

California Garden Clubs, Inc.
Minutes of the 2018 Fall Board Meeting
Holiday Inn, Auburn, California
September 12-13, 2018
Host: Golden Foothills District
President: Krystal K. Migliore

Business Meeting #1

President Krystal Migliore called the meeting to order at 2:18 p.m. on Wednesday, September 12. Recording Secretary Gail Vanderhorst was present.

Blue Star and Gold Star Memorial Markers Chairman George Unrine led the Pledge of Allegiance.

Writer-at-Large Nancy Compton gave the Inspiration.

President Krystal Migliore introduced the 2017-2019 Executive Committee and welcomed the former CGCI Presidents in attendance: Mary Lou Goodwin (1991-1993), Elisabeth Tufo (2005-2007), Robin Pokorski (2007-2009), Julie A. West (2011-2013), Rita Desilets (2013-2015), and Sue Bennett (2015-2017).

President Krystal Migliore recognized Circle of Poppies members in attendance: Myrtle Findley and Joan Craig.

President Krystal Migliore acknowledged:

Those members serving on the 2017-2019 National Garden Clubs, Inc. Board of Directors, including two members serving as officers: Corresponding Secretary Robin Pokorski and Historian Shane Looper.

Those members serving on the 2017-2019 Pacific Region Garden Clubs, Inc. Board of Directors.

Recipients of Special Awards given at the 2018 convention.

President Krystal Migliore thanked and recognized Fall Board Meeting Chairman Nina Blonski, the host committee and the Golden Foothills District volunteers for hosting the Fall Board Meeting.

Fall Board Meeting Chairman Nina Blonski welcomed the members to Golden Foothills District.

The page for this meeting is Caron Outman.

Timekeeper Jeanne Desilets was introduced and explained the time limit for oral reports.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

Excused: Mary Brooks, Beverly Brune, Anne Capes, Pat Claves, Joyce Dean, Janet Eyre, Helen Gates, Bob Gordon, Mavis Hansen, Berni Hendrix, Joelle Holford, Rosalie Hooper, Marjorie Johnson, Adele Kelly, Brenda Leal, Shirley Lipa, Kitty Loberg, Jane McKee, Sherry Molinari, Dorothy Roton, Hoberley Schuler, Bob Taylor, Carolyn Villi, and Pat York.

Registrar Robin Pokorski gave the registration report with a total registration of 99.

Parliamentarian Greg Pokorski reported the Rules of Order for Board Meetings were accepted at the Organizational Meeting on June 3, 2017 for the entire term. They are on pages 33 and 34 of the 2017-2019 *Yearbook, Manual & Roster* and on page 6 of the Fall Board Meeting Program.

Fall Board Chairman Nina Blonski moved to adopt the Fall Board Meeting Program as presented.

Motion Passed.

Chairman of the Minutes Review Committee Greg Pokorski moved to adopt the minutes of the June 5, 2018 Pre-Convention Board Meeting in Tuolumne as distributed by Jane McKee for Gail Vanderhorst on July 16, 2018 with a corrected version posted on the website July 17, 2018. **Motion Passed.**

Chairman of the Minutes Review Committee Greg Pokorski moved to adopt the minutes of the June 5-7, 2018 Convention in Tuolumne as distributed by Jane McKee for Gail Vanderhorst on July 16, 2018 with the corrected version posted on the website July 17, 2018. **Motion Passed.**

Chairman of the Minutes Review Committee Greg Pokorski moved to adopt the minutes of the June 7, 2018 Organizational Meeting as distributed by Jane McKee for Gail Vanderhorst on July 16, 2018. **Motion Passed.**

Without objection President Krystal Migliore appointed the following members to review the minutes of this meeting: Greg Pokorski, Chairman, Judy Bates and Martha Smyser.

Financial Report

Treasurer George Perko reported. See Attachment A.

June 30, 2018	
Total cash in checking/savings accounts	\$136,369
Total other assets	\$379,235
TOTAL ASSETS	\$515,604
Of which liabilities & restricted funds are	\$338,370
Cash Balance Available	<u>\$177,234</u>

The Treasurer's Reports will be filed as presented.

Officers' Reports

Parliamentarian Greg Pokorski reported. See Attachment B.

