



CALIFORNIA GARDEN CLUBS, INC.

2005 FALL BOARD MEETING

Thursday, September 15, 2005

Palm Garden Hotel, Thousand Oaks

President: Elisabeth A. Tufo

Host: Channel Islands District

MEETING FOR DISTRICT DIRECTORS AND EXECUTIVE COMMITTEE

- 1) President Elisabeth A. Tufo called the meeting to order at 1:32 P.M.
- 2) Robin Pokorski moved that the Standing Committee Chairman be ratified as represented on the Roster. **PASSED.**
- 3) President Tufo adjourned the meeting at 1:34P.M.

Submitted,

Rita Desilets
CGCI Recording Secretary



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FALL BOARD BUSINESS MEETING

- 1) Amenities and Protocol Chairman, Marjorie Johnson introduced President Elisabeth A. Tufo who called the meeting to order at 9:10 A.M. on Friday, September 16, 2005. The Recording Secretary was present.
- 2) Joyce Reid led the Pledge of Allegiance and an Inspiration was given by Linda Riddle.
- 3) President Tufo introduced the members of the Executive Committee, former CGCI Presidents, and Pacific Region Director, Beverly Brune. The Timekeeper was introduced. Channel Islands District was thanked for hosting the Fall Board.
- 4) Recording Secretary, Rita Desilets, called the roll:
Excused: Virginia Bennetts, Kathy Bramhall, Evelyn Broaddus, Mary Burtle, Mary Crowell, Claudia Davis, Connie Gardner, Jo Ann Gould, Hannelore Kesler, Peggy Northon, Rosa Radicchi, Cheryl Smith, Sharon Thorne
A quorum was declared present.
- 5) Parliamentarian, Wilma Parker, read the Rules of Order for Board Meetings.
- 6) First Vice-President, Robin Pokorski announced that the Minutes of Post – Convention & Organizational meetings of the Sacramento 2005 Convention have been approved and filed.
- 7) Members of the Minutes Review Committee were appointed: Maryanne Lucas, Judy Laird and Ruth Angevine.
- 8) Treasurer, Carol Sexton, requested all checks be cashed in a timely manner.
- 9) Financial Secretary, Geanne Brown, shared forms to be used to request reimbursement or submit cash.
- 10) Corresponding Secretary, Mary-Jo Noth read a letter from NGC thanking CGCI for the contribution of \$200 in honor of Elisabeth Tufo received on July 11, 2005 credited to the Permanent Home and Endowment fund. The Certificate was presented to President Tufo.
- 11) **Unfinished Business**
 - Rita Desilets announced that the minutes of the CGCI 2005 Winter Board, Page 2, #11, has been corrected to read: “Wilma Parker.”
 - Robert Gordon held drawings for the Butterfly art work that was to have been part of the San Simeon Selebration.
- 12) Recording Secretary, Rita Desilets read the **EXECUTIVE COMMITTEE**
 - **RECOMMENDATIONS:**
 - 1) To accept with regret the resignations of Sharon Ebmeyer, Marcha Grant, and David West (Nominating Committee). **PASSED**
 - 2) To approve the planting of five Patriotic Trees, one at each of the 2006 state meetings plus the 2007 Winter Board Meeting and the 2007 Convention; money to come from Honor Book. **PASSED**
 - 3) To approve the following *Golden Gardens* advertising rates: Quarter page - \$35, Half page (vertical or horizontal) - \$60, Full page - \$100 **PASSED**

- 4) To send \$300 to the NGC Natural Disasters Fund, recognizing the losses sustained by Alabama, Mississippi and Louisiana from hurricane *Katrina*; money to come from General Fund. **PASSED** President Tufo announced that letters would be sent to the state presidents of Alabama, Mississippi, and Louisiana expressing regrets.
- 5) To approve \$1500 to F.A.S.T. for participation in the 2006 San Francisco Flower and Garden Show; money to come from General Fund. **PASSED**

- **RATIFICATIONS**

- 6) Ratify the appointments of:
 - Carol Mayo – Nominating Committee
 - Robert Gordon - Jubilee Celebration Committee Chairman
 - Martha Ann Walter - Jubilee Celebration Committee Chairman Assistant
 - Shirley McKelvey - Co-Chairman Convention '06
 - Helen Gates - Endangered Species Chairman
 - Carol Sexton - Hotel Contracts Coordinator **PASSED**
- 7) Ratify Patriotic Tree planted at Conejo Valley Botanic Garden, \$300 to come from Honor Book. **PASSED**

