to renew the partnership and fundraising project.

## Attachment C

California Garden Clubs, Inc.  
Budget 2021-2022

Line Code	Description	Budget
	Revenue	
5001	Contributions/Donations	500
5001A	Amazon Smile Donations	50
5101	Convention Profit	2,000
	Dues	
5201	Dues-Affiliates 2 x \$50=\$100	100
5202	Dues-APS 4893 x \$2.75 = \$13,456	13,500
5203	Dues-Clubs 14,583 x \$2.75 = \$40,103	40,200
5301	Fundraising Revenue	0
5401	Group Tax Exemption Program Fees	1,500
5601	Interest	1,500
	Membership	
5701	Membership Banners	100
5702	Membership Cards	0
5703	Member Award of Distinction	200
	Miscellaneous Income	
5801	Bad check fees reimbursements	0
5803	3 Year Calendars	1,000
5804	Program Speakers Refund	0
5805	NGC/PR Refund	0
5806	Penny Pines	0
5807	CGCI Hosted Meetings	0
5808	CGCI Hosted NGC/PR Conventions	0
6001	Scholarship - transfer from Scholarship Fund	4,000
6101	State Pins & Miscellaneous Sales	1,000
6301	Yearbook Sales	1,000
	Total Revenue	66,650
	Expenses	
	Administration	
101	Auditor	5,000
102	External Treasurer	3,600
201	Directors & Officers Insurance	2,500
301	Dues-NGC \$1 per capita for APS & Clubs	17,500
302	Dues-NGC Youth	10
303	Dues-Pacific Region	360
401	Crime Insurance Package	1,200
402	Quickbooks 3 users	0
402A	Quickbooks support	500
403	Expense-Administration	0
501	Attorney General	50
502	Franchise Tax Board	10
503	CA Dept of Tax & Fee Admin.	400
504	Secretary of State Form SI-100 even yrs	20
505	CA Trademark/logo fee Due 8/15/22	30

506	State Raffle Permit	20
701	Office Supplies	500
705	PO Box Annual Fee	200
801	RingCentral 888# \$36.96 @ month x 12	450
Line Code	Description	Budget
802	CGCI Virtual Meetings	350
901	Website	2,440
1001	Yearbook Printing	5,000
	Total Administration	40,140
	Chairman Expenses	
1501	Amenities & Protocol	50
1502	Arbor Day	50
1503	Arboreta/Botanic Gardens of CA	50
1504	Associate Plant Societies	50
1505	Awards Finance	50
1506	Backyard Habitat	50
1507	Blue Star Memorials - Co-Chair 1	50
1508	Blue Star Memorials - Co-Chair 2	50
1509	Budget & Finance (copies)	50
1510	Business Commendations & Discounts	50
1511	Bylaws & Policy (copies)	50
1512	Civic/Community Beautification	50
1513	California Native Plants	0
1514	Natural Resources	0
1515	Educational Schools Finance	50
1516	Environmental Schools	50
1517	Floral Design Education	0
1518	DD Mailbox Chairman	0
1519	Flower Show Awards	50
1520	Flower Show Judges Credentials	50
1521	Flower Show Schedules	50
1522	Flower Show Schools Team Chair	50
1523	Flower Show Symposium	50
1524	Anza Borrego Desert State Park	50
1525	Gardening Schools	50
1526	Garden Therapy	50
1527	GGNPC Mission Blue Project Phase II	0
1528	Memorial Gardens	0
1529	Veggies/Herbs/Spices/Edible Flowers	50
1530	Home Grown	50
1531	Honor Book	50
1532	Horticulture	50
1533	New Cultivars	50
1534	Landscape Design Schools	50
1536	Master Gardener Liaison	0
1537	National Garden Week	0
1538	Shrubs/Trees	0
1539	Penny Pines	50
1540	Roses	50
1541	Program & Speaker Registry	0
1542	Memorial Garden for the Fallen	0
1543	Reforestation and Restoration	0
1544	Scholarships - Chair 1	50
1545	Scholarships - Chair 2	0



1546	Publicity	50
1547	Sempervirens Fund	50
1548	California State Parks	50
Line Code	Description	Budget
1549	Member Award of Distinction	50
1550	Strategic Planning	50
1551	Invasive Plants	0
1552	Vermiculture / Vermicomposting	50
1553	Website	50
1554	Operation Wildflower	0
1555	Wildlife (incl. bees/butterflies/insects)	50
1556	Birds	0
1557	Certificates (long-term service)	50
1558	Board of Trustees incl. Endowments	50
1559	Legislation/Government	50
1560	Pacific Region Director's Project	0
1561	Golden Legacy Society	50
1562	PO Box Chairman	50
1563	Water Conservation	0
1564	Rare Plant Treasure Hunt	0
1565	Reuse, Recycle, Repurpose	50
1566	Stagecoach Hill Azalea Reserve	0
1567	Donation Administrator	50
1568	No. Am. Butterfly Assoc. (NABA)	0
1569	Stamps	50
1570	Leadership Chairman	0
1571	Photo Roster	0
1572	Outreach (Resource & Community)	0
1573	San Francisco Flower & Garden Show	0
1574	Environmental Art	50
1575	Workshop/Events	0
1576	Rose Parade	0
1577	Endowment Fund Promotions	50
1578	Climate Awareness	50
1579	Garden Center Liaison	50
1560	Social Media	50
	Total Chairman Expenses	2,600
	Chairman Expenses with Special Funding	
1535	Life Membership	100
1601A	Awards	850
1601B	Awards mailing/postage	150
1602	Chairmen Coordinator	100
1603	District Director Coordinator	100
1604	Group Tax Exemption Program Chairman	200
1605	Membership-Including Dues Bills, Admin, Certs, & APS	500
1606	Smokey Bear Poster Contest	150
1607	State Pins & Misc. Sales (50% of sales)	900
1608	Yearbook Chairman - including distribution/mailing	1,500
1609	Youth Activities- Awards, Admin, Essay, Hort. & Liaisons	250
1610	Procedure Committee	150
	Total Chairman with Special Funding	4,950
	District Director Expenses	
1701	Arboretum	100

1702	Bay Bridges	100
1703	Bay Ocean	100
Line Code	Description	Budget
1704	Buttes	100
1705	Cascade	100
1706	Channel Islands	100
1707	Costa Verde	100
1708	Desert Empire	100
1709	Diablo Foothills	100
1710	Golden Foothills	100
1711	Greater Los Angeles	100
1712	Humboldt	100
1713	Luther Burbank	100
1714	Mendo-Lake	100
1715	Montana de Oro	100
1717	Orange County	100
1718	Palms to Pines	100
1719	Palomar	100
1720	Roadrunner	100
1721	Sacramento River Valley	100
1722	San Fernando Valley	100
1723	Santa Clara Valley	100
1724	Sequoia Foothills	100
1725	Top O' the State	100
1726	Valley Lode	100
1727	Yosemite Gateway	100
	Total District Director Expenses	2,600
	Membership	
1801	Membership Banners	50
1802	Membership Cards (printing)	300
1803	Membership - bookmarks, brochures	1,500
1804	Misc. Dues Refunds	0
1805	Organization Locator Service	300
	Total Membership Expenses	2,150
	Officers Expenses	
1901	1st Vice President (year before Pres.Elect)	100
1901A	2nd Vice President	100
1901B	3rd Vice President	100
1902	Corresponding Secretary	100
1903	Financial Secretary	150
1904	Parliamentarian	50
1905	President, CA Travel & Office	10,000
1906	President, NGC & Pacific Region	5,000
1907	Recording Secretary	100
1908	Treasurer	400
1909	Communications Director	100
	Total Officers Expenses	16,200
	Other Expenses	
2101	Golden Gardens eNews	50
2201	Educational Pamphlets	500
2601	Gift for NGC/PR	100
2701	Member Award of Distinction	0

2901	Program Speakers for Convention/Board Meetings	1,500
Line Code	Description	Budget
3001	Promotional Materials	1,000
3101	Scholarships- 2 @ \$2000	4,000
	Total Other Expenses	7,150
	Misc. Expenses	
4001	NGC/Pac Region related expenses incl visits	750
4002	Bank charges	0
4002A	PayPal Merchant Fees	50
4003	Memorial Donations	250
4004	San Francisco Flower & Garden Show	0
4005	CA State Flower & Garden Show	0
4006	#54 Yearbook Award	350
4007	3 Year Calendar printing	3,500
4011	Penny Pines donation	0
4012	Interest transfer to Scholarship	0
4014	Miscellaneous Board Authorized (A thru M)	0
4014N	Blue Star Memorial Renovation	0
4014O	Tree for Arbor Day	100
4014P	Sempervirens Big Basin Recovery Fund	0
4015	NGC Award sponsored CB-1 (formerly #20)	100
4016	CGCI Hosted Meetings	0
4017	CGCI Hosted NGC/PR Conventions	0
4101	Pacific Region Director from CGCI	0
	Total Misc. Expenses	5,100
	Total Expenses	80,890
	Revenue Less Expenses	-14,240

**California Garden Clubs, Inc.**  
Minutes of the 2021 Convention  
Via Zoom  
May 28-29, 2021  
**President: Shane Looper**

**Business Meeting #1**

President Shane Looper called the meeting to order at 10:16 a.m. on Friday, May 28, 2021.

President Shane Looper gave the Inspiration.

President Shane Looper introduced the 2019-2021 Executive Committee and former Presidents: Mary Lou Goodwin (1991-1993), Robert Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2017) and Sue Bennett (2015-2017).

President Shane Looper acknowledged Woman of the Year Sue Bennett and Man of the Year Hank Vanderhorst.

President Shane Looper recognized members of the Circle of Poppies: Myrtle Findley, Joan Craig, Judy Unrine, Carolyn Villi, and Gudy Kimmel.

President Shane Looper acknowledged Pacific Region Director Robin Pokorski; members of the 2019-2021 NGC Board of Directors: Sue Bennett, Joan Craig, Shane Looper, Greg Pokorski, Alexis Slafer, Carol Vallens, Gail and Hank Vanderhorst and Julie A. West, including Robin Pokorski as an Executive Committee Member as the Pacific Region Director; and members of the Pacific Region 2019-2021 Board of Directors.

Convention Credentials Chairman Greg Pokorski reported and moved to adopt the credentials report with a voting strength of 142. **Motion Passed.**

The Chair declared a quorum.

Parliamentarian Greg Pokorski read the Rules of Order for the Convention which were distributed to attendees by email on May 27 and moved to adopt them. **Motion Passed.** See Attachment A.

Convention Registrar Nancy McDougal reported 202 registrants.

President Shane Looper thanked Zoom Facilitator Carol Vallens, Lynne Batchelor, Adele Kelly and Kathy Taylor de Murillo for taking on the job of hosting Zoom meetings.

Without objection, President Shane Looper appointed the following committee to review the minutes of this meeting: Greg Pokorski, Chairman, Carol Vallens, and Milly Benson.

Parliamentarian Greg Pokorski moved to elect the following as delegates to the Pacific Region Garden Clubs, Inc. Convention in Silverton, Oregon August 9-12, 2021: Karen Czap, Carol Jauregui, Gina Rose Kimball, Claudia Kreiss, Diane Lerner and Linda Travis. **Motion Passed.**

**Financial Reports**

Treasurer George Perko reported. See Attachment B.

As of April 30, 2021

Net worth:

Total cash in checking/savings accounts	\$122,329	
Total other assets	\$500,112	
TOTAL ASSETS		\$622,441
of which liabilities and restricted funds are		\$388,466
Cash Balance Available		<u>\$233,975</u>

### Officers' Reports

Parliamentarian Greg Pokorski reported. See Attachment C.

Communications Director Kathy Taylor de Murillo reported.