Treasurer George Perko read (as required by the Bylaws, Article XII, Sec. 10) the CPA Financial Review Report dated September 4, 2018, prepared by Carolyn Mayes for 2017-2018, and moved for its adoption. **Motion Passed.** See Attachment C.

Financial Secretary Launa Gould reported.

Recording Secretary Gail Vanderhorst reported that the deadline for reports to be emailed is Monday, September 17, 2018.

Corresponding Secretary Marlene Kinney reported. See Attachment B.

3rd Vice-President Martha Smyser reported.

Membership

Number paid as of September 9, 2018

Clubs - 173 (10,589 members)
APS - 34 (2,380 members)
Affiliates -
Total - 207 (12,969 members)

Membership

Number paid as of October 2, 2017

Clubs - 226 (12,925 members)
APS - 34 (2,738 members)
Affiliates - 1
Total - 266 (14,971 members)

Martha Smyser moved to ratify Ventura County Garden Club, Channel Islands District, 32 members, Vice-President: Marlene Wait, as a new club joining CGCI.

Motion Passed.

Martha Smyser announced with regret the disbanding of Lake of the Sky Garden Club, Golden Foothills District and Donner Garden Club of Auburn, Golden Foothills District.

2nd Vice-President Lynne Batchelor reported on Making Connections and encouraged Districts and Clubs to host Board Meetings and Conventions.

President-elect Shane Looper reported on 2019-2021 Board Meetings and Conventions.

Committee Reports

Advisory Council Chairman Sue Bennett reported.

Nominating Committee Chairman Sue Bennett reported.

Pacific Region Convention Chairman Sue Bennett reported.

Awards Committee Chairman Lynne Batchelor reported.

Board of Trustees Chairman Julie A. West reported. See Attachment D.

Endowment Chairman Julie A. West reported. See Attachment D.

Bylaws & Policy Committee Chairman Shane Looper reported and moved to add new Standing Rule #32 that Organizers/Chairmen of all CGCI fundraisers shall not benefit financially from the fundraisers. Proposed amendment to become effective upon approval of the board of directors. The rest of that section to be renumbered. Rationale: To avoid confusion on all fundraising activity that organizers and chairmen do not benefit financially. **Motion Passed by 2/3 vote.**

Life Membership Chairman Carlotta Wixon-Welker reported new CGCI life members and moved for ratification. **Motion Passed.**

De Carteret, Eleanor	West Valley Garden Club	San Fernando Valley District
Boring, Marty	Merced Garden Club	Yosemite Gateway District
Richardson, Ann	Desert Rose Garden Club	Desert Empire District
Dean, Elsinia	Foothills Garden Club	Valley Lode District

Seeding the Future Chairman Robin Pokorski reported.

Scholarship Chairman Martha Smyser reported.

The meeting recessed at 4:03 p.m.

The meeting reconvened at 4:25 p.m.

Palomar District member Kathy Taylor de Murillo invited all members to the 2019 Winter Board Meeting, *Fiesta Fun*, hosted by Palomar District in San Diego, January 29-February 1, 2019.

Butte County Fire Safe Council Representative Jim Broshears presented information on fire safety.

The meeting was recessed at 5:44 p.m.

Business Meeting #2

The meeting reconvened at 10:35 a.m. on Thursday, September 13, 2018

Executive Committee Recommendations

On behalf of the Executive Committee, Recording Secretary Gail Vanderhorst moved to adopt or ratify the following recommendations:

1. To donate \$2,500 for a tile for the Ruth Bancroft Garden and Nursery Visitor Center, LC 4018, board designated donations. **Motion Passed as amended.**

2. Accept with regret the resignation of Terry Fairfield as Arbor Day Co-Chairman and Rare Plant Treasure Hunt Co-Chairman.

Accept with regret the resignations of Joan Craig and Mary Lou Goodwin as Courtesy Resolutions Co-Chairmen.

Accept with regret the resignation of Berni Hendrix as Awards Committee Chairman. **Motion Passed**

3. Ratify the appointment of Lynne Batchelor to the position of Awards Committee Chairman.

Ratify the appointment of Judy Bates as Awards Committee member.

Ratify the appointment of Ward Habriel to the position of Fire Safe Council Education Chairman.

Motion Passed.

