

The Garden Therapy Chairman is

- A voting member of the CGCI Board of Directors (Board)
- Expected to attend all Board and Convention meetings
 - Fall Board Meeting
 - Winter Board Meeting (often virtual)
 - Pre-Convention Board (immediately preceding the Convention)
 - Convention
 - Organizational Meeting in election years (often the morning following the installation)
- Non-attendance must be excused by sending a request to the President
- Each chairmanship has a budget allowance, identified by a line code, found on the website. Stay within the designated budget. If necessary to exceed the budget allowance, the proposed expense and rationale must be submitted to the Budget and Finance Chairman for approval or the expense may not be reimbursed. Budgeted expenses may be reimbursed using the [Request for Payment or Reimbursement form](#), also found on the website.

Overview – This chairman is a resource of information on garden therapy for people of all ages and/or disabilities. There are two types:

- Active Therapy: participatory projects (floral design, garden-related, etc.)
- Passive Therapy: projects conducted for those unable to participate (visits, gifts, reading, etc.)

Oral and written reports should share ideas and encourage participation.

History – The garden therapy program initiated by NGC was originally known as “War Service for Hospitalized Veterans.” A national chairman was first appointed in 1951 with CGCI following suit in 1953.

Procedures

- Maintain a list of information, websites, speakers, and groups that might provide speakers.
- Present a 2-minute oral report at all CGCI meetings during chairman reports.
- Submit a written report to the Recording Secretary within five days after the meeting.
- Prepare a table-top exhibit for meetings. Chairmen are notified when display space is available.
- Write an article for *Golden Gardens* at least once per term.

- Document ideas and activities.
- Encourage clubs to submit for an award.

Suggestions

- Use the CGCI meetings and *Golden Gardens* as an opportunity to share ideas and activities.
- Make small floral designs in mugs
- Assemble small bags of candy as tray favors
- Create a handicraft, nature- or holiday-related with foam or construction paper, etc.
- Include a tag to publicize the club when appropriate

Attached documents

None