Corresponding Secretary Milly Benson reported.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Wednesday, June 4, 2021.

Financial Secretary Rita Desilets reported.

3<sup>rd</sup> Vice-President Adele Kelly reported and moved to accept River Valley Garden Club's petition to transfer from the Sacramento River Valley District to the Valley Lode District. **Motion passed.** See Attachment C.

2<sup>nd</sup> Vice-President Carol Vallens deferred her report to Business Meeting #3.

President-elect Lynne Batchelor reported. See Attachment C.

President Shane Looper deferred her report to Business Meeting #3.

Project Mission Blue Chairman Julie A. West introduced Price Sheppy from the Golden Gate National Parks Conservancy who reported on the accomplishments of Phase II of Project Mission Blue during the past 5 years.

Nominating Committee Co-Chairman Martha Smyser reported on behalf of the Nominating Committee and presented the slate of proposed officers for the 2021-2023 term:

1<sup>st</sup> Vice-President – Carol Vallens

2<sup>nd</sup> Vice President – Adele Kelly

3<sup>rd</sup> Vice-President – Marlene Kinney

Recording Secretary – Gail Vanderhorst

Corresponding Secretary – Milly Benson

Financial Secretary – Sherry Molinari

Treasurer – George Perko

Communications Director – Kathy Taylor De Murillo

### Election of Officers

Recording Secretary Gail Vanderhorst read the Bylaws pertaining to the election of officers (Article VI, Section 1(C), 1-2, Nominations and Elections, on pages 81-82 of the 2020-2021 *Yearbook, Manual & Roster*).

President Shane Looper announced the Election Board appointments made at the 2021 Winter Board Meeting as required by Article VI Sec. 1(C) Elections 3 on page 82 of the 2020-2021 *Yearbook, Manual & Roster*.

Chairman – Robin Pokorski

Teller #1 – Rita Desilets

Teller #2 – Alexis Slafer

Clerk – Milly Benson

Judge – Greg Pokorski

President Shane Looper asked for nominations from the floor for the above offices, and there being none for any office, declared nominations closed for each office.

Because there was only one candidate for each office, President Shane Looper declared that **the following candidates nominated by the Nominating Committee were elected:**

1<sup>st</sup> Vice President – Carol Vallens

2<sup>nd</sup> Vice President – Adele Kelly

3<sup>rd</sup> Vice President – Marlene Kinney

Recording Secretary – Gail Vanderhorst

Corresponding Secretary – Milly Benson

Financial Secretary – Sherry Molinari

Treasurer – George Perko

Communications Director – Kathy Taylor De Murillo

These officers will serve with Lynne Batchelor who now serves as President-elect and who will serve as President for the 2021-2023 term of office.

The meeting recessed at 11:33 a.m.

## **Business Meeting #2**

The meeting reconvened at 3:03 p.m.

## **Election of Nominating Committee**

Recording Secretary Gail Vanderhorst read the Bylaws (Article VI, Section 2 (A) through (C)) on page 82 of the 2020-2021 *Yearbook, Manual & Roster*) regarding election of the Nominating Committee for the 2021-2023 term.

President Shane Looper announced that members from these districts are ineligible to serve on the 2021-2023 Nominating Committee: Buttes, Channel Islands, Golden Foothills, Humboldt, San Fernando Valley, Valley Lode and Yosemite Gateway.

The following were nominated:

Nancy McDougal – Bay Ocean District

Roseann Costabile – Santa Clara Valley District

Sharon Tooley – Palomar District

Elisabeth Tufo – Roadrunner District

Pat Claves – Palms to Pines District

Carolyn Hoyum – Cascade District

Carolyn Villi– Sequoia Foothills District

Financial Secretary Rita Desilets moved to close the nominations. **Motion Passed.**

There being only seven members nominated, those opposed to the election of these seven candidates were asked to raise hands. There was no opposition and **the above nominees were elected to serve on the 2021-2023 Nominating Committee.** They were asked to meet with the Parliamentarian at 1:00 p.m. on May 29.

### **Committee Reports**

Board of Trustees Chairman Julie A. West reported. See Attachment E.

President's Project Chairman Julie A. West reported. See Attachment E.

Budget & Finance Committee Chairman Rita Desilets reported.

Group Tax Exemption Program (GTEP) Chairman Sue Bennett reported. See Attachment E.

California Consultants Council (CCC) Chairman Sue Bennett reported. See Attachment E.

Awards Chairman Pat Claves reported.

Scholarships Chairman Martha Smyser reported. See Attachment E.

*Yearbook, Manual & Roster* Chairman Elisabeth Tufo reported.

### **Pacific Region Report**

Pacific Region Garden Clubs, Inc. Director Robin Pokorski reported.

### **Report of the Board of Directors**

Recording Secretary Gail Vanderhorst read the Executive Committee Recommendations approved by the Board of Directors at the Pre-Convention Meeting to the convention body. See the minutes of the Pre-Convention Board Meeting.

### **Memorial Service**

Corresponding Secretary Milly Benson called for a Moment of Silence in memory of those we have lost.

The meeting recessed at 3:52 p.m.

### **Business Meeting #3**

The meeting reconvened at 9:02 a.m. on Saturday, May 29, 2021.

President Shane Looper reported and presented a Presidential Citation to 2<sup>nd</sup> Vice-President Carol Vallens for Zoom technical support for the convention.

Bylaws and Policy Committee Chairman Carol Vallens reported and advised that the Recording Secretary will read the proposed amendments so that she can share the document on the screen and then stop screen sharing to take the vote.

Recording Secretary Gail Vanderhorst advised that the following proposed amendments were recommended to the 2021 convention body by the board of directors at the 2021 Winter Board Meeting. On behalf of the Bylaws and Policy Committee, she moved that the following bylaws amendments be adopted. The words highlighted in yellow are the words to be changed.

## **1. Article IV: Membership & Dues, Section 3 (d) page 79**

### **Now Reads:**

Sec. 3. (d) The per capita dues of any new club or associate plant society shall accompany application for membership. New clubs, associate plant societies **and affiliates** joining between January 1 and June 30 shall pay one half of the annual dues for the period up to June 30. They shall be ratified at the winter board meeting or the pre-convention meeting and shall be entitled to representation at the convention.

### **To Read:**

Sec. 3. (d) The per capita dues of any new club or associate plant society shall accompany application for membership. New clubs and associate plant societies joining between January 1 and June 30 shall pay one half of the annual dues for the period up to June 30. They shall be ratified at the winter board meeting or the pre-convention meeting and shall be entitled to representation at the convention.

### **Rationale:**

Delete “and affiliates.” This is inconsistent with Articles IV. Sec. 1. and X. Sec. 4. Affiliates do not have representation at convention.

**Adopted by two thirds vote.**

## **2. Article V: Officers and Their Duties, Section 3 (b) page 80**

### **Now Reads:**

Sec. 3. (b) The vice-presidents, in their order, shall: (b) accept a chairmanship as assigned by the president. The first vice-president shall become president-elect at the close of the convention preceding the election year.

### **To Read:**

Sec. 3. (b) accept a chairmanship as assigned by the president. The first vice-president shall become president-elect at the close of the convention **or on July 1 (whichever comes first)** preceding the election year.

### **Rationale:**

To designate that the first vice-president officially becomes president-elect in the event that there is no convention preceding the election year.

**Adopted by two thirds vote.**

## **3. Article V: Officers and Their Duties, Section 9 (d) page 81**

### **Now Reads:**

Sec. 9. (d) The parliamentarian shall: (d) give instruction to the nominating committee following **the organizational board meeting; and**

### **To Read:**

Sec. 9. (d) The parliamentarian shall: (d) give instruction to the nominating committee following **its election and advise the nominating committee as requested.**



**Rationale:**

The organizational board meeting is generally the final meeting at a convention, after which attendees are anxious to check out of the hotel and head home. This has provided for rushed and confused meetings with the nominating committee. The change provides flexibility for a more meaningful meeting to be scheduled at any time following the election of the committee. This authorizes the parliamentarian to meet with/advise the committee throughout the term as is sometimes requested in current practice.

**Adopted by two thirds vote.**

**4. Article VI: Nominations and Elections, Section 1. (C) Elections: 1. page 81**

**Now Reads:**

Sec. 1. (C) 1. At convention, after the nominating committee has presented its report and before voting for the different officers takes place, the chair must call further nominations from the floor.

**To Read:**

Sec.1. (C) 1. At convention, after the nominating committee has presented its report and before voting for the different officers takes place, the chair must call **for** further nominations from the floor.

**Rationale:**

This is to correct a typo and insert the word that was left out (for).

**Adopted by two thirds vote.**

**5. Article VI: Nominations and Elections, Section 1. (C) 6 page 82**

**Now Reads:**

Sec. 1. (C) 6. In the event of an emergency and cancellation of convention, the executive committee shall conduct the election by mail (electronic or postal).

**To Read:**

Sec. 1. (C) 6. In the event of an emergency and cancellation of convention, the executive committee shall conduct the election **by the board of directors by an electronic meeting or** by mail (electronic or postal).

**Rationale:** Provides for an election when an in-person meeting is not feasible.

**Adopted by two thirds vote.**

**6. Article VI: Nominations and Elections, Section 2 Nominating Committee: (A)1 page 82**

**(A) When elected and term of office:**

**Now Reads:**

1. A nominating committee of seven **(7)** shall be elected following the election of officers at the convention in odd-numbered years.

**To Read:**

1. A nominating committee of seven shall be elected following the election of officers at the convention in odd-numbered years. In the event of an emergency and cancellation of convention, the executive committee shall conduct the election of the nominating committee by the board of directors by an electronic meeting or by mail (electronic or postal).

**Rationale:** Provides for an election when an in-person meeting is not feasible. Removal of the number because it is outdated and brings us up to date with current practices.

**Adopted by two thirds vote.**

## **7. Article VII: Board of Directors, Section 7 page 83**

### **Now Reads:**

Sec. 7. Business of the board of directors (including all committees and the board of trustees) may be conducted by mail (electronic or postal) or by electronic communication (provided all members may simultaneously hear each other and participate during the meeting). A report of any action taken by the board of directors by mail or by electronic communication shall be announced and made part of the minutes of the next board meeting.

### **To Read:**

Sec. 7. Business of the board of directors (including all committees and the board of trustees) may be conducted by electronic meeting or by mail (electronic or postal), A report of any action taken by the board of directors by mail or by electronic meeting shall be announced and made part of the minutes of the next board meeting.

**Rationale:** Makes the language consistent with the other places where electronic meetings were added.

**Adopted by two thirds vote.**

## **8. Article VIII: Executive Committee, Section 2 page 83**

### **Now Reads:**

Sec. 2. The committee shall meet at the call of the president for the purpose of transacting any necessary business between board meetings. Any recommendations or actions taken shall be made part of the minutes of the next board meeting.

### **To Read:**

Sec. 2. The committee shall meet at least three times a year: immediately preceding the Fall Board and Winter Board Meetings; and immediately preceding the pre-convention meeting. Additional meetings may be called by the President. The committee shall meet at the call of the president for the purpose of transacting any necessary business between board meetings. Any recommendations or actions taken shall be made part of the minutes of the next board meeting.

### **Rationale:**

Define the longstanding practice of holding at least three meetings per year prior to meetings of the board of directors. Provide that additional meetings may be held.

**Adopted by two thirds vote.**

## **9. Article VIII: Executive Committee, Section 3 page 83-84**

**Now Reads:**

Sec. 3. The committee may conduct business by mail (electronic or postal) or telephone conference when necessary. Any action taken shall be announced and made a part of the minutes of the next executive committee meeting.

**To Read:**

Sec. 3. The committee may conduct business by electronic meeting or by mail (electronic or postal). Any action taken shall be announced and made a part of the minutes of the next executive committee meeting.