13) Executive Committee Reports

- **Julie West**, Third Vice-President, moved to ratify two new clubs and one new associate plant society. **PASSED ATTACHMENTS (A)**
- **Maryanne Lucas**, Second Vice-President, discussed the need to thank Award sponsors. G-2 Awards have a procedure change because the Awards are not in the Yearbook. The Perry Aminian Memorial Fund may be used for a Gardening Symposium in Bakersfield, educational publications, and "Gardener of the Year" Award.
- Gloria Aminian expressed her heartfelt thanks for the cards sent to Perry and her.
- **Robin Pokorski**, First Vice-President, Conventions and Board Meetings Chairman, announced Winter Board 2008 may be hosted by Cascade District.
- Robin Pokorski moved to accept the convention fees for the 2006 Convention.

PASSED. ATTACHMENTS (B)

Robin Pokorski, CGCI Official Calendar Chairman, moved to ratify the following: new Garden Study School, Landscape Study Program Course, and Wildflower Conference. **PASSED. ATTACHMENTS (C)**

Copies of the updated 2005-2006 CGCI Official Calendar were distributed.

Robin Pokorski, Personnel Chairman, advised members that forms are available for members to update their information.

- **President Elisabeth A. Tufo** discussed the new online publication "*Grass Roots*" edited by Joan Blankenship. CGCI Logos and a letterhead in color or black and white for stationery can be downloaded from the CGCI website. 'Patriotic Trees' will be dedicated to firefighters at all board meetings and Conventions in 2006-2007. Clubs and Districts were encouraged to apply for Jubilee Grants and NGC's "Let Freedom Ring" grants, the latter requiring matching funds.
- Recording Secretary, **Rita Desilets**; Corresponding Secretary, **Mary-Jo Noth**; Financial Secretary, **Geanne Brown**; Treasurer, **Carol Sexton**, **ATTACHMENTS (D)**, and *Golden Gardens* editor, **Diane Charbonneau** filed their reports.

14) Special Presentations

Betty Taylor introduced **Monica McKune's** Power Point presentation about the Garden Therapy boxes developed by Modesto Garden Club. Information is on CGCI's website and CDs are available.

- 15) **Ed Dempsey** spoke on the constantly improving and growing CGCI website. The Calendar of Events can be accessed by month now. Mailboxes are available.

16) **Life Membership Chairman**, Carlotta Wixon, presented a National Life Membership (given in honor of three CGCI members) to Carol Ford Benson.

17) President Tufo recessed the meeting at 11:45 A.M.

18) The meeting resumed shortly after 1:00 P.M. with **Committee Reports**

- **Advisory Council Chairman**, Bob Gordon, will report at Winter Board.
- **Board of Trustees Chairman**, Greg Pokorski, reported that scholarship forms and scholarship information are posted on the CGCI website.
- **Budget and Finance Committee Chairman**, Geanne Brown, had no report.
- **Convention 2005, Sacramento Chairman**, Dorothy Peterson, prepared a Convention Planning CD. Total Convention registration: 465.
- **Bylaws Committee Chairman**, Nancy Lee Loesch, introduced the ByLaws Committee. Many changes are proposed and will be presented at Winter Board. Proposed changes must be submitted to the committee by Nov. 1, 2005.

Nancy Lee Loesch moved to adopt the following change to the Standing Rules:

SR #92, Now reads: "Major changes in format of state yearbook shall be approved by the board of directors. No changes in yearbook format will be considered after winter board meeting". Amend by Striking "~~No changes in yearbook format will be considered after winter board meeting.~~" **PASSED.**