4. Approve Katherine Raya-Krantz to serve concurrently as Sacramento River Valley District Director and Youth Co-Chairman. **Motion Passed.**

5. To ratify the location and dates for the 2019 Winter Board Meeting hosted by Palomar District at the Crowne Plaza in San Diego to be held January 29 – February 1, 2019. To approve the 2019 Winter Board Meeting registration fee to be \$65 and early registration fee to be \$40. To ratify the appointment of Robin Pokorski to the position of 2019 Winter Board Meeting Registrar. **Motion Passed.**

6. That the 2019 Convention registration fee be \$70 and early registration fee be \$45. **Motion Passed.**

7. To ratify the following date **correction** to the Official calendar dates:

July 15-16, 2019

Environmental School (Course 3) Hosted by Chula Vista Garden Club

Information: Michael Biedenbinder

July 17-18, 2019

Environmental School (Course 4) Hosted by Chula Vista Garden Club

Information: Michael Biedenbinder

Motion Passed.

8. That a moratorium be placed on solicitation and acceptance of donations to the Reforestation and Restoration Fund LC 31010 effective immediately. **Motion Passed to postpone this motion to Winter Board Meeting.**

9. To authorize the Communications Director to continue to research Zip Code Finder to find and implement the best fit, not to exceed \$400.00 (\$300.00 over current budget). **Motion Passed.**

The meeting recessed at 11:39 a.m.

Business Meeting #3

The meeting reconvened at 2:15 p.m.

Group Tax Exemption Program (GTEP) Chairman Ilene Herringer reported. See Attachment D

President Krystal Migliore announced District Director changes:

Desert Empire District – Terry Fairfield resigned – no replacement yet.

Luther Burbank District - Marybeth Hull resigned – Kelly Swanson is the new Director.

Valley Lode District – Pamela Fish resigned – Berni Hendrix is the new Director.

The 2018 Convention Report from Valley Lode District was presented by Registrar Robin Pokorski for Chairman Bob Taylor: 213 registrants, 251 room nights, 670 meals served, total proceeds after payment to CGCI \$3,108.17.

President Krystal Migliore reported.

Chairmen Reports

2nd Vice-President and Chairmen Coordinator Lynne Batchelor introduced the Chairmen who reported. See Attachment D.

The meeting recessed at 3:51 p.m.
The meeting reconvened at 4:05 p.m.

President-elect and District Director Coordinator Shane Looper reported. No Directors reported. See Attachment E for submitted District Directors' reports.

The meeting adjourned at 4:37 p.m.

Gail Vanderhorst _____ Date _____
CGCI Recording Secretary

4:08 AM

08/05/18

Accrual Basis

California Garden Clubs, Inc
Balance Sheet
 As of June 30, 2018

Attachment A

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Cash in Checking Accounts	
10102a BofA CGCI Checking	26,980.91
10101 · BofA Business MMA .03%	101,754.42
10105 · Symposium BofA Checking 8298	3,634.11
10106 · Events BofA Checking	4,000.00
Total 10100 · Cash in Checking Accounts	<u>136,369.44</u>
Total Checking/Savings	136,369.44
Accounts Receivable	
11000 · Accounts Receivable	848.10
Total Accounts Receivable	<u>848.10</u>
Total Current Assets	137,217.54
Other Assets	
18001 · Prepayment on credit card	111.39
18500 · US Bank CD 3/8/19 1.49%	103,222.12
18600 · US Bank CD 12/24/21 1.49%	97,272.02
19000 · CGCI Endowment	
19110 · Vanguard Endowment-CGCI	50,126.00
19150 · Allowance for Change FMV Vgd	15,362.92
Total 19000 · CGCI Endowment	<u>65,488.92</u>
19500 · Scholarship Endowment	
19610 · Vanguard Endowment-Scholarship	85,599.01
19650 · Allowance for Change FMV Vngd	26,693.14
Total 19500 · Scholarship Endowment	<u>112,292.15</u>
Total Other Assets	<u>378,386.60</u>
TOTAL ASSETS	<u><u>515,604.14</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	533.80
20001 · Scholarships payable	1,500.00
Total Accounts Payable	<u>2,033.80</u>