**Rationale:**

This makes the wording consistent with the language used in other sections of the bylaws.

**Adopted by two thirds vote.**

**10. Article VIII: Executive Committee, Section 4 (New)**

**To Read:**

Sec. 4. The incoming committee may meet during the time of the convention in the odd-numbered years.

**Rationale:**

Authorizes the long-standing practice allowing the incoming executive committee to meet and plan for its administration prior to being installed and taking office.

**Adopted by two thirds vote.**

**11. Article VIII: Executive Committee, Section 5 (New)**

**To Read:**

Sec. 5. In the event of a local, state or national emergency, disaster or crisis, all corporate business may be conducted by the committee with actions taken to be ratified by the board of directors at the next board of directors meeting. Exception: election of officers and nominating committee and amending of the bylaws shall be conducted by the board of directors.

**Rationale:** This clarifies the responsibilities of the executive committee in an emergency.

**Adopted by two thirds vote.**

**12. Article XI: Annual Meetings, Section 1 page 84-85**

**Now Reads:**

Sec. 1. An annual meeting (a convention) shall be held before the end of the fiscal year, place and date to be recommended by the board of directors and approved by the voting membership. In an emergency, the board of directors by a two-thirds vote may cancel a convention or may change the place and date. In the event of a national crisis, all corporation business may be conducted at a meeting of the board of directors.

**To Read:**

Sec. 1. An annual meeting (a convention) shall be held before the end of the fiscal year, place and date to be recommended by the board of directors and approved by the voting membership. In the

event of a local, state or national emergency, disaster or crisis, the executive committee may cancel a convention or may change the place and date. All corporate business (with exception of election of officers and nominating committee and amending of the bylaws) may be conducted by the executive committee.

**Rationale:**

This better defines the types of emergencies that would necessitate cancellation of a convention and empowers the executive committee to proceed in conducting the business of the corporation.

**Adopted by two thirds vote.**

**13. Article XII: Finances, Section 6 (d), page 86**

**Now Reads:**

Sec. 6. (d) **PRGC director's** reimbursement of up to \$2,000.00 annually for verified expenses when the director is from California.

**To Read:**

Sec. 6. (d) **Pacific Region Director's** reimbursement of up to \$2,000 annually for verified expenses when the director is from California **in its state rotation and when PRGC/NGC budgeted funds are expended.**

**Rationale:**

The 8 states of PRGC take a turn in rotation serving as Pacific Region Director. It is not the intent of this bylaw to be primary in expense reimbursement nor for anyone from California to serve on behalf of other states when it is that state's turn in rotation. The budgeted amount from CGCI should be excess to supplement the money budgeted by PRGC/NGC and restricted to when it's California's turn.

**Adopted by two thirds vote.**

**14. Article XIV: Board of Trustees, Section 1 page 86-87**

**Now Reads:**

Sec. 1. The board of trustees shall consist of six **(6)** members, two of whom shall be replaced each even-numbered year, to serve for a six-year term. In the even-numbered year, the immediate past president shall be extended the option to become a member, and the president shall appoint a member who has served on the board of directors. Assumption of duties shall commence at the close of convention. No trustee shall serve concurrently as an officer.

**To Read:**

Sec.1. The board of trustees shall consist of six members, two of whom shall be replaced each even-numbered year, to serve for a six-year term. In the even-numbered year, the immediate past president shall be extended the option to become a member, and the president shall appoint a member who has served on the board of directors. Assumption of duties shall commence at the close of convention **or July 1 (whichever occurs first)**. No trustee shall serve concurrently as an officer.

**Rationale:**

Allows for office to begin in the event that there is no convention. Removal of the number because it is outdated and brings us up to date with current practices.

**Adopted by two thirds vote.**

## **15. Article XVIII: Parliamentary Authority Page 88**

### **Now Reads:**

The rules contained in the current edition of *Roberts Rules of Order Newly Revised* shall govern the corporation in all cases to which they are applicable and consistent with these bylaws and any special rules of order the corporation may adopt.

### **To Read:**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the corporation may adopt.

### **Rationale:**

This is the suggested language provided in *Robert's Rules of Order*.

**Adopted by two thirds vote.**

## **16. Article XX: Amendments, Section 4 page 88**

### **Now Reads:**

Sec. 4. Bylaws may be amended by a two-thirds vote by mail (electronic or postal) ballot if a convention cannot be held.

### **To Read:**

Sec. 4. Bylaws may be amended by a two-thirds vote of the board of directors by electronic meeting or by mail (electronic or postal) if a convention cannot be held.

### **Rationale:**

To specify that as stated elsewhere in these bylaws, it is the board of directors who may amend bylaws in the absence of a convention and to allow for this to be done without an in-person meeting.

**Adopted by two thirds vote.**

President Shane Looper stated that the adopted amendments are effective immediately.

Timekeeper Sherry Molinari was introduced.

District Director Coordinator Lynne Batchelor introduced those District Directors who reported. See Attachment D.

Chairmen Coordinator Bob Gordon introduced those chairmen who reported. See Attachment E.

Parliamentarian Greg Pokorski moved to approve the date (June 6 to June 10, 2022) and place (San Diego) of the next convention (Article XI, Section 1). Sharon Tooley, Chairman. **Motion Passed.**

Parliamentarian Greg Pokorski moved to elect Linda Tucker to serve as a delegate to the Pacific Region Garden Clubs, Inc. Convention in Silverton, Oregon August 9-12, 2021. **Motion Passed.**

The meeting recessed at 11:02 a.m.  
The meeting reconvened at 11:16 a.m.

Palomar District Director and 2022 Convention Chairman Sharon Tooley gave an invitation to the 2022 CGCI Convention in San Diego. Theme: *A River Runs Through It*. Handlery Hotel, Mission Valley.

### **Installation of Officers**

Pacific Region Director Robin Pokorski installed the officers for the 2021-2023 term.

President Shane Looper made announcements.

The meeting adjourned at 11:46 a.m.

Gail Vanderhorst \_\_\_\_\_ Date \_\_\_\_\_  
Recording Secretary

## Attachment A CGCI 2021 Convention Rules

The voting membership, or body, of this convention shall consist of the members of the Board of Directors; authorized alternates of district directors; club and associate plant society presidents, or their alternates; and delegates or alternates of member clubs and associate plant societies. Members of the board of directors are entitled to one vote each, and their vote shall not be counted in the voting quota of their respective clubs. There shall be no proxy vote. (Bylaws, Article XI, Section 4)

Board members shall request permission for non-attendance from the president.

A Quorum for the transaction of business shall be a majority of the voting delegates who are registered at the convention. (Bylaws, Article XI, Section 7)

Non-voting members of California Garden Clubs, Inc. and guests shall be welcome at all business meetings without voice or vote. (Bylaws, Article XI, Section 10)

The President shall appoint a committee of three to review the convention minutes.

The Bylaws, Standing Rules and Policy of this organization, together with Robert's Rules of Order, Newly Revised, shall govern all proceedings at this convention.

1. All members of the voting body are designated 'delegates'. Delegates shall register for convention.
2. Attendees of electronic meetings shall remain on "mute" unless they need to address the body, when they shall change their setting to "unmute."
3. Voting shall be accomplished by taking the "no" vote or as designated by the chair.
4. All but the simplest of motions shall be in writing and sent to the president, with copies to the recording secretary and parliamentarian, prior to placing the motion before the voting body. No issue shall be debated without first being placed on the floor by a motion which has been seconded.
5. A delegate wishing to obtain the floor shall seek recognition by the chair by raised hand or by voice, and when recognized by the president, shall state his or her name and official capacity. If there is an issue involved, the delegate shall speak no more than twice on the same issue, except the proponent of the motion who shall be allowed to speak for the third time to close the debate. Speakers shall be allowed two minutes each. NOTE: no member may speak a second time until all members who want to speak have spoken a first time.
6. Reports of Chairmen and District Directors shall be limited to two minutes each. Full-length reports shall be emailed to the President, the Golden Gardens eNews editor, and the Chairmen Coordinator or District Director Coordinator, as applicable. An abbreviated report of no more than one hundred words shall be submitted via email within four days of the close of the meeting to the Recording Secretary and shall be attached to the minutes.
7. These Convention Rules of Order, in whole or in part, may be suspended at any meeting of the convention by two-thirds vote of the delegates present and voting, providing that the proposal to be presented is not in conflict with CGCI Bylaws or the fundamental principles of parliamentary law.

# Attachment B Financial Reports

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05/23/21

Accrual Basis

## California Garden Clubs, Inc

### Balance Sheet

As of April 30, 2021

	Apr 30, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Cash in Checking Accounts	
10102a BofA CGCI Checking	42,910.85
10101 · BofA Business MMA .03%	71,917.95
10105 · Symposium BofA Checking 8298	3,500.00
10106 · Events BofA Checking	4,000.00
Total 10100 · Cash in Checking Accounts	122,328.80
Total Checking/Savings	122,328.80
Total Current Assets	122,328.80
Other Assets	
18000 · Prepaid Deposits	1,000.00
18500 · US Bank CD #7664 8/8/21 0.15%	138,053.57
18600 · US Bank CD #3594 12/24/21 1.49%	100,965.81
19000 · CGCI Endowment	
19110 · Vanguard Endowment-CGCI	51,371.00
19150 · Allowance for Change FMV Vgd	38,147.97
Total 19000 · CGCI Endowment	89,518.97
19500 · Scholarship Endowment	
19610 · Vanguard Endowment-Scholarship	104,699.28
19650 · Allowance for Change FMV Vngd	65,874.85
Total 19500 · Scholarship Endowment	170,574.13
Total Other Assets	500,112.48
<b>TOTAL ASSETS</b>	<b>622,441.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	8,650.00
20001 · Scholarships payable	1,500.00
Total Accounts Payable	10,150.00
Other Current Liabilities	
20005 · Commitment for Marker Restorati	8,050.00
20300 · Deferred Revenue - Affiliates	50.00
Total Other Current Liabilities	8,100.00
Total Current Liabilities	18,250.00
Total Liabilities	18,250.00
Equity	
30500 · Net Assets w/o Donor Restrict'n	
30700 · General Activities	
30701 · Available General Activities	193,508.56
Total 30700 · General Activities	193,508.56
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,588.43
31002 · Educational Schools	5,099.66
31007 · Honor Book	6,200.67
31009 · Liability Insurance	66,372.77
31011 · Symposium	
31011-1 · Symposium Reserve	14,208.78
31011-2 · Symposium Checking	3,500.00
Total 31011 · Symposium	17,708.78
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	16,726.93
Total 31012 · Wildflower Conference	16,726.93



2:01 PM

05/23/21

Accrual Basis

**California Garden Clubs, Inc**  
**Balance Sheet**  
**As of April 30, 2021**

	Apr 30, 21
31013 · Youth Fund	1,442.48
31016 · CGCI Endowment	40,000.00
31017 · State Projects	8,000.00
31025 · Scholarship Endowment	15,000.00
<b>Total 31000 · Board Designated Net Assets</b>	<b>180,139.72</b>
<b>Total 30500 · Net Assets w/o Donor Restrict'n</b>	<b>373,648.28</b>
<b>31400 · Net Assets w/ Donor Restrict'ns</b>	
31500 · Net Assets w/ Restriction--Temp	
31501 · Awards	7,850.35
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	872.33
31511 · Presidents Projects	
31511E · 2019-21 President's Project	13,777.28
<b>Total 31511 · Presidents Projects</b>	<b>13,777.28</b>
31512 · Project Mission Blue	785.53
31513 · Scholarship Donations Life Mbr	5,011.47
31514 · Endowment Marketing & Publicity	629.55
31516 · Anza-Borrego Desert Project	306.49
31517 · Scholarship Endowment Income	41,421.77
31518 · Sempervirens Fund	
31518-1 · Big Basin Recovery Fund	2,660.40
31518 · Sempervirens Fund - Other	1,584.09
<b>Total 31518 · Sempervirens Fund</b>	<b>4,244.49</b>
31519 · California Consultants Council	6,004.43
<b>Total 31500 · Net Assets w/ Restriction--Temp</b>	<b>87,867.34</b>
<b>31800 · Net Assets w/ Restrict'n--Perma</b>	
31805 · Endowment - CGCI	11,371.00
31806 · Endowment CGCI to Tnsf	550.00
31810 · Endowment -Scholarship	89,699.28
31811 · Endowment S/ship to Tnsf	590.00
<b>Total 31800 · Net Assets w/ Restrict'n--Perma</b>	<b>102,210.28</b>
<b>Total 31400 · Net Assets w/ Donor Restrict'ns</b>	<b>190,077.62</b>
32000 · Retained Earnings	-0.13
Net Income	40,465.51
<b>Total Equity</b>	<b>604,191.28</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>622,441.28</b>