- **Jubilee Celebration Chairman**, Robert Gordon, presented the Diamond Jubilee Committee's proposed plans. Publicity packets will be prepared for the events. It was recommended District Directors appoint a District Jubilee Celebration Chairman.
- Robin Pokorski moved to hold Winter Board 2007 in Santa Maria at the Santa Maria Inn, hosted by the Jubilee Celebration Committee. **PASSED.**
- Robin Pokorski moved to accept the packet as presented by the Jubilee Celebration Committee. **PASSED. ATTACHMENTS (E)**
- **Nominating Committee Chairman**, Dorothy Roton, introduced the Nominating Committee. Personnel questionnaires are to be filled out by those interested in being nominated for an office. The forms are available from Nominating Committee members.
- **Policy Committee Co-Chairman**, Robin Pokorski, reported for Lou Ann Unger. Changes are being made and the Policy Book may be put in the Yearbook; to be presented at Winter Board.
- **Strategic Planning Committee** members were introduced by Robin Pokorski. Spokesperson, Pat Clayes, advised that the Committee is reviewing dues structures and would like to have an Open Forum at Winter Board or the 2006 Convention.
- **Website Chairman**, Ed Dempsey, requested that items to be put on the website be sent by e-mail along with information on how you want it to look. Pictures can be sent by e-mail or U.S. mail.
- **Winter Board Meeting, San Diego Chairman**, Barbara Stevens, reported correct dates for Winter Board.
- **Youth Committee Chairman**, Shirley Craver, moved to ratify new youth groups. **PASSED. ATTACHMENTS (F)**

19) **Chairmen Coordinator**, Greg Pokorski, introduced the **Chairmen's Reports**.

- **President's Project Chairman**, Carolyn Villi, and **Jubilee Grants Chairman**, Marilyn Oberti: Carolyn sought donations to the President's Project to create more grants. Apply for grants; make California bloom. Forms are available on the CGCI website.
- **Life Memberships Chairman**, Carlotta Wixon's survey in Aug-Sept *Golden Gardens* to find names of deceased members had a poor response. Carlotta Wixon moved to ratify new life memberships. **PASSED. ATTACHMENTS (G)**
- **Scholarship Chairman**, Rosalie Hooper, advised that the deadline date for scholarship applications is Jan. 5, 2006, not Jan 10 as on the website. Qualifying candidates from California can be sent to NGC for a chance at two \$3500 scholarships.

- **Horticulture Committee Chairman**, Gudrun Kimmel, brought hybrid coleus specimens to be shared and given to the Executive Committee. The Jubilee Gala at the Judge's Council Banquet needs a person to develop a Power Point presentation as well as containers from arrangements from seven decades and clothing from the past to model (bring to Winter Board).
- **Penny Pines Chairman**, Art Loesch, reported that the \$178.48 donated to PennyPines at the Convention was used to purchase plantations in honor of Dorothy Peterson and in memory of Perry Aminian.
- **Sales Chairman**, Jackie Jackman wants to encourage club presidents to wear their pins. The outgoing president passes their pin down to the new president and the club buys a past president's pin.
- **Insurance Chairman**, Gloria Aminian, needs to have requests for special event insurance in early.
- **Amenities/Protocol Chairman**, Marjorie Johnson - Report filed.
- **Arbor Day Chairman**, Mary Ann Salyards, mentioned that each state has a different date for Arbor Day. California's is March 7.
- **Associate Plant Societies Chairman**, Dorothy Dempsey, has sent out speakers forms and put them in District Directors files.
- **Awards Finance Chairman**, Doris San Fillipo – No report.
- **Birds/Butterflies Chairman**, Jane Troutman, is planning a Butterfly Garden at the VA Hospital in West LA. Butterfly brochures were distributed.
- **Blue Star Memorials Chairman**, Ruth Angevine, has an assistant in the South, Edris Edgar. On page 23 of 2005-2006 CGCI Yearbook - change her e-mail to: ruthangevine@yahoo.com
- **California Gardens Chairman**, Rita Desilets, is planning to compile a list of California Gardens with Children's Gardens.
- **CGCI Fundraiser Chairman**, Robert Gordon, plans trips to Washington DC and the US Botanic Garden, and a Horticulture trip to Costa Rica in March for Pacific Region for seven days. See the August 2005 issue of *WACONIAH* for more information.
- **Chairman Coordinator**, Greg Pokorski, reported that the *Chairmen's Newsletter* will arrive before each board meeting and Convention.
- **Convention 2006 Co-Chairmen**, Marcie Beller and Shirley McKelvey, are planning to hold the Convention at the Doubletree Hotel in Ontario and have chosen a Polynesian theme. Exhibit Room forms available.
- **District Director Coordinator**, Hoberley Schuler - No report.
- **Educational Schools Finances Chairman**, Shane Looper, has fund raising ideas; need to start schools. Record Districts hosting schools on black "E"
- **Environmental Studies Schools Chairman**, Carol Ford Benson, left early. Greg Pokorski reported on the need to correct flyers with incorrect dates.
- **Endangered Species Chairman**, Helen Gates, requested a list of endangered flora and fauna from each District Director.
- **Environmental Studies Schools- Credentials Chairman**, Robert Schuler- no report
- **Landscape Design Study Program- Credentials Chairman**, Robert Schuler, warned that after 5 years you must renew. Those overdue must attend a course this year.
- **Financial Consultant**, George Perko, confirmed that the 501c(3) group exemption forms are due Nov 1, 2005. Form SS4 is available. Call 800-829-1040 to find out if your employer ID # is still valid.
- **Flower Show Schools Chairman**, Dolores Moffat, needs a Flower Show School in the fall of 2006. Help is available for setting up schools.

