**CALIFORNIA GARDEN CLUBS, INC.**

REQUEST FOR PAYMENT OR REIMBURSEMENT 2025-2026

E-mail this form as a Word doc. to: launa.gould@gmail.com

Scan receipts as PDF or mail to: Launa Gould, Financial Secretary

1212 Avenida Buena Suerte

San Clemente, CA 92672

Phone: 949-275-3974

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ALL ITEMS SUBMITTED MUST BE ACCOMPANIED BY RECEIPTS

Only expenses within the current fiscal year ending June 30th will be honored.

Bills must be submitted on or before June 15 per Standing Rule 38.

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| Chairmanship: | Date: |
| Line Code: | | |
| Issue Payment To: | | |
| Mailing Address: | | |

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| --- | --- | --- |
| **Date** | **Description** | **Amount** |
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|  |  |  |
|  | Total |  |

Submitted by:

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To be completed by Financial Secretary: JE Budget X Board Action

Date Received: Warrant # Date Sent:

Check # :