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05/23/21

Accrual Basis

**California Garden Clubs, Inc**  
**Profit & Loss**  
**July 2020 through April 2021**

	Jul '20 - Apr 21
Ordinary Income/Expense	
Income	
5000 · Revenue	
5001 · Contributions/Donations	
5001A · Amazon Smile donations	35.10
5001 · Contributions/Donations - Other	1.00
Total 5001 · Contributions/Donations	36.10
Total 5000 · Revenue	36.10
5200 · Dues	
5201 · Dues - Affiliates	50.00
5202 · Dues - APS	10,425.25
5203 · Dues - Clubs	35,923.76
Total 5200 · Dues	46,399.01
5401 · Group Exemption Fees	1,790.00
5601 · Interest	1,430.03
5700 · Membership	
5702 · Membership Cards	213.35
Total 5700 · Membership	213.35
5800 · Miscellaneous Income	
5803 · 3 Year Calendars	5.00
Total 5800 · Miscellaneous Income	5.00
6001 · Scholarship - Transfer Funds	5,500.00
6101 · State Pins and Misc. Sales	244.50
Total Income	55,617.99
Gross Profit	55,617.99
Expense	
100 · Administration Expense	
1001 · Yearbook Printing	2,251.96
101 · Auditor	5,000.00
102 · External Treasurer	1,800.00
201 · Directors & Officers Ins	1,955.00
301 · Dues - NGC	19,568.00
302 · Dues - NGC Youth	10.00
303 · Dues - Pacific Region	360.00
500 · Filing Fees & Taxes	
501 · Attorney General	50.00
502 · Franchise Tax Board	10.00
503 · CA Dept of Tax & Fee Admin	109.00
Total 500 · Filing Fees & Taxes	169.00
705 · PO Box Annual Fee	162.00
801 · Vonage 888#	530.32
901 · Website	2,440.00
Total 100 · Administration Expense	34,246.28
1500 · Chairman Expenses	
1504 · Associate Plant Societies	45.30
1505 · Awards Finance	34.30
Total 1500 · Chairman Expenses	79.60
1600 · Chairman with Special Funding	
1601 · Awards	
1601.A · Awards Expense	309.85
1601.B · Awards Mailing/Postage	134.48
Total 1601 · Awards	444.33
1604 · CGCI GTEP Chairman	61.47
1605 · Membership - 3rd VP	385.95
1606 · Smokey Bear Poster Contest	144.29
1607 · State Pins & Misc Sales (50%)	719.60

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05/23/21

Accrual Basis

**California Garden Clubs, Inc**  
**Profit & Loss**  
**July 2020 through April 2021**

	Jul '20 - Apr 21
1608 · Yearbook (incl. distd & mail)	759.71
Total 1600 · Chairman with Special Funding	2,515.35
1700 · District Directors	
1703 · Bay Ocean	100.30
1706 · Channel Islands	125.00
Total 1700 · District Directors	225.30
1800 · Membership Expense	
1802 · Membership Cards (printing)	288.35
1805 · Organization Locator Service	278.00
Total 1800 · Membership Expense	566.35
1900 · Officers Expenses	
1905 · President-CA Tvl & Office	43.70
1908 · Treasurer	124.64
1920 · Incoming President's Honorium	200.00
1921 · Outgoing President's Pin	400.00
Total 1900 · Officers Expenses	768.34
2000 · Other Expenses	
2601 · Gift for NGC/PR	100.00
3101 · Scholarship (2 at \$2000) (1 add	5,500.00
Total 2000 · Other Expenses	5,600.00
4000 · Miscellaneous Expenses	
4002 · Bank Charges	
4002A · PayPal merchant charges	10.92
Total 4002 · Bank Charges	10.92
4003 · Memorial Donations	50.00
4006 · #54 Yearbook Award	300.00
4014 · Miscellaneous-Board Authorized	
4014O · Tree for Arbor Day	100.00
4014P · Sempervirens Fd--Big Basin boar	10,000.00
Total 4014 · Miscellaneous-Board Authorized	10,100.00
4015 · NGC Award sponsored CB-1 (#20)	100.00
Total 4000 · Miscellaneous Expenses	10,560.92
Total Expense	54,562.14
Net Ordinary Income	1,055.85
Other Income/Expense	
Other Income	
7000 · Investment Income	
7001 · Investment Inc-Endowment CGCI	1,328.91
7002 · Investment Inc-Endowment S/Ship	2,445.31
Total 7000 · Investment Income	3,774.22
Total Other Income	3,774.22
Other Expense	
7500 · Investment Exp/(Gain)/Loss	
7501 · Investment(Gain)Loss-Endow CGCI	-13,577.73
7502 · Investment(Gain)Loss-Endow S/Sh	-22,057.71
Total 7500 · Investment Exp/(Gain)/Loss	-35,635.44
Total Other Expense	-35,635.44
Net Other Income	39,409.66
Net Income	40,465.51

## **Attachment C Officers' Reports**

### **Parliamentarian, Greg Pokorski**

This officer participates in the review of minutes following each meeting, works with the president to prepare for each meeting, participates in the Bylaws & Policy Committee, advises the Nominating Committee and responds to club and district parliamentary inquiries. It's been busy with eleven Executive Committee meetings since the pandemic began and numerous Bylaws Committee meetings. And this officer has also been involved in preparation for the initial meetings of the new administration.

The pandemic brought many parliamentary questions from clubs and districts and the opportunity to attend many Zoom parliamentary meetings and webinars – education continues – and parliamentary procedure is a continuous learning experience. Hopefully clubs and districts have amended bylaws, or are in the process of doing so, to allow for conducting meetings by electronic means. There is a trend for clubs and districts to have co-officers and such arrangements should also be provided for in your bylaws.

A reminder that the 12th edition of *Robert's Rules of Order* was released in late August of 2020. All organizations, including most or all of our clubs and districts, that use Robert's as their parliamentary authority should now be using the 12th edition.

This officer served as Convention Credentials Chairman again this year. In completing registration and credentials forms remember that if you are a board member and also a club president, you have only one vote and are considered a board member for credentials purposes and not the official voting representative of your club. You can have an alternate from your club fulfill that role.

Club members cannot designate themselves as convention delegates. They need to be elected or appointed by the club and the president needs to advise who they are by submission of a Credentials Form as explained in the Call to Convention. All do not seem to read or follow The Call.

You have met the challenge I gave at the last convention – or the circumstances of the pandemic and virtual meetings have met the challenge. There is greater club representation with official representation by 50 clubs from 20 districts and greatly increased voting strength. We hope that increased club interest and participation in CGCI continues and maintains.

Every two years, we elect a Nominating Committee to select candidates to serve as officers in the following term. We will be doing that today. All districts except the seven currently serving are eligible for representation on the next Nominating Committee. Hopefully eligible districts have identified eligible candidates to be nominated today to represent your district by serving on this most important committee in the next term. This information was shared with District Directors and Chairmen at their Forums this week.

With many first-time attendees at this meeting, chairmen and district directors have a great opportunity to highlight and promote your accomplishments and your goals to a wider garden club audience.

It has been a pleasure to serve this administration and I will have the same role in the next administration.

### **3<sup>rd</sup> Vice-President/Membership Chairman, Adele Kelly**

#### **Current Membership**

Number Paid as of May 25, 2021

Clubs	250	(12,991)
APs	52	(3,868)
Affiliates	1	
Total	303	(16,859)

CGCI has one new Associate Plant Society, ratified at the Pre-Convention Meeting: Gold Coast Cymbidium Society, President Florence Inserto, 111 members.

CGCI has one Club that is petitioning to transfer to a different District. At this meeting, 3<sup>rd</sup> Vice-President Adele Kelly moved to accept River Valley Garden Club's petition to transfer from the Sacramento River Valley District to the Valley Lode District. The motion passed.

The following Associate Plant Societies have been dropped due to non-payment of membership dues:

Bromeliad Society of San Francisco, 67 members

Palos Verdes Begonia Society, 32 members

Santa Clara County Camellia Society, 16 members

The Antioch Riverview Garden Club is disbanding effective July 1, 2021, Diablo Foothills District, 25 members.

### **President-elect, Lynne Batchelor**

It has been my pleasure to work with Shane and to be the District Director Coordinator.

Unfortunately, we were only able to be together in person once due to my missing a meeting with a broken arm. I appreciate all our District Directors who served and their willingness to try new approaches during this quarantine to keep their districts together. Thank you to all our member leaders who agreed to continue in leadership for CGCI and to those who have decided to step up into a CGCI leadership role. I appreciate your service and dedication so much and look forward to working with you during these next two years.

I still have a leadership vacancy for a District Director for Luther Burbank District. If you are a member of or know a member in one of these clubs, we need you (DIGS Digging in the Gardens in Sonoma, Men's Garden Club of Santa Rosa, Petaluma GC, Rohnert Park GC, Santa Rosa Flower Arrangers Guild, Santa Rosa GC, Valley of the Moon GC and Windsor GC). Please reach out to me. I still need a club or district to host our winter board meeting in 2023 and convention in 2023. It is a great opportunity to build camaraderie among members as you work together, to make money through registrations and sales, and to show off your locality. Please contact me.

We will be holding our fall board meeting virtually. Your safety is my main concern and so out of an abundance of caution, I made this decision before the governor announced the June 15 reopening date. I know you are disappointed as am I that we won't be sharing hugs, laughter, and meals until Winter Board where we will meet again in Van Nuys. In the meantime, we will concentrate on the positives of virtual meetings—allowing many members to participate who wouldn't be able to meet in person due to physical limitations or financial difficulties or time constraints. It is my belief that the virtual world is here to stay and I envision some sort of a hybrid meeting experience but the details have not yet been worked out.

Shane, Thank you for the opportunity to work with you.

## Attachment D District Director Reports

### **Arboretum District, Emily Wisneski**

Many of the Arboretum District's clubs are doing Zoom meetings and starting to meet together. Year Around Garden Club presented the city of Whittier with a check to help with tree planting for Arbor Day.

San Marino Garden Club has had several great programs via Zoom. The programs included: A pumpkin succulent hands on workshop, a Fall cooking demonstration. In May the members walked and drove around San Marino seeking prospective recipients of their "Beautiful Garden Award". The Monrovia and Year Around clubs continued to go to Trader Joe's and pick up unwanted plants and flowers. The members then distributed the flowers to libraries, care facilities, churches and club members.

The California Organic Club had a summer veggie sale at Farmers' Markets and a community garden. Members planted seeds then grew an assortment of veggies and took them to market. The club got positive comments on the variety and quality of the plants. The club also signed up 7 new members at the community garden sale!

### **Bay Bridges District, Diane Hill**

Oral reports were given by the Representatives of their club. All of them reported that Zoom meetings were helping keep their members going and a big Plus was their monthly newsletters.