- **FSS Awards and Schedules Chairman**, Barbara Stevens, was concerned that the number of Flower Shows held was lower this year. Suggested that CGCI adopt modified criteria for judging shows as the NGC requirements are becoming difficult to meet.
- **FSS Judges' Credentials Chairman**, Kathy Bramhall -Report filed.
- **FSS Judges Council Liaison**, Jeanny Graham - No report.
- **FSS Symposia Chairman**, Sandi Lord, announced the Flower Show Symposium in Carlsbad Oct 20-22 will be held at the Olympic Resort Hotel. Page 28 of the CGCI Yearbook should state that anyone can attend a Symposium, not only CGCI members. Calendar – correct Sandi Lord's e-mail:sandilord@earthlink.net.
- **Gardening Study Schools Committee Chairman**, Greg Pokorski mentioned the Handbook is under reconstruction. The new Gardening Consultants and new Master Gardening Consultants were presented Certificates.
- **Gardening Consultants Council Chairman**, Myrtle Findley, has posted the Gardening Consultants Council Certificate and a complete outline of the Gardening Study School Courses on the CGCI website. The Horticulture Award needs more entries.
- **Golden Gardens Assistant Editor**, Louis Charboneau - No report.
- **Golden Gardens Angels/Calendar/Season's Greetings**, Mary Varieur, has 3-year Calendars available at a discounted price. Season's Greetings deadline is October 15, 2005.
- **Golden Gardens Circulation Chairman**, Marcie Beller, is verifying addresses with Post Office before mailing.
- **Golden Gardens Dateline Chairman**, LaVerne Harms, confirmed Dec.1 is the deadline for submitting items for the next issue.
- **Honor Books Chairman**, Sharon Thorne – Report filed.
- **Container Gardening Chairman**, Mary Crowell - Report filed.
- **Trees Chairman**, Angela Michaels, has given forms to District Directors for club presidents to record tree counts.
- **Patriotic Trees Chairman**, Angela Michaels, wants copies of your tree planting projects to be able to send to National Headquarters. First CGCI Patriotic Tree was dedicated at Conejo Valley Botanic garden on September 15, 2005.
- **Subject Articles Chairman**, Edith Puckett, reminds "Garden" is our middle name!
- **Landscape Design Study Program, LD Council Chairman**, Jill Coleman has Awards, Certificates and Commendations available.
- **Legislation/Government Chairman**, Dave West, has researched websites with information on legislation.
- **Memorial Gardens Chairman**, Ruth Brooker, added one new Memorial Garden.
- **Membership, New Clubs Chairman**, Joelle Holford, placed exhibits encouraging interest in starting new garden clubs at the San Francisco Flower and Garden Show.
- **NGC Liaison**, Joan Craig, suggested looking in the next issue of *The National Gardener* for National Awards information. \$3000 "Let Freedom Ring" grants are available for civic development projects; applications are due by Nov. 15 to Kathy Taylor de Murillo.
- **National Garden Week Chairman**, Ed Dempsey, reporting for Claudia Davis, announced that a video will be available to help with National Garden week planning.
- **Native Plants Chairman**, Wanda Hewett, gave tips on how to be successful growing native plants.
- **Operation Wildflower Chairman**, Merilee Ray, noted that many awards and grants are given for plantings using native plants.

