

California Garden Clubs, Inc.

2023-2025 Evaluation Form – to be used by the judges

Applicants: Do not send evaluation form. Judges will print form from website to use when judging.

Deadline to email application to Awards Chairman: December 1

Entry requires a 2023-2025 CGCI Application Cover Sheet and an Award Application (one to three printed pages/front sides only). **To apply, send an email, with attachments** (1st Attachment: Application Cover Sheet; 2nd Attachment: Award Application (one to three printed pages (front sides only) to describe yearbook if warranted); 3rd Attachment: Yearbook) **to CGCI Awards Chairman. DO NOT MAIL. Only Word documents and pdf files will be accepted.**

55. DISTRICT YEARBOOK AWARD

\$50 to highest scoring entry. 1st, 2nd, 3rd and HM certificates and ribbons given.

(Eligible for PRGC 3)

Sponsor: Ilona Buratti

Email Deadline: **DECEMBER 1** to CGCI Awards Chairman Pat Claves – patclaves@aol.com

FYI: Judging Chairman is Pat Claves

The highest scoring yearbook will be forwarded to PRGC competition.

	<u>Points</u>	<u>Score</u>
Presentation		
Adheres to Awards General Rules as listed in the Awards Manual	4	_____
Cover sheet/application form included with all information included and questions answered (2)		
Application cover sheet included with all sections completed (1)		
Data - all required information is included (1)		
● Book Structure	3	_____
Material should be well placed with ample margins and font size suitable for members to read.		
● Cover	3	_____
Include name of organization, state, year, and appealing design.		
● Title Page	2	_____
Include name of district, number of clubs involved, memberships including NGC, PRGC, CGCI, other. Include names of NGC President, PRGC Director, CGCI President.		
● Table of Contents	2	_____
Number the yearbook pages and list topics with respective page number.		
● Subsequent Pages		
Order that is pleasing to your district and best fit for page placement.		
● Organizational Information	5	_____
List district officers and committee chairs. Include complete mailing addresses, telephone numbers, e-mail addresses, and club affiliation for each.		
● NGC, PRGC and CGCI Information	9	_____
Name of the NGC President, the theme and project of the NGC President and a referral to the NGC website and Facebook page for further information (3). Name of the PRGC Director, theme and project of PRGC Director and referral to the PRGC website and Facebook page (3). Name of the CGCI President, theme and project of the CGCI President and a referral to the CGCI website and Facebook page (3).		

PLEASE NOTE: The NGC President does not want her home address or telephone number listed in yearbooks. Please only include the name of her town, Oak Hill, West Virginia, and her email address (BMoore@gardenclub.org).

<ul style="list-style-type: none"> ● Calendar of Events <p>List meeting dates for your district, CGCI (2 board meetings and one convention), PRGC (one convention), NGC meetings (one board meeting and one convention), as well as NGC schools (Flower Show, Landscape Design, Gardening, Environmental), symposia, and special events held in California. This will eliminate the setting of conflicting dates.</p>	10	_____
<ul style="list-style-type: none"> ● Bylaws, policies, and objectives 	10	_____
<ul style="list-style-type: none"> ● Programs <p>List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity, etc.</p>	18	_____
<ul style="list-style-type: none"> ● Projects <p>List projects as Continuing or New (it is not required to have a new project), including name of chairman, location, and description of project. Indicate if fundraising is a part of the project.</p>	18	_____
<ul style="list-style-type: none"> ● Member Club information <p>List of member clubs, including club president names, addresses, phone numbers, e-mail addresses. Include meeting dates for each club. List total number of dues paying members.</p>	20	_____
TOTAL	100	_____

District: _____

Sept. 2023 Clayes