**Alameda** – At their first zoom meeting 17 of 29 members participated. They delivered a sweet treat to all their members and it was very well received

**Berkeley** – Some of their separate groups are still meeting. They are hosting zoom seminars and are continuing to be very active.

**Eden** – 50 members. They had a meeting spread out in a park and everyone was pleased to see each other. They have been selling plants from member's homes and have made \$1,700 so far.

**El Cerrito** – 95 members. They had their front yard garden contest and 3 prizes were awarded to the top 3 of the 25 submissions. They have also sold plants for a total of \$2,000.

**Fremont** – No report

**Friends of Heirloom Flowers** – They continue to work at Shinn Gardens, using masks and trying to stay 6 ft. apart. They are going to try to have Zoom meetings with a speaker.

**Hillside Gardeners of Montclair** – they are using Zoom also and phoning to stay in touch. They shared vegetables grown with their members – loved by all. They took this time to revise their bylaws. At their last Zoom meeting 50% of their members attended.

**Pinole** – 57 Members. They continue to maintain the Welcome Wall in Pinole. They had a back yard plant sale – members called for appointments. They use Duo (a Google tool) for their meetings. Active in their City and community.

**San Leandro** – 29 members. They have distributed their 2020/21 Membership books and continued their newsletter to 12 months this year. They advised that their last charter member died this year at age 105

**Suiseki Society of No. CA** – This is a combination of 2 societies. Since they couldn't meet in person this year, it has been difficult. Besides plants they are involved with Bonsai.

### **April 22, 2021: Bay Bridges District Meeting:**

#### Club Presidents Reports

The representatives have all been working diligently to assist their members during this pandemic. Personal phone calls and of course the newsletters are an important part of keeping us feeling wanted and appreciated. Plus Zoom board & general meetings were given for those that could avail themselves of this tool.

Berkeley Garden Club: Josie Webb told us that they have been awarding 3 prizes to 3 of their members at each general meeting, that they have interest groups that meet once a month in

photography, propagation, herbs and spices, succulents and floriculture, that they send cards to members who are ill, continue providing financial support to conservation groups, and will have a plant sale on May 22.

Eden Garden Club: Kathleen Mansfield advised they had plaques made for their deceased members in 2020 which were mounted on a memorial sign at the entrance to Sulphur Creek Nature Center in Hayward and letters were sent to the families to let them know so they could go visit the Nature Center to view them, that they are updating their web site, having plant sales, and planning a picnic in August.

El Cerrito Garden Club: Martha Jackson advised they had send out post cards to members 3 times – the cards were actually photographs from Barbara Post. They have created Facebook and YouTube pages and they seems to be working well. They will be doing their front yard garden awards again this year.

Friends of Heirloom Flowers: Denise LePeilbet told us they are still taking care of Shinn Gardens. They have a member who has started pop up plant sales and they have done very well financially. They are also updating their Facebook page.

Hillside Gardeners of Montclair: Charlene Okamoto did something different – they had an outdoor craft event and made good money from that.

Pinole Garden Club: Sheila Moore The club is celebrating 65 years in business. They had a celebration also for a member who had been with them for 40 years. They have found a new meeting place – a church with a large outside patio which will also allow plant sales. In July they are launching through their library a seed distribution.

San Leandro Garden Club: They continue to give donations to eight nonprofits, as well as a scholarship to a deserving high school student. In December the board made up gift bags and delivered them to their members and are in the process of delivering an air plant in a cork with a magnet on the back. They are planning a picnic in June which will include bingo – enjoyed by all.

Orchid Society of California & San Francisco Begonia Society: Helga Mahlmann reported on behalf of both these societies. They have voted to not ask for dues for the years 2020, 2021 & 2022. They have prepared packages of Begonia seeds for members to plant.

We were very pleased to welcome Shane Looper, CGCI President, and George Perko, CGCI Treasurer and member of Berkeley Garden Club to our April 22 meeting.

### **Buttes District, Carol Jauregui**

Due to COVID restricting a year's worth of meetings, most of our presidents agreed to serve a second term. With the arrival of May, we are able to reinstall our officers just in time to recess for the summer! Newsletters, emails and Zoom meetings have been the links that have kept club members in touch with each other. Civic Beautification work, plant sales, and field trips have provided for outdoor activities where members could safely participate. The Colusa club says of their plant sale, our "imprint is all over the community". All of our clubs are anxious to resume meetings and activities on a regular, predictable basis, especially Lake Oroville Area GC, who will be dedicating their Blue Star Memorial once Butte Co. allows for gatherings.

### **Channel Islands District, Linda Malone**

May 18 was our annual District Luncheon. New District Officers were installed by Lisa Cosand. A tour of Conejo Valley Botanic Garden, with Beverly Brune, was the afternoon delight!

May 24th, a Blue Star Highway Memorial project was "kicked off" with representatives from Santa Barbara County, CalTrans, Blue Star Mothers, this Channel Islands District Director, Sherry Molinari, and Anita Kuzas. Channel Islands is the sponsor. In 1928, Boy Scouts planted a grove of trees to honor veterans. The Memorials will be on the 101 highway, north- and southbound, marking the original trees.

### **Desert Empire District, Renee Rivera**

This past year has been a strange and eventful year. As co-director I attended the Winter Board Meeting in January. It would have been nice to attend in person and visit with fellow gardeners, but this was good too. Our District Meeting would normally be held after each CGCI meeting, this year it was decided that one DED Meeting would be enough, so we can check in with each club. At this meeting it was decided that the bylaws would be updated to reflect only one meeting a year for the foreseeable future.

Desert Rose Garden Club cut all programs and meetings down to one consolidated meeting per month when it was safe to do so. In the fall there were meetings with an Iris tuber exchange, flower arrangements in pumpkins, a ways & means get together. Canceling meetings in December, January, February, and March. DRGC Plant & Garage Sale was held in April, at the California City Central Park, and was a huge success. The high school scholarship offered at California City High School had no applicants this year, so no scholarships were given. A new teacher at California City Middle School is starting a gardening program and the Club has given the teacher "seed money" of \$200 to start.

Oasis Garden Club reports similar goings on. The club is trying to meet once a month and going to each other's homes for garden tours, meetings, and (social distancing) fellowship. The club will hold a plant sale next month. Oasis has discovered they will be planning for the Fall Fair and Flower Show. The theme this year is "Food, Family, Fun, & Farm Animals" on October 22-24, 2021, if everything stays on track. They have celebrated their 66 year anniversary.

At district level we were not able to put together a nominating committee, there are two officers that will stay on the board. Art Spiegel will continue as Treasurer and Renee Rivera as Director. We will continue to look for more leadership as time goes by. We had a nice District meeting in the park with pizza.

Robin Pokorski and Gail Vanderhorst attended the District meeting, hosted by Oasis Garden Club. Robin gave us good ideas about new member recruitment and bylaw changes. We discussed the difficulties of finding board members when there is so many responsibilities put on them. In particular the Treasurer in each club is required to do at least 3 governmental filings at the end of each year to protect the non-profit status. Just putting it out there to see if there is another way this can be done.

We will continue to communicate and going forward towards the new normal.

### **Golden Foothills District, Nina Blonski**

Now have 10 clubs: New Club-Auburn Golden Gardeners, Inc.

Some clubs meet via Zoom or outside with masks and social distancing when able.

Most Club officers continued on with some changes.

District and club support of Presidents Project and the Sempervirens Fund.

District install of Blue Star Marker at Armed Forces Pavilion & Community Garden with the Forgotten Soldiers Healing Garden with the help of Auburn Garden Club no dedication date set yet.

Placerville Garden Club installed a Blue Star By-Way Marker at the Placerville Veterans Building May 28 which was the same time as our business meetings.

Roseville Better Gardens Club did a Community Service Project for Green Oaks Fundamental Elementary School Discovery Club Schoolyard Habitat Project.

Many clubs had successful plant sales this spring.

Clubs starting to meet as local restrictions open up, some are still in red zones.

No district meetings were held because of the restrictions, kept in contact via emails and newsletters.

Congratulations to "Woman of the Year" Sue Bennett, Roseville GC.

Congratulations to "Gardener of the Year" Diane Hernandez, Placerville GC.



### **Greater Los Angeles District, Joyce Parrott**

The six clubs (Culver City, Ikebana International #4, LA Garden Club, LA Geranium Society, Pacific Palisades, and Palisades Beautiful) of the Greater LA District did not meet during the last year, due to the pandemic. However, individually five of the six clubs held regular meetings via the virtual format; while the sixth club utilized a hybrid model: three socially-distanced outside in-person meetings and one virtual meeting. Of special note, Culver City held two virtual trips, to the San Diego Botanic Garden, and to Rancho Los Alamitos. A socially-distanced plant sale was held. Projects in process are a special edition eBook detailing “Our Year Gardening in a Raging Pandemic”, their annual Garden Hop, and a hybrid version of their Garden Show/Plant Sale. The Ikebana group is looking forward to a party and in-person installation of their new officers at the Courtyard Hotel the end of June. LA Garden Club held an online photo holiday floral design contest, with the membership voting for the winners; and awarded three scholarships to horticulture majors at Mt. San Antonio College. In lieu of their annual in-person show, LA Geranium Society posted a gorgeous online photo display of their best plants. Same-town clubs Pacific Palisades and Palisades Beautiful co-sponsored speakers of common interest on a couple of occasions. Pacific Palisades looks forward to hosting their first virtual garden tour, “June Bloom” on June 27. As a District, we now have three members, from three different clubs, participating in CGCI.

### **Humboldt District, Jeanne Johnson**

Eureka Sequoia Garden Club was able to continue all their activities during Covid using Zoom for their meetings.

Other clubs were quiet having some meetings, outings, board meetings, community projects, elections, and giving scholarships.

The District had one board meeting and one business general meeting in 2021. We updated our bylaws and selected new officers.

The District and some clubs gave a combined donation to the President’s Project.

All clubs are continuing next year with the new District director, Maria Krennek.

### **Palms to Pines District, Ron Lang**

Three clubs have contributed to the Presidents project and to the Big Basin Redwoods restoration project. I have kept in touch with the district clubs by email and letter.

Three of our clubs sponsored a NGCI standard flower show in Colton on March 3, 2020. They won first place in CGCI flower show awards. The three clubs were Inland Empire Master Gardeners Club, Riverside Community Flower Show Committee Inc. and Riverside/San Bernardino Counties Orchid Society. All three clubs have less than 25 members.

Four of our member clubs were awarded Blue Ribbon Achievement Awards. We look forward to meeting face to face.

### **Palomar District, Sharon Tooley**

Mission Hills GC held their 23<sup>rd</sup> annual Garden Walk on Saturday, May 8<sup>th</sup> with 600 guests spaced by half hour time periods. Mission Hills is one of San Diego’s oldest neighborhoods with many historically designated homes.

Vista GC donated over 250 succulent bowls over the year to their local senior living facility and donated over 200 trees to Brengle Terrace Park. Their annual plant/garden art sale in May raised over \$4,900.

Descanso GC won a Plant America Award Grant. The money helped to fund community gardens in conjunction with the Descanso Town Hall Assoc.

Paradise Hills GC worked with the city of San Diego to get permits to begin a three part garden on an old land fill area in their community. They have cleaned the area, planted trees, made paths and finished planting their Pollinator Garden.

Many other clubs in our district were quietly and safely active during this year of Covid. I am proud of them all.

### **San Fernando Valley District, Harriet Vallens**

The San Fernando Valley District has been productive since our Winter Board Meeting. As a District, we met via Zoom on February 14th, we'll meet again on June 14, 2021. We revised our bylaws to accommodate electronic meetings, and to bring bylaws up to date with CGCI, and NGC standards. We donated to the San Bruno Mountain Botanical Garden, and to the Big Basin State Park Sempervirens restoration, with matching funds from CGCI. Many members participated in the PRGC Wednesday Workshops.