- **Permanent Files** Chairman, Mary Tebo - Report filed.
 - **Projects Chairman**, Lou Ann Unger - No report.
 - **Properties/Timekeeper Chairman**, Glenn Burroughs - No report.
 - **Publicity Chairman**, Myrtle Findley suggests studying the evaluation sheet before writing the award book. A flyer on making press releases was distributed.
 - **Seminars Chairman**, Betty Taylor - Report filed.
 - **Sempervirens Fund** Chairman, Rosa Radicchi - Report filed.
 - **Smokey Bear/Woodsy Owl Chairman**, Pat York, asks that the children who submit posters be recognized.
 - **Water Conservation/National Resources Chairman**, Donna Thomas, expressed concern about new rules changing the amount of arsenic allowed in water and its effect on small water districts.
 - **Yearbook Committee Co-Chairman**, Elisabeth Tufo, had 850 copies, costing \$5.50 per copy, printed. The Award Section was removed, but a list of award sponsors was retained.
 - **Youth Activities- 4-H Liaison**, Luella Zamzow, announced that focus groups for 4-H advisors and CGCI representatives are planned. We need to address the problem of obesity in children through food and nutrition education.
 - **Girl Scout Liaison**, Pat Tjosaas, recalled that it was 2002 when the Girl Scout and NGC partnership started. A Girl Scout patch, designed by Maryanne Lucas, is available for \$1.50 plus postage.
- 20)** Announcements: President Tufo was concerned that a few Districts have not paid for the extra yearbooks they took.
- 21)** President Elisabeth A. Tufo adjourned the meeting at 5:40 P.M.

Submitted,

Rita Desilets
CGCI Recording Secretary

2005 FALL BOARD MEETING – ATTACHMENTS**A) Julie West - New Clubs/Affiliate/Associate Plant Society Ratifications**

It's Garden Thyme, 13 members, Arboretum District
 Del Mar Garden Club, 52 members, Palomar District
 Sydney B. Mitchell Iris Society, 73 members, APS

B) Convention 2006 Fees

\$25- full registration fee, \$50-late registration fee (May 10, 2006)
 \$15- full registration fee for district workers, \$10 one-day registration fee

C) Official Calendar Dates for Ratification

Gardening Study School, Sponsor: Luther Burbank District, Chairman: Suzanne Loos

Course I Apr 4-5, 2006 Course III Apr 3-4 2007

Course II Oct 3-4, 2006 Course IV Oct 2-3, 2007

Landscape Design Study Program, Sponsor: Granite Hill Gardeners, Chairman: Buck Hemenway

Course IV July 25-26, 2007

Wildflower Conference, Bishop, CA. Sponsor: CGCI. Co- Chairmen: Merilee Ray & Wanda Hewett

D) Carol Sexton – CGCI Account Balances Report as of 08/31/05**ASSETS****Cash and Bank Accounts**

B of A CD #1-Cert. of Deposit	82,131.67
B of A Checking-Porterville-Checking Account	18,175.28
Desert Community CD #4-Cert of Deposit	59,638.18
Desert Community CD #5-Cert of Deposit	17,348.99
Desert Community Saving Acct-Savings Account	23,927.79

TOTAL Cash and Bank Accounts**201,221.91****Other Assets**

Golden Gardens-B of A checking account	19,078.60
PREPAID DEPOSITS-Hotel & Meeting Deposits	3,950.00
TOTAL Other Assets	23,028.60
TOTAL ASSETS	224,250.51

RESTRICTED FUNDS

Awards-Restricted	2,594.94
Blue Star Memorial-Restricted	1,822.77
CGCI Jubilee Grant Program-Restricted	7,550.00
CGCI Magazine File Boxes-Restricted	256.28
CGCI Save the Bald Eagle-Restricted	166.00
CGCI Scholarship Fund-Restricted	54,691.94
CGCI World Gardening-Restricted	194.47
Donor Christy Fitz Mem. Fund-Donor Restricted	1,410.01
Donor Copeland Fund-Donor Restricted	11,860.04
Donor Eleanor Miller Fund-Donor Restricted	4,500.00
Donor Helen Minor Mem. Flr. Sc-Donor Restricted	5,213.65
Donor Wil J. Tebo Scholarship-Donor Restricted	2,311.03
Educational Schools Fund-Restricted	7,900.00
Flower Show School-Restricted	338.11
Gardening Consultants Council.-Restricted	467.38
Gardening Study-Restricted	2,211.26
Gold Honor Book-Restricted	10,191.86
Habitat for Humanity-Restricted	250.00

CGCI Account Balances Report as of 08/31/05 (Cont.)

