

# California Garden Clubs, Inc.

2023-2025 Evaluation Form – to be used by the judges

Applicants: Do not send evaluation form. Judges will print form from website to use when judging.  
Deadline to email application to Awards Chairman: December 1

Entry requires a 2023-2025 CGCI Application Cover Sheet and an Award Application (one to three printed pages/front sides only). **To apply, send an email, with attachments** (1<sup>st</sup> Attachment: Application Cover Sheet; 2<sup>nd</sup> Attachment: Award Application (one to three printed pages (front sides only) to describe yearbook if warranted); 3<sup>rd</sup> Attachment: Yearbook) **to CGCI Awards Chairman. DO NOT MAIL. Only Word documents and pdf files will be accepted.**

## 54. CLUB YEARBOOK AWARD

\$50 to highest scoring entry in each class. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and HM certificates and ribbons given in each class. 90+ scores will be recognized with sticker.

(Eligible for PRGC 3)

Sponsor: *Yearbook, Manual & Roster Sales*

Email Deadline: **DECEMBER 1** to CGCI Awards Chairman Pat Claves – patclaves@aol.com

FYI: Judging Chairman is Pat Claves

Class is determined by dues-paid membership number listed in yearbook submitted. The yearbook can be handmade, semi-commercial or commercial.

The highest scoring yearbook in each category will be forwarded to PRGC competition.

### Categories:

- I. Club under 20 members
- II. Club 20-29 members.
- III. Club 30-44 members
- IV. Club 45-69 members

- V. Club 70-99 members
- VI. Club 100-299 members
- VII. Club 300 or more members

## SCALE OF POINTS FOR CLUB YEARBOOKS

	<u>TOTAL</u>	<u>SCORE</u>
<b>Presentation</b>		
Adheres to Awards General Rules as listed in the Awards Manual	<b>4</b>	_____
Application cover sheet included with all sections completed (2)		
Cover sheet/application form – neat, concise, and complete (1)		
Data - all required information is included (1)		
<b>Format</b>		
• <b>Book Structure</b>	<b>2</b>	_____
Material should be well placed with ample margins and font size suitable for members to read.		
<b>Cover</b>	<b>5</b>	_____
Include name of club, town (even if town is included in the name of garden club) and state, state organization (California Garden Clubs, Inc.), year, and appealing design.		
• <b>Title Page</b>	<b>8</b>	_____
Include name of club, town and state, year, number of dues paying members, and names of district, California Garden Clubs, Inc., Pacific Region Garden Clubs, Inc., National Garden Clubs, Inc., other memberships. If CGCI dues are paid on associate/inactive/honorary members, they are counted in total membership.		

(Continued on Page Two)

<ul style="list-style-type: none"> <li>● <b>Table of Contents</b></li> </ul>	1	_____
<p>Number the yearbook pages and list topics on Contents Page.</p>		
<p><b>Subsequent pages</b> In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order.</p>		
<ul style="list-style-type: none"> <li>● <b>Membership Roster</b></li> </ul>	3	_____
<p>Complete mailing addresses, telephone numbers, and e-mail addresses (if applicable). Avoid crowding.</p>		
<ul style="list-style-type: none"> <li>● <b>List of Club Officers and Committee Chairmen</b></li> </ul>	2	_____
<ul style="list-style-type: none"> <li>● <b>NGC, PRGC and CGCI Information</b></li> </ul>	9	_____
<p>Name of the NGC President, the theme and project of the administration and a referral to the NGC website &amp; Facebook page for further information (3). Name of the PRGC Director, theme and project of PRGC Director and referral to the PRGC website and Facebook page (3). Name of the CGCI President, theme and project of the CGCI President and a referral to the CGCI website and Facebook page (3).</p>		
<p><b>PLEASE NOTE:</b> The NGC President does not want her home address or telephone number listed in yearbooks. Please only include the name of her town, Oak Hill, West Virginia, and her email address (BMoore@gardenclub.org).</p>		
<ul style="list-style-type: none"> <li>● <b>Calendar of Events</b></li> </ul>	9	_____
<p>List dates and locations for district, CGCI (convention and two board meetings), PRGC (convention) and NGC (convention and one board meeting) meetings and events (including NGC schools (flower show, environmental, landscape design, gardening, symposia) held in California) to encourage members to attend and to eliminate the setting of conflicting dates.</p>		
<ul style="list-style-type: none"> <li>● <b>Programs</b></li> </ul>		
<p>Topics should cover a variety of district, CGCI, PRGC and NGC goals and objectives such as gardening, Blue Star Memorials, birds and butterflies, pollinators, conservation, environment, floral design, horticulture therapy, horticulture, etc. Indicate on application if special interest club, i.e., horticulture only; design only; faith based, etc.</p>		
1. Meets minimum number (five) of meetings	5	_____
2. List date and time of meeting, location with address.	5	_____
3. List names of speakers and workshop leaders, qualifications/title (brief), program/workshop/tour titles and descriptions of program/workshop/tour	5	_____
4. Variety of program topics (theme not required)	13	_____
(a) Variety of styles of programs (lectures, tours, etc.)		
(b) Variety of speakers (specialists, members, etc.)	13	_____
<ul style="list-style-type: none"> <li>● <b>PROJECTS</b></li> </ul>		
1. List Continuing and New Projects (a club is not required to have new projects).	8	_____
2. Give brief description of projects, include location, name of chairman, how members participate, list of donations if applicable, in-kind donations if applicable, plans for maintenance if applicable, etc.	8	_____
	<b>TOTAL: 100</b>	_____

Class: \_\_\_\_\_ Club Name: \_\_\_\_\_

District: \_\_\_\_\_