Toluca Lake GC collected new books for their local elementary school, provided a scholarship for a student at CSUN, raised \$400.00 with a bake sale, and visited Descanso Gardens.

The Southern California GC held a virtual flower show judged by our CGCI President and two Vice Presidents. We also had an Arbor Day virtual tree planting at Sylmar High School, and adopted a Floriculture Class at Sylmar as a Club sponsored Youth Activity. This month we awarded seven scholarships. Each recipient responded virtually to us at our May Club meeting. We sponsored a Virtual Native plant Tour for the Theodore Payne Foundation.

The West Valley GC used Club members as Speakers each month for their virtual meetings. They celebrated Arbor Day by planting seven grapefruit frees at their meeting site, Orcutt Ranch. The trees were to honor the Park Maintenance Supervisor, Robert Drake, retiring after 20 years of service. Club member Jo Eshelby was honored on her 100th birthday with 20 decorated cars led by two fire engines driving by Jo's home. They have begun outdoor Board Meetings.

The Sunshine G C has been conducting outdoor meetings. They have received free advertising for future meetings on the Website of the Green Thumb Nurseries.

The Cherry Blossom GC continued their excellent programs on Zoom. They have a new Slate of Officers.

We are happy to say that the Sherman Oaks GC took a successful Gap Year. They changed existing Bylaws by reducing the quorum to accommodate reduced membership. They have a slate of officers. They will be fund raising. They will have Board meetings on Zoom, but will be meeting in person beginning in December.

We look forward to continued positive growth in the coming Biennium under the leadership on our new District Director, Martha Smyser.

### **Sequoia Foothills District, Jana Dudley**

Sequoia Foothills District and clubs are now beginning to look at planning for the future. Some have met in socially distanced ways and have been primarily involved in maintenance activities such as working on a Blue Star Trail, plant sales, pruning/weeding at a local cemetery, and other important activities. Our clubs have stayed in touch with their members through email, newsletters, and by phone. A good sign is that almost all of the clubs have paid their District dues! Thanks, Be Safe, and Green Blessings.

### **Yosemite Gateway District, Mary Brooks**

All three clubs of the Yosemite Gateway District remain active.

Merced Garden Club hosted a very successful garden tour. All scholarships were funded through the effort.

LeGrand Garden Club members self-funded their scholarship obligations through generous donations of their members.

Atwater Garden Club will host their garden tour in September 2021.

As the District Director I have had an inquiry to establish a club in Los Banos.

## **Attachment E Chairmen Reports**

### **Arbor Day, Mary Lou Goodwin**

Arbor Day was created by J. Sterling Morton and celebrated in Nebraska on April 10, 1872 by planting an estimated one million trees on the treeless prairie. Since its inception Arbor Day has been created around the nation as a day to plant and care for trees. California Arbor Week, now starts on March 7, Luther Burbank's Birthday and continues until March 14. Clubs are encouraged to dedicate a tree any time of the year.

This year, California Garden Clubs, Inc. and Humboldt District held a joint ceremony, planting 2 trees in the Humboldt Botanical Garden, located on the campus of the College of the Redwoods, near Eureka. This is the 5th year that the Garden has been honored. They were planted in the Wildberries Natural Riparian Garden near a Central Viewing Area.

Director and Micki Davis, representing the Humboldt Botanical Garden Foundation Board of Directors, lead the ceremony. In respect of the Covid 19 Quarantine, garden club members did not attend the event.

The Eureka Sequoia Garden Club repeated Arbor Day Plantings at the Peninsula Union Elementary School and the Hospice of Humboldt Facility with an additional pink flowering Dogwood tree and red flowering crabtrees. The employees assisted them and pictures were sent to the local media. Fire Glow Maple, Coral Bark Japanese Maple and European White Birch were planted by the Fortuna Garden Club on city property near the Fortuna Library and on the Main Street median. A ceremony was conducted by the President Karen Hall and assisted by the Humboldt District Director and the CGCI Arbor Day Chairman. The club has a perfect record of creating annual presentations.

### **Arboreta and Botanic Gardens, Sherry Molinari**

Due to Covid this year I did not visit any Arboretum or Botanic Gardens. Information on Memorial Gardens has been slow coming in. Time to send out information again to the garden clubs. Only three clubs have sent in information on Memorial Gardens.

The list of Arboretum and Botanic Gardens is under the dropdown, member benefits, when you type in California Garden Clubs.

I will be sending articles to the CGCI newsletter on different gardens, watch for them.

### **Blue Star & Gold Star Families Memorial Markers, Co-Chairmen George Unrine & Shirley Lipa**

Nine markers were ordered during the 2019-2021 administration. Five Blue Star Byway Markers by Valley Oak GC, Placerville GC, River Valley GC, San Pedro GC, and So. Valley Fleurs GC; three Blue Star Memorial Markers by Golden Foothills / Auburn GCs and two by So. California GC; and one Gold Star Byway Marker by Tuolumne County GC.

Tom Stelling, our restorer who lives in Florida, had to cancel his trip in 2020 and did not plan one for 2021. We now expect 9 Highway and 14 Byway markers will be restored in Spring, 2022.

### **Board of Trustees, Julie A. West**

The Board of Trustees met May 25 via Zoom with all members present and George Perko as Guest. George reviewed current financial reports from July 1, 2020 to April 30, 2021. BOT member Pat Clayes agreed to oversee *Giving Tuesday* to raise money for both endowment funds. BOT member Robin Pokorski agreed to oversee Vanguard statements and IRS acknowledgements. BOT member Sue Bennett will continue the monthly financial review. Chairman Julie A. West and Secretary Alexis Slafer were re-elected for the 2021-2022 term.

### **California Consultants Council (CCC), Sue Bennett**

The Chair is happy to report the Council met via Zoom on Thursday, May 27. Election of new officers took place, a revised budget was approved, and a vote which changed “a member in good standing of a CGCI Garden Club” to read “a member in good standing of a NGC Garden Club” was approved. This allows members to join our CCC.

The Officers for 2021-2023 are:

CCC Chairman, Sue Bennett (appointed by Lynne Batchelor)

Secretary, Pat Clayes

Treasurer, Nina Blonski

Vice Chairman Environmental, Cynthia Jackson

Vice Chairman Gardening, Launa Gould

Vice Chairman Landscape Design, Carolyn Villi

Parliamentarian, Greg Pokorski (appointed by CCC Chair)

The three CGCI Schools Chairmen who serve as ex officio officers, (not elected by the members of CCC):

Gardening Schools, Greg Pokorski

Environmental Schools, Nancy Compton

Landscape Design Schools, Alexis Slafer

CCC dues in the amount of \$20 are due for 2021-2023; the form is on the CGCI Forms Page, under MEMBERSHIP & DUES; All accredited members are encouraged to join and see what we are all about.

### **CCC Awards Chairman:**

Did you know there are five Certificates of Appreciation that the CCC awards.

This Chairman's goal is to have at least 2 per topic/per year. They can be found on the CGCI Website, under AWARDS and the CCC recommendations are listed in the Right-Hand Side Bar.

The world is opening, now is your time to get out there, get some pictures and nominate someone, some club, some neighbor. You do not have to be part of the CCC to submit applications.

### **Donations Coordinator, Robin Pokorski**

This chairman is so pleased to serve as your Donations Coordinator – it also is an interesting job.

This chairman has been receiving with joy so many donations toward the Big Basin Recovery Fund that it serves to remind us all of the good we do as garden clubbers – the difference we make in our communities, in our state and our world. Be proud you are a part of an incredible force for good!

As a reminder, be sure to indicate by note, by memo line or by post-it the fund to which your donation should be applied as there are several projects to which you might be donating.

Additionally, I would so appreciate it if you would send your donations to my home address in order to expedite the processing of your donation. Thank you for the opportunity, President Shane, to serve CGCI in this capacity.

### **Environmental Art Competition, Judy Unrine**

Seven CGCI members participated in a workshop. Each artist displayed their work and described the elements they used to create something new from something old.

Belinda Colville discussed objects that she used for two assemblages. Lisa Cosand's blue glass outdoor landscape came complete with sound and moving train. Nancy Compton's canvas with leaves was an example of botanic art. Eileen McGregor collected metal objects over time to create her metal bee. Sherry Molinari added items from her garden to make her whimsical frog. Adept at many arts, Pat Clayes used beads that were a gift from a friend to create a beautiful necklace. Shirley Lipa's "Hearts Afire" used a wine barrel hoop, in a heart shape, with crisscrossed yarn holding red flowers. Shirley's work completed the presentations.

### **Gardening Schools, Greg Pokorski**

This chairman is looking for clubs/districts to conduct our next Gardening School. We have not had one since last year's school in Valley Lode District which launched Zoom courses nationwide. This chairman will be glad to walk you through the process of having a school. Anyone can attend any Zoom school course for student or refresher credit, but advise your state school chairman if you are planning to attend to assure you receive credit. *The National Gardener* is now available only online, is still required reading for students and consultants and you can subscribe for free to have it delivered to your inbox.

### **Garden Therapy, Terry Sampson**

Due to the pandemic, there was not much that was happening. I received one application for awards which meant the members of that club were keeping busy with plantings to make the world a better place and to encourage people that gardening is a good thing. Actually, with the pandemic, there was a record number of persons buying plants/seeds to grow their own food. I am sure they will realize that "gardening" IS really good therapy.

### **Golden Gardens/eNews, Launa Gould**

The eNews is published monthly and the webmaster sends by email to all subscribers. Information is submitted by members and chairmen. Articles to be published are chosen according to the timing of due dates and pertinent information of interest to members throughout the state of California.

### **Group Tax Exemption Program (GTEP), Sue Bennett**

This chair would like to give a huge shout out to George Perko. Thank you for all your help. As of May 27, 2021, there are 107 clubs 8 districts for a total 115 members that are a part of the GTEP Program. THANK YOU to those members. Prior to our March deadline, this chairman has sent all required paperwork to the IRS. This chairman will be mailing the required paperwork to the FTB mid-June.

In September 2020, all GTEP members received a renewal packet from CGCI with a deadline February 1, 2021. Information and updates are also posted on the CGCI website under GTEP and in the *Golden Gardens eNews*. February 11, 2021 email reminders were sent to approximately 30 clubs/districts (around 26%). Reminders continued into March. A late processing fee of \$15 has been approved by the Executive Committee and will become effective with the September 2021 renewals.

This chairman as well as George has received numerous phone calls and emails regarding clubs getting notices from the Franchise Tax Board (FTB). This chairman suggests reading what the FTB is asking and do exactly that. This chairman's opinion is a new system is in place where the FTB/IRS can do checks and balances and your club/district didn't file all the required paperwork. This chairman is here to help and when one can't this chairman asks George. Please don't overwhelm us and expect us to get back to you within a day or so. We don't work for the IRS, FTB, etc. This chairman is a volunteer!

### **Home Grown, Myrtle Findley**

Home Grown offers awards for those using creative ways in growing vegetables.... Last year one of the first place winners used their cement driveway for raised beds. What a wonderful garden that was!!!!!!!!! Disneyworld in Florida has done it for Years. Make it organic!

### **Landscape Design Schools, Alexis Slafer**

Landscape Design School -- Series 27, which will take place in the classroom, is being hosted by Valley Lode District. The school will begin on January 15-16, 2022 and end on March 12-13, 2022. The school will be completed within 2 months.

The Landscape Design curriculum...with a greater emphasis on residential design is being well received. Check the NGC website for upcoming events.

Encourage your district to sponsor a Landscape Design School.