Junior Gardeners-Restricted	371.32
Landscape Design School-Restricted	4,379.54
Liability Insurance-Restricted	15,978.06
Life Membership Scholarship-Restricted	3,450.00
Permanent Files-Restricted	2,500.00
San Simeon Selebration-Restricted	190.01
Symposium Reserve-Restricted	13,137.62
Wildflower Conference-Restricted	5,133.66
Youth Conference Fund-Restricted	572.66
Youth Gardener Grant-Restricted	900.00
TOTAL RESTRICTED FUNDS	160,542.61
NET OF ASSETS & RESTRICTED FUNDS	63,707.90
LESS OTHER ASSETS	23,028.60
NON-RESTRICTED FUNDS AVAILABLE	\$40,679.30

E) Jubilee Celebration Committee Packet

2006

- March** - Fund raising Design Tour at three wineries between March 21 and 24.
- June** - 2006 Convention Judges Council Banquet- Souvenir Christmas ornament sale, \$20
- July / August** – Premium tables at County Fairs.
- September** – Final sale of Jubilee Tree Ornaments.
- October** – Produce and gardening exhibits at clubs. Public display of garden harvest.
- November** – Floral Design Tour – Holidays (luncheon included) held in Botanic Gardens.
- December** – Door Decoration Contest judged by each District.

2007

- January** – Winter Board, Jubilee Celebration Committee hosts at the Santa Maria Inn.
- February / March** – CGCI Good Neighbor Day.
- May** – CGCI Garden & Theater Tour to St. Louis, National Headquarters/Botanical Garden, etc.
- June - 2007** Convention, Bakersfield. Dressed-Up-Denim Fashion Show & Auction, Historical State Flower Show to be held immediately prior to the Convention (Door decorations and produce to be displayed).

F) Shirley Craver, Youth Group Ratifications

DISTRICT	SPONSOR	CLUB
Cascade District	Red Bluff Garden Club	Flower Power
Desert Empire	Desert Planters of Ridgecrest	Rand Elementary
Palms to Pines	Inland Empire Master Gardeners	Alta Loma Elementary
Palms to Pines	Inland Empire Master Gardeners	Butterfield Ranch Elementary
Palms to Pines	Inland Empire Master Gardeners	Grant Elementary
Palms to Pines	Inland Empire Master Gardeners	Lehigh Elementary
Palms to Pines	Inland Empire Master Gardeners	Magnolia Elementary
Palms to Pines	Inland Empire Master Gardeners	Pathways School
Palms to Pines	Inland Empire Master Gardeners	Redlands Playschool at Westside Christian Church
Palms to Pines	Inland Empire Master Gardeners	Rhodes Elementary
Palms to Pines	Inland Empire Master Gardeners	Valley Preparatory School

G) Carlotta Wixon: Life Membership Ratifications

NAME	CLUB	DISTRICT
CGCI		
Gerry Mellen	San Leandro Garden Club	Bay Bridges District
Nina Blonski	Divide Garden Club	Golden Foothills District
Jane Crocker	Atherton Garden Guild	Bay Ocean District
Shirley Davis	Ceres Garden Club	Valley Lode District
Inge Harris	Hilltoppers Garden Club	Palms to Pines District
Judy Holliday	Toluca Lake Garden Club	San Fernando Valley District
Paddee Neff	Canyon Crest Garden Club	Orange County District
Pat Porter	Del Norte Garden Club	Orange County District
Gina-belle Smith	Clear Lake Trowel & Trellis GC	Mendo-Lake District
PACIFIC REGION		
Pat York	Pinole Garden Club	Bay Bridges District
NATIONAL GARDEN CLUBS		
Carol Ford Benson	Eagle's Nest Garden Club	Palms to Pines District
Mary Waddington-Merritt	Burbank-Valley Garden Club	San Fernando Valley District

