**CALIFORNIA GARDEN CLUBS, INC.**

REQUEST FOR PAYMENT OR REIMBURSEMENT 2023-2024

Mail or email to: Rita Desilets, Financial Secretary

8316 Sparton Avenue

Van Nuys, CA 91402-4030

Phone: 818-781-4537 Email: 4rita@roadrunner.com

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ALL ITEMS SUBMITTED MUST BE ACCOMPANIED BY RECEIPTS

Only expenses within the current fiscal year will be honored. CGCI is not permitted to honor expenses for other than the current ending June 30. Bills for the fiscal year shall be submitted on or before June 15 per Standing Rule 38.

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| Chairmanship:  | Date:  |
| Line Code:  |
| Issue Payment To:  |
| Mailing Address:  |
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| **Date** | **Description** | **Amount** |
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Submitted by:

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To be completed by Financial Secretary: JE Budget X Board Action

Date Received: Warrant # Date Sent:

 Check # :