California Garden Clubs, Inc
Balance Sheet
As of June 30, 2018

	Jun 30, 18
Other Current Liabilities	
20100 · Deferrred Revenue - Clubs	4,804.25
20200 · Deferred Revenue - APS	607.75
Total Other Current Liabilities	5,412.00
Total Current Liabilities	7,445.80
Total Liabilities	7,445.80
Equity	
30500 · Net Assets w/o Donor Restrict'n	
30700 · General Activities	
30701 · Available General Activities	154,611.78
Total 30700 · General Activities	154,611.78
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,478.43
31002 · Educational Schools	5,099.66
31007 · Honor Book	6,475.67
31009 · Liability Insurance	63,441.60
31010 · Reforestation Fund	11,820.09
31011 · Symposium	
31011-1 · Symposium Reserve	9,590.62
31011-2 · Symposium Checking	3,634.11
Total 31011 · Symposium	13,224.73
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	12,910.32
Total 31012 · Wildflower Conference	12,910.32
31013 · Youth Fund	1,742.48
31016 · CGCI Endowment	40,000.00
31017 · State Projects	8,000.00
31025 · Scholarship Endowment	15,000.00
Total 31000 · Board Designated Net Assets	181,192.98
Total 30500 · Net Assets w/o Donor Restrict'n	335,804.76
31400 · Net Assets w/ Donor Restrict'ns	
31500 · Net Assets w/ Restriction--Temp	
31501 · Awards	4,111.61
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	1,211.86

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Accrual Basis

California Garden Clubs, Inc
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>
31511 · Presidents Projects	
31511D · 2017-19 President's Project	6,143.00
Total 31511 · Presidents Projects	6,143.00
31512 · Project Mission Blue	709.53
31513 · Scholarship Donations Life Mbr	11,252.22
31514 · Endowment Marketing & Publicity	629.55
31516 · Anza-Borrego Desert Project	31.49
31517 · Scholarship Endowment Income	19,266.52
31518 · Sempervirens Fund	565.00
31519 · California Consultants Council	5,564.96
31521 · Rare Plant Treasure Hunt	205.00
31522 · Stagecoach Hill Azalea Project	3,920.79
Total 31500 · Net Assets w/ Restriction--Temp	60,575.18
31800 · Net Assets w/ Restrict'n--Perma	
31805 · Endowment - CGCI	10,126.00
31806 · Endowment CGCI to Tnsf	895.00
31810 · Endowment -Scholarship	70,599.01
31811 · Endowment S/ship to Tnsf	7,536.02
Total 31800 · Net Assets w/ Restrict'n--Perma	89,156.03
Total 31400 · Net Assets w/ Donor Restrict'ns	149,731.21
Net Income	22,622.37
Total Equity	508,158.34
TOTAL LIABILITIES & EQUITY	515,604.14

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Accrual Basis

California Garden Clubs, Inc
Profit & Loss
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Ordinary Income/Expense	
Income	
49900 · Uncategorized Income	0.10
5000 · Revenue	
5001 · Contributions/Donations	
5001A · Amazon Smile donations	6.58
Total 5001 · Contributions/Donations	6.58
5101 · Convention Profit	128.67
Total 5000 · Revenue	135.25
5200 · Dues	
5201 · Dues - Affiliates	200.00
5202 · Dues - APS	11,785.86
5203 · Dues - Clubs	42,732.85
Total 5200 · Dues	54,718.71
5401 · Group Exemption Fees	1,590.00
5601 · Interest	2,995.25
5700 · Membership	
5701 · Membership Banners	84.08
5703 · Member Award of Distinction	150.00
Total 5700 · Membership	234.08
5800 · Miscellaneous Income	
5801 · Bad Check Fees Reimbursements	36.00
5803 · 3 Year Calendars	105.00
Total 5800 · Miscellaneous Income	141.00
6001 · Scholarship - Transfer Funds	5,500.00
6101 · State Pins and Misc. Sales	1,663.68
6301 · Yearbook Sales	1,041.72
Total Income	68,019.79
Gross Profit	68,019.79