### **Liability Insurance, Robin Pokorski**

The Liability Insurance billing for the 2021 – 2022 premium year was sent to the treasurer of record in mid-November. Renewal payments were due January 15 for the coverage year starting February 2021.

Do you need Additional Insured certificates for your event? Tour? Plant Sale? Flower Show? Probably. If the venue asks to be an Additional Insured, it means they want to combine our insurance coverage with their own for greater coverage. So you complete the Additional Insured Request form, available on the website. If it's a homeowner, then you need to include a signed Agreement Form – if it's a venue then you need to include a signed contract. I cannot process an Additional Insured Request form without one or the other – either an agreement or a contract needs to accompany the request. These forms can be emailed for faster service. You then send a check for \$35– made payable to CGCI. HOWEVER, if your event, sale, show, tour, or meeting is less than 14 days out – then you will need to add a \$15 late fee.

Beginning June 1, Shane Looper will resume this chairmanship. I have enjoyed learning our liability insurance process and am so pleased to return this chairmanship to Shane!

### **Penny Pines, Nina Blonski**

It was a difficult year for Penny Pine donations due to the Covid lockdown. The lockdown closed the National Forest offices and many of the staff did not go in to pick up mail. All the staff working from home were using their personal phones so there was no direct contact.

Clubs that submitted donations were notifying this chairman that their clubs checks were not deposited and they were not receiving the certificates. After posting a warning on the website that many of the offices were closed that really slowed down the submissions. When the signs of opening and then closing up again happen some offices were able to process the donations.

I was in contact with the California National Forest Penny Pines person now Joe Sherlock, joesherlock@usda.gov. He wasn't able to tell me much and I usually let him know what was going on. I requested direct contact to the person in charge of Penny Pines at each National Forest so I could contact them when a donation was made. But he was unable to give me that information, since he didn't have it. I would try and let him know if donations were made to a certain National Forest so he could ask them to take care of it.

Joe Sherlock now has assured me that the National Offices will once again be open and able to handle the Penny Pine submissions. He knows that receiving the certificate in a timely matter is important to our clubs. He is aware of the part California Garden Club, Inc. plays in the many donations they receive. He even stated he was glad to see my familiar emails.

I am continuing as the Penny Pines Chairman for 2021-2023.

### **Pollinators, Terry Sampson**

I have written articles for the *Golden Gardens eNews* on the importance of planting flowers and vegetables for the pollinators. Planting flowers in your vegetable garden is only one way to encourage the bees, butterflies and other pollinators to visit your gardens. I encourage all fellow gardeners to make sure you have a water source nearby, as well.

### **Post Office Box, Robin Pokorski**

I am so pleased to serve as your PO Box Chairman – it actually is an interesting job. The San Fernando Post Office is open for only limited hours each day so mail may sit at the post office for a few days before I am able to retrieve it. I know that our organization needs an official and permanent PO Box address, HOWEVER, I would so appreciate it if you would send your donations to my home address.

Thank you for the opportunity, President Shane, to serve CGCI in this capacity.

### **President's Project 2019-2021, Julie A. West**

Despite the COVID pandemic, the \$20,000 goal raising funds to restore *San Bruno Mountain Botanical Garden* has been exceeded. To date, \$21,408 has been generously donated by individuals, clubs and districts including President's Jewelry Box FUNdraisers. The last President's Jewelry Box auction plus quilt made and donated by Milly Benson generated \$1,350 additional funds for a grand total at end of Convention: **\$22,758**. Thanks to all the donors for their generous support!

### **Project Mission Blue – Phase II, Julie A. West**

Charitable contributions of \$6,243 have been received since July 1, 2016 from individuals, clubs and districts that financially support propagating and planting twelve native nectar plants in partnership with *Golden Gate National Parks Conservancy*. The five-year project of Phase II concludes in June 2021. The total financial report for Phase I (2011-2016) and Phase II is **\$23,139** over the ten years CGCI members have supported Project Mission Blue.

### **Scholarships, Martha Smyser**

The \$2,000 Robert Gordon Scholarship was awarded to Grace Mackey from Cal Poly-SLO. The \$2,000 Krystal Migliore Scholarship was awarded to Taylor Rein from UC Berkeley. And the \$1,250 President's Project Scholarship was awarded to Claire Beale from CSU-Chico.

Each of these students also won a \$4000 scholarship from National Garden Clubs. And Grace Mackey won a \$1,250 scholarship from Pacific Region Garden Clubs.

### **Sempervirens Fund, Co-Chairmen Rosa Radicchi & Judy Unrine**

Since 1900, Sempervirens Fund has worked to protect & preserve our Redwood Forests. Thank you **ALL** for your generosity towards the CGCI Sempervirens "Big Basin Recovery Fund", created to combat devastation & destruction of the CZU Lightning Complex wildfire that burnt over 97% of the Park. We sent \$10,000 in April: \$5,000 from CGCI general fund & \$5,000 matching funds from member donations. A second CGCI \$5,000 donation was approved & donors like you, have already provided \$4,160 in matching funds. These donations help support the planning, design & rebuilding of Big Basin Redwoods State Park, California's First State Park.

### **Stamps, Used Postage, Terry Sampson**

I am very excited about the collection of stamps for the Postal Museum in Tucson, AZ. After receiving the stamps, they will separate them into categories and send them all over the US to teachers, schools, and other Education centers to aid in the students' learning process. I would like to shout out a big THANK YOU for all of the clubs and individuals who sent stamps my way. The box is all packed and ready for shipping.

### **Youth Coordinator, Lisa Cosand**

We are encouraging participation in the individual youth contests of recycled material sculpture, essay, poetry, poster contest plus the group gardening award. We were pleased with the many entries in the contest this last year with several winning at the Pacific Region and National level. Congratulations to all of the youth and those adults who entered the children's items.



This next year we hope to develop a list of suggestions for youth programs as requested by several groups and expand contest participation. All suggestion happily received at [sflowerplc@aol.com](mailto:sflowerplc@aol.com).

**Youth Poster Contest, Charlotte Tucker**

This year was a real challenge for all the clubs because of the pandemic and having schools closed. BUT . . . we still had several clubs that soldiered through and were able to send posters in for the contest.

AND . . . we ended up with two second place winners at the NGC level too.

I'm looking forward to even more participation next year when all the schools are back in session. Thank you to all the clubs who participated.

**California Garden Clubs, Inc.**  
Minutes of the Post-Convention Meeting  
Via Zoom Conference  
Saturday May 29, 2021  
**President: Lynne Batchelor**

President Lynne Batchelor called the meeting to order at 2:05 p.m.

Recording Secretary Gail Vanderhorst called the roll and the president declared a quorum.

Without objection, President Lynne Batchelor appointed the following committee to review the minutes of this meeting: Chairman, Greg Pokorski, Sherry Molinari, and Marlene Kinney.

Communications Director Kathy Taylor de Murillo moved to approve the appointment of Greg Pokorski as Parliamentarian for the 2021-2023 term. **Motion Passed.**

3<sup>rd</sup> Vice-President Marlene Kinney moved to approve the appointment of Carol Vallens as District Director Coordinator for the 2021-2023 term. **Motion Passed.**

Communications Director Kathy Taylor de Murillo moved to approve the 2021-2023 Standing Committee Chairmen as distributed by email on May 28 and including any vacancies filled over the summer. **Motion Passed.** See Attachment.

The meeting adjourned at 2:18 p.m.

Gail Vanderhorst\_\_\_\_\_Date\_\_\_\_\_  
Recording Secretary

## Attachment

### CGCI Chairmanships for 2021-2023 May 28.2021

Changes in chairs noted in red. Changes in committee titles/new committees noted in blue.

#### Advisory Council

Amenities & Protocol: Co chairs

Anza-Borrego Desert State Park

Arbor Day

Arboreta, Botanic & Memorial Gardens

Associate Plant Societies Liaison

Awards

Flower Show Awards Chair

Sponsors/Finances

Youth

Backyard Wildlife Habitat

Banner Orders

Black Point Historical Gardens

Blue Star & Gold Star: Co Chairs

Board Meetings & Conventions 2021-23

Board Meetings & Conventions 2023-25

Hotel Contracts 2021-23

Fall Board 2021

Winter Board 2022

Convention 2022

Budget & Finance

Members

Business Commendations & Discounts

Bylaws & Policy

Committee

Calendar (official)

California Consultants Council

California State Parks

Shane Looper

Milly Benson

Kathy Taylor de Murillo

Nancy Lee Loesch

Mary Lou Goodwin

Sherry Molinari

Elisabeth Tufo

Pat Claves

Emily Troxell

Elisabeth Tufo

Lisa Cosand

Carolyn Villi

Mike Gould

Shane Looper

George Unrine (south)

Shirley Lipa (north)

Lynne Batchelor

Carol Vallens

Rita Desilets

Via Zoom

Van Nuys, Rita Desilets, Chair

San Diego, Sharon Tooley, Chair

Sherry Molinari

Sue Bennett

George Perko

Julie A. West

Carol Vallens

Shane Looper

Julie West

Judy Bates

Adele Kelly

Jeannie Johnson

Greg Pokorski

George Unrine

George Speer

Carol Vallens

David West

Milly Benson

(CCC) Sue Bennett

Arthur C. Loesch

Conejo Valley Botanic Gardens

Certificates

Chairmen Coordinator

Climate Awareness

Community Beautification

District Directors Coordinator

Donation Coordinator

Educational Schools Finance

Endowment Funds Promotion

Environmental Schools

Financial Advisor

Flower Show Schools Committee Chair

Awards

Convention 2022 Flower Show

Flower Show Schools

Judges Credentials

Symposia

Judges Council Liaison

Garden Center Liaison

Gardening Schools

Garden Therapy

Golden Gardens eNews

Writers

Golden Legacy Society

Promotions

Group Tax Exemption (GTEP)

Herbs, Spices, Edible Flowers

Home Grown

Honor Book

Horticulture

Landscape Design Schools

Legislation/Government

Liability Insurance

Consultant

Life Memberships

Member Award of Distinction

Membership

New Cultivars

Nominating Committee

Beverly Brune

Judy Bates

Adele Kelly

Ward Habriel

Chuck Goodwin

Carol Vallens

Robin Pokorski

Joelle Holford

Carol Jauregui

Nancy Compton

George Perko

Sandra Graff

Emily Troxel

Sandra Graff

Kathy Taylor de Murillo

Sandra Graff

Lynn MacFarland

Emily Troxell

Frankie Raymond

Bob Gordon

Greg Pokorski

Roy Wilburn

Launa Gould

Nancy Compton

Cheryl Habriel

Ann Wallace

George Perko

Cathy Van Orman

Sue Bennett

Judy Unrine

Myrtle Findley

Betty Langford

Carolyn Villi

Alexis Slafer

Nancy Compton

Shane Looper

Julie A. West

Carlotta Wixon-Welker

Judy Bates

Marlene Kinney

Judy Powers

Bay Ocean, Nancy McDougal

Cascade, Carolyn Hoyum

Palms to Pines, Pat Claves

Palomar, Sharon Tooley

Roadrunner, Elisabeth Tufo

Santa Clara, Roseann Costabile

Sequoia Foothills, Carolyn Villi

Penny Pines  
Permanent Files  
Plant America: Play Outdoors  
Pollinators  
Post Office Box  
President's Page  
CGCI President's Project 2021-2023  
Procedures Manual  
Committee

Advisor  
Publicity  
Reuse, Recycle, Repurpose  
Registrar 2021-23  
Roses  
Scholarships  
Sempervirens Fund  
Big Basin  
Social Media (Facebook, Instagram)  
Stamps, Used Postage  
State Pins & Miscellaneous Sales

Strategic Planning  
Committee

Timekeeper  
Three-Year Calendars  
Vermiculture/Vermicomposting  
Website  
Yearbook, Manual, Roster  
Youth Activities Coordinator  
Scouting, Boys & Girls  
Smokey Bear/Woodsy Owl  
Zoom Facilitator

Nina Blonski  
Rita Desilets  
Joan Craig  
Terry Sampson  
Robin Pokorski  
Sharon Tooley  
Robin Pokorski  
Carol Vallens  
Terry Sampson  
Marlene Kinney  
Shane Looper  
Elisabeth Tufo  
Chuck Goodwin  
Gloria Barry  
Robin Pokorski  
Linda Malone  
Martha Smyser  
Rosa Radicchi  
Judy Unrine  
Pat Clayes  
Terry Sampson  
Hank Vanderhorst  
Beverly Switzer  
George Speer  
Adele Kelly  
Robin Pokorski  
Jane McKee  
Linda Malone  
Gail Vanderhorst  
Paul Vander Werf  
Jane McKee  
Elisabeth Tufo  
Lisa Cosand  
Mary Schultz  
Charlotte Tucker  
Carol Vallens

**California Garden Clubs, Inc.**  
Minutes of the Organizational Meeting  
Via Zoom Conference  
Saturday, May 29, 2021  
**President: Lynne Batchelor**

President Lynne Batchelor called the meeting to order at 2:37 p.m.