4:04 AM

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Accrual Basis

California Garden Clubs, Inc
Profit & Loss
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Expense	
100 · Administration Expense	
1001 · Yearbook Printing	4,785.89
101 · Auditor	4,500.00
102 · External Treasurer	3,600.00
201 · Directors & Officers Ins	1,865.00
301 · Dues - NGC	20,611.00
302 · Dues - NGC Youth	10.00
303 · Dues - Pacific Region	360.00
401 · Crime Ins Package	791.00
500 · Filing Fees & Taxes	
501 · Attorney General	50.00
502 · Franchise Tax Board	10.00
503 · CA Dept of Tax & Fee Admin	288.00
504 · Sec of State (5/31-even yrs)	20.00
Total 500 · Filing Fees & Taxes	368.00
705 · PO Box Annual Fee	70.00
801 · Vonage 888#	350.76
901 · Website	2,440.00
Total 100 · Administration Expense	39,751.65
1500 · Chairman Expenses	
1501 · Amenities & Protocol	70.30
1507 · Blue Star Co-Chair 1	47.73
1509 · Budget & Finance (copies)	62.71
1522 · Flower Show Schools Team Chair	49.70
1526 · Garden Therapy	75.00
1535 · Life Membership	90.66
1544 · Scholarships Co-Chair 1	45.06
1547 · Sempervirens Fund	26.07
1557 · Certificates	51.21
1558 · Board of Trustees (incl Endmts)	18.21
1565 · Reuse,Recycle & Repurpose	24.92
1566 · Stagecoach Hill Azalea Reserve	50.00
1567 · Donation Administrator	68.79
1569 · Stamps	101.86
Total 1500 · Chairman Expenses	782.22

California Garden Clubs, Inc
Profit & Loss
 July 2017 through June 2018

	Jul '17 - Jun 18
1600 · Chairman with Special Funding	
1601 · Awards	
1601.A · Awards Expense	470.79
1601.B · Awards Mailing/Postage	109.09
Total 1601 · Awards	579.88
1602 · CGCI Chairman Coord.	51.63
1604 · CGCI GTEP Chairman	34.07
1605 · Membership - 3rd VP	191.61
1606 · Smokey Bear Poster Contest	94.66
1607 · State Pins & Misc Sales (50%)	1,218.30
1608 · Yearbook (incl. distd & mail)	291.88
Total 1600 · Chairman with Special Funding	2,462.03
1700 · District Directors	
1703 · Bay Ocean	125.00
1704 · Buttes	35.52
1707 · Costa Verde	37.21
1708 · Desert Empire	82.10
1713 · Luther Burbank	99.99
1717 · Orange County	92.44
1718 · Palms to Pines	21.64
1719 · Palomar	50.00
1723 · Santa Clara Valley	67.28
1725 · Top O'the State	6.16
1727 · Yosemite Gateway	110.19
Total 1700 · District Directors	727.53
1800 · Membership Expense	
1801 · Membership Banners	55.07
1802 · Membership Cards (printing)	207.58
1803 · Membership--Bookmarks, Brochures	513.48
Total 1800 · Membership Expense	776.13
1900 · Officers Expenses	
1901a · 2nd Vice President exps	18.09
1903 · Financial Secretary	105.08
1905 · President-CA Tvl & Office	2,358.06
1906 · President-NGC & Pac Region	4,073.91
1908 · Treasurer	137.49
Total 1900 · Officers Expenses	6,692.63

California Garden Clubs, Inc
Profit & Loss
 July 2017 through June 2018

08/05/18

Accrual Basis

	Jul '17 - Jun 18
2000 · Other Expenses	
2201 · Educational Pamphlets	43.80
2601 · Gift for NGC/PR	100.00
3101 · Scholarship (2 at \$2000)	5,500.00
	5,643.80
Total 2000 · Other Expenses	5,643.80
4000 · Miscellaneous Expenses	
4002 · Bank Charges	
4002A · PayPal merchant charges	54.41
4002 · Bank Charges - Other	12.00
	66.41
Total 4002 · Bank Charges	66.41
4003 · Memorial Donations	100.00
4006 · G-2 Yearbook Award	350.00
4015 · NGC Awards #20	100.00
	616.41
Total 4000 · Miscellaneous Expenses	616.41
Total Expense	57,452.40
Net Ordinary Income	10,567.39
Other Income/Expense	
Other Income	
7000 · Investment Income	
7001 · Investment Inc-Endowment CGCI	1,545.18
7002 · Investment Inc-Endowment S/Ship	2,613.01
	4,158.19
Total 7000 · Investment Income	4,158.19
Total Other Income	4,158.19
Other Expense	
7500 · Investment Exp/(Gain)/Loss	
7501 · Investment(Gain)Loss-Endow CGCI	-3,083.55
7502 · Investment(Gain)Loss-Endow S/Sh	-4,813.24
	-7,896.79
Total 7500 · Investment Exp/(Gain)/Loss	-7,896.79
Total Other Expense	-7,896.79
Net Other Income	12,054.98
Net Income	22,622.37

Attachment B Officers' Reports

Parliamentarian, Greg Pokorski

This officer reminds District Directors that if you are unable to attend any state meeting you can and should send an official alternate to represent your district – who will have a vote on behalf of your district. Just let the President, District Director Coordinator and Parliamentarian know who that alternate is. It troubles me when our districts and clubs do not take advantage of the representation and participation in CGCI to which they are entitled.

This officer reported at convention that I had been informed that email voting is illegal according to the California Corporations Code. A garden club member read the convention minutes and advised that my report may have been an over-simplification and requested that I amend that information and report it to all member clubs.

Well, I am not aware that any clubs do email voting, and I don't think there is much reason for any club to do email voting. And the California Corporations Code would not even apply to your club unless it is incorporated.

If this does apply to you, or you think it may apply to you, as it does to CGCI, I suggest you contact me directly for more information, and I will also write an article for *Golden Gardens eNews* about this.

In a nutshell, there are some cumbersome provisions required in order to take action (vote etc.) which may be taken at any regular or special meeting without having a meeting – these involve advance notice, unanimous consent, and recording consent in the minutes. So it is possible to take action without having a meeting but if you are going to do that you should learn the requirements. Contact me for more information.

Corresponding Secretary, Marlene Kinney

- Sympathy Card Sent To:
 - Beverly Brune, former CGCI President – 1997-1999 – Loss of Husband
 - Marty Bower, NGC President of Virginia Federation of Garden Clubs – Loss of Husband
 - Adele Kelly – DD Palomar District – Loss of Husband

- Thank You Letters:
 - Sempervirens Fund for CGCI gift of \$1,000 in support of Castle Rock 50 Event
 - Anza Borrego for CGCI donation of \$800.00 in support of the Anza Borrego Desert State Park Visitor Center Garden.

Carolyn A. Mayes, CPA
Auditing and Consulting Services

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors of
California Garden Clubs, Inc.
Graton, California

I have reviewed the accompanying financial statements of California Garden Clubs, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statement of activities, statement of revenues, expenses and changes in net assets, and statement of cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the America Institute of Certified Public Accountants. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Carolyn A. Mayes, CPA

Santa Rosa, California
September 4, 2018

Attachment D Chairmen Reports

Board of Trustees, Julie A. West

The CPA Reviewed Financial Statement for 2017-2018 was examined and recommended for approval. Endowment Charters were studied and proposed amendments to both CGCI and Scholarship Charters will be presented for approval at Convention. Recommendation sent to Executive Committee to place moratorium on Reforestation and Restoration Fund line code 31010 effective immediately. CPA suggested this action until CGCI finds a way to successfully disburse funds for the three projects already approved by Board of Directors:

Sequoia National Forest Greenhouse	\$3,000
Sequoia National Forest Water Supply	\$3,500
Stanislaus National Forest Mi-Wuk Garden Project	\$5,000

Important Papers/Documents project is almost complete.

Endowments, Julie A. West

'Thank you' to Ted Benson, Kathy Bramhall and Eva Smith who donated total of \$50 to Endowment Funds when they registered for Fall Board. A special raffle supporting the Scholarship Endowment will be kicked off at 2019 Winter Board and conclude at 2019 Convention being coordinated by Bob Gordon. We need to raise \$3,300 to meet goal of \$5,000. Please purchase lots of raffle tickets - you make CGCI's future bright!

Gardening Schools, Greg Pokorski

Articles have been written for the latest edition of *The Council Thymes* and this chairman reported at the FBM CCC meeting. A successful Tri-Refresher was held in Encino on June 25 thanks to Southern California Garden Club and its Education Co-chairmen, Alexis Slafer and Robin Pokorski. Eighteen Gardening Consultants refreshed. Sadly, twenty-three Gardening Consultants may still lapse by December 31 unless refreshers are completed or extensions requested and granted. See this Chairman to learn more about Gardening School or to check your Gardening Consultant status. We need clubs or districts to sponsor and conduct schools.