Garden Therapy Chairman Roy Wilburn led the Pledge of Allegiance.

Strategic Planning Committee Chairman George Speer gave the Inspiration.

Recording Secretary Gail Vanderhorst called the roll and the president declared a quorum.

Excused: Beverly Brune, Helen Gates, Rosalie Hooper, Gudrun Kimmel, Krystal Migliore, Hoberley Schuler, Carlotta Wixon-Welker and Pat York.

President Lynne Batchelor announced the following were ratified at the Post-Convention Meeting: Parliamentarian Greg Pokorski, District Director Coordinator Carol Vallens and Committee Chairmen for the 2021-2023 term. The names of committee chairmen were read and new chairmen were highlighted.

President Lynne Batchelor introduced the 2021-2023 Executive Committee Members and the former CGCI Presidents in attendance: Mary Lou Goodwin (1991-1993), Bob Gordon (2003-2005), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015), Sue Bennett (2015-2017), and Shane Looper (2019-2021).

President Lynne Batchelor recognized Circle of Poppies members Joan Craig, Myrtle Findley, Judy Unrine, Carolyn Villi and Gudy Kimmel.

President Lynne Batchelor introduced those members serving with her on the 2021-2023 NGC Board of Directors: Sue Bennett, Pat Clayes, Joan Craig, Shane Looper, Helen Petrianos, Greg Pokorski, Robin Pokorski, Alexis Slafer, Carol Vallens, Gail Vanderhorst, Hank Vanderhorst, and Julie A. West.

President Lynne Batchelor introduced 2021-2023 District Directors and 2021 Special Award Winners.

Parliamentarian Greg Pokorski presented the Rules of Order for the 2021-2023 term. 2<sup>nd</sup> Vice-President Adele Kelly moved to adopt the Rules of Order for the 2021-2023 term. **Motion Passed.** See Attachment A.

Without objection the chair appointed the following Minutes Review Committee: Chairman, Greg Pokorski, Adele Kelly and Carol Vallens.

President Lynne Batchelor announced that the Chairman of the Board of Trustees for the next year is Julie A. West and the Secretary is Alexis Slafer and that the Chairman of the Nominating Committee is Pat Clayes.

**Executive Committee Recommendations**

Recording Secretary Gail Vanderhorst read the recommendations and moved their adoption or ratification.

1. To approve Nina Blonski to serve concurrently as Golden Foothills District Director and Penny Pines Chairman.
2. To approve Kathy Bramhall to serve concurrently as Cascade District Director and Flower Show Judges Credentials Chairman.

3. To approve Roseann Costabile to serve concurrently as Santa Clara Valley District Director and as a member of the Nominating Committee.
4. To approve Launa Gould to serve concurrently as Orange County District Director and *Golden Gardens eNews* Editor.
5. To approve Carol Jauregui to serve concurrently as Buttes District Director, Endowment Funds Promotion Chairman and Top o' the State Liaison.
6. To approve Nancy McDougal to serve concurrently as Bay Ocean District Director and as a member of the Nominating Committee.
7. To approve Frankie Raymond to serve concurrently as Sacramento River Valley District Co-Director and Judges Council Liaison.
8. To approve Martha Smyser to serve concurrently as San Fernando Valley District Director and Scholarships Chairman.
9. To approve Sharon Tooley to serve concurrently as Palomar District Director, President's Page, 2022 Convention Chairman and as a member of the Nominating Committee.

**Items 1 through 9 were processed jointly. Motions passed.**

10. To ratify Virtual Fall Board Meeting Dates of October 12-15, 2021.
11. To ratify 2022 Convention dates of June 6-10, 2022 in San Diego. Sharon Tooley, Chairman.
12. To include Charlene Looper, President Lynne Batchelor, Treasurer George Perko, and Financial Secretary Sherry Molinari as signers on all bank accounts and investment accounts other than endowment funds.

**Items 10 through 12 were processed jointly. Motions passed.**

President Lynne Batchelor extended an invitation to the virtual CGCI Fall Board Meeting Oct. 12-15, 2021.

Palomar District Director and 2022 Convention Chairman Sharon Tooley extended an invitation to the 2022 CGCI Convention in San Diego, June 6-10, 2021, Handlery Hotel.

2021-2023 President's Project Chairman Robin Pokorski showed a PowerPoint presentation on the CGCI Gardens at the San Diego River Mission Valley Park.

Yearbook Chairman Elisabeth Tufo reported on the new *Yearbook, Manual & Roster* and that new or corrected information is due by August 1, 2021; no changes after August 15.

Liability Insurance Chairman Shane Looper presented the second reading of the Black Point Historic Gardens Project Resolution and moved for its adoption. **Motion passed.** See Attachment B.

President Lynne Batchelor reported on future mission and goals for CGCI with the theme for the 2021-2023 term: *Celebrate! Cultivate! Commemorate!*

The meeting adjourned at 4:17 p.m.

Gail Vanderhorst \_\_\_\_\_ Date \_\_\_\_\_  
Recording Secretary

**Attachment A**  
California Garden Clubs, Inc.  
**RULES OF ORDER FOR BOARD MEETINGS, 2021-2023**

Information

Regular meetings of the board of directors shall be Organizational (in the odd-numbered year), Fall, Winter and Pre-Convention meetings. Permission for non-attendance at any regular meeting shall be obtained from the president. Article VII, Section 4(a).

One-third (of the board) shall constitute a quorum. No member shall be entitled to more than one vote. Article VII, Section 1.

Permission for a guest to attend (without voice or vote) any meeting of the board of directors shall be obtained from the President. Standing Rule 58.

The Bylaws, Standing Rules and Policy of CGCI, together with *Robert's Rules of Order Newly Revised*, shall govern all proceedings of all meetings of the Board of Directors.

Rules

1. Board members and guests shall be prompt in their attendance and shall wear identification badges to in-person meetings.
2. Personal electronic devices shall be silenced during all board meeting functions.
3. For electronic meetings, members and guests shall set their devices to mute (except when addressing the assembly) and observe the voting protocol stated by the President.
4. The President shall appoint a committee of three to review the minutes.
5. Oral reports of chairmen and district directors shall be limited to two minutes each unless otherwise announced or requested. An abbreviated report of no more than one hundred words, shall be submitted via email within one week of the close of the meeting to the Recording Secretary, and shall be attached to the minutes. Full length reports shall be emailed to the President, *Golden Gardens eNews* Editor, Chairmen Coordinator and/or District Director Coordinator.
6. All but the simplest of motions from the floor shall be in writing and sent to the President, with copies to the Recording Secretary and Parliamentarian, before debate may proceed. Whenever practical, such motions shall be submitted in writing to the President with copies to each member of the Executive Committee at least one week prior to such meeting.
7. Any member of the Board of Directors wishing to obtain the floor shall rise and come to the microphone (for electronic meetings, follow the protocol set by the President) and when recognized by the President, shall state his/her name and official capacity.
8. No issue shall be debated without first being placed on the floor by a motion which has been seconded.
9. If there is an issue involved with any motion on the floor, a duly recognized member may speak no more than twice on the same issue, except for the proponent of the motion, who may speak a third time to close the debate. Speakers shall be allowed two minutes each. *No member may speak a second time until all members who want to speak have spoken a first time.*
10. These Rules of Order may be suspended at any meeting of the Board of Directors by two-thirds vote of the board members present and voting, providing that the proposal to be presented is not in conflict with CGCI's bylaws or the fundamental principles of parliamentary law.



## Attachment B

### 2021-2026 Black Point Historic Gardens Project

**Whereas**, Black Point Historic Gardens is a one-acre garden encompassing the hillside overlooking Aquatic Park, strategically located in the heart of San Francisco's tourist district. Originally, the hillside was an oak/bay woodland in a sheltered cove and it was the dark green vegetation on the bluff that gave the site its name of 'Black Point'. Residual buckeyes, toyons and walnuts still survive today and

- Black Point Gardens were influenced by John Charles Fremont, who wrote the emancipation proclamation and Jessie Fremont, a hero of the emerging women's movement, developing strolling gardens across the hillside to have discussions of social topics of the day, and
- The gardens have been neglected and abandoned since 1972 but are an important site for public enjoyment as well as environmental and social education through community engagement, and
- Fisherman's Wharf in San Francisco receives 10-12 million visitors a year from all over the world. Black Point Gardens is an ideal place to showcase/demonstrate a garden that encourages pollinators, in addition to the visibility of the California Garden Clubs involvement with signage and presence, and
- Restoration of these gardens are crucial for urban wildlife, including birds, pollinators and small mammals; and for the enjoyment and education of visitors to San Francisco and the Golden Gate National Recreation Area, and
- Restoring Black Point Historic Gardens has been planned with function, beauty and history hosting a mixture of native and non-native ornamentals, and
- As a historic site in a highly-visited area of San Francisco, the gardens aim to showcase pollinator-friendly, low-water plants to the public in creative and educational ways, and
- The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II Section 5 of the corporation's Bylaws, and,

**Whereas**, these Bylaws

- Assist in projects for the conservation of our natural resources
- Encourage civic beautification
- Promote, create and further an interest in horticulture, plant and bird life, and
- Cooperate with other agencies in furthering interests in educational areas including environmental awareness, and

**Whereas**,

- The Black Point Garden is in need of financial support for its restoration, and therefore, be it

**Resolved**, That California Garden Clubs, Inc. (CGCI) partner with the Golden Gate National Park Conservancy (GGNPC) to adopt this fund raising project to:

- Plant plants keeping with the historical aspect of Black Point to recreate a strolling garden and to design crucial urban wildlife corridors
- Acquire garden tools and compost to assist in the restoration of the gardens
- In exchange, CGCI's logo will appear on acrylic plant signs in the garden and be promoted on GGNPC's social media. Local CGCI clubs can also participate by growing plants for the garden, and/or adopting an area of the garden
- Maintain Black Point Historic Gardens, within its historical context, as a site for public enjoyment, horticultural, environmental and social education, community engagement as well as for the arts and;

**Resolved**,

- That funding for this five-year fund raising project strive for a goal of \$2,000 in annual donations to be used for propagation materials, plants, planting, garden tools, compost and scientific study of the transformation of an overgrown garden monitoring the effects of a garden planted with ornamental and native plants on pollinators and wildlife in an urban setting and;
- That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and forward all donations received to the GGNPC Park Stewardship program twice a year on January 15 and June 15 and;
- That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2021-2026 Black Point Historic Gardens Project and;
- That the project is reviewed in 2026 when it is mutually re-evaluated by CGCI and GGNPC to renew the partnership and fund raising project.