Group Tax Exemption Program (GTEP), Ilene Herringer

The annual Franchise Tax Board Return was filed in August 2018 according to rules and regulations. This report had the same information as reported to the IRS in April 2018. There are 106 organizations participating in GTEP.

All GTEP forms will be updated and sent to Jane McKee for posting on the website. GTEP renewal application will be due February 1, 2019.

Landscape Design Schools, Alexis Slafer

Attending a Landscape Design School is a perfect way to gain the knowledge to identify and describe a landscape for a CGCI or NGC award.

This Chair is eager to assist with sponsoring a new Landscape Design School. Please consider sponsoring a Landscape Design School in your area. It is not difficult, you learn a lot, and it is a lot of fun! Our Landscape Design Consultants are a great resource as speakers or helping with a special project.

Reuse, Recycle, Repurpose, Chuck Goodwin

This Chairman reported on the "Great Pacific Garbage Patch," located between California and Hawaii, estimated to be at least the size of Texas (300,000 square miles) and containing as many as 2 Billion pieces of plastic.

Efforts are under way to clean up the debris while reducing or eliminating further plastic waste from reaching the ocean.

CGCI members are asked to collect the plastic rings from 6-pack beverage containers and send them to the Chairman to use for a recycling demonstration at the Pacific Region Convention on April 5-10, 2019 in Van Nuys. This will help prevent plastic debris from reaching the ocean and create a fun recycled project.

Sempervirens Fund, Rosa Radicchi

In June we donated \$1,000 to sponsor the grand opening of the entrance to Castle Rock State Park, gateway for Silicon Valley. The event was originally scheduled for Sept 29, 2018; however, due to construction delays affecting infrastructure such as electricity, it has been postponed until spring, possibly April. Our redwoods are over 20 Million years old, however, over the last 150 years, 95% of the old growth trees have been cleared. The redwood trees convert more carbon dioxide into oxygen, than any other tree in existence. Thank you for your continued support.

Shrubs & Trees, Linda Smith

Today, I have brought in a cute little specimen named Vitex or Chaste Tree (*Vitex agnus-castus*). It's a drought tolerant beauty that is a native of China. It is considered a small tree that grows 15 to 20 feet tall with a spread of 10-15 feet. It blooms from late spring until early fall with long upright spikes of lilac flowers, attracting butterflies and bees. They need full sun and very well-drained soil. Chaste trees do very well in xeric gardens where water is scarce. They can be pruned annually to control their shape and size.

Attachment E District Directors' Reports

Buttes District, Ilene Herringer

The Green Thumb Garden Club of Gridley has been in existence since the 1940's and joined CGCI in 2015. They had their first plant sale in May 2017 followed by another in May 2018. From the proceeds they awarded their first scholarship to a deserving high school student in June 2018. Members volunteer as hostesses and other positions during the Butte County Fair in August. Lake Oroville Area Garden Club volunteered in the Flower Bowl during the Butte County Fair. Members of Buttes District have managed the Horticulture Dept. flower show for four years. Lake Oroville Area Club presented hands on activities which was succulent planting and make and take flower presses. Garden Club of Colusa County will be hosting the District General meeting in November. They are a very active club with three members on the District Board. Paradise Garden Club will soon be planting daffodils to add to the many thousands they planted in prior years for the Daffodils Across the Ridge Project.

Humboldt District, Jeanne Johnson

All eight clubs in Humboldt District are active with approximately 275 members plus 3 youth cubs. These numbers stay rather consistent. We have three District meetings a year and average 50 members in attendance. The meetings are hosted on a rotating basis with the host serving the lunch and supplying the meeting place. Meeting are from 9:30 to 2:00. Host club receives monies from raffle and district from \$5.00 registration fee and plant sale.

Eureka Sequoia Garden Club makes hanging baskets for Old Town Eureka and Fortuna Garden Club puts in flower gardens in street corners on the main street.

We are hosting Krystal Migliore for our October District Meeting.

Montana De Oro District, Cathy Van Orman

Since the last District meeting where we all learned the basics of iris growing, the Clubs in the District took the summer off. Every Club was represented.

The problems with the Club that the Club President informed me was disbanding is alive and doing